YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ST. MICHAEL'S COLLEGE, CHERTHALA
• Name of the Head of the institution	Dr. Mathew V.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04782822387
• Mobile no	9349317519
• Registered e-mail	michaelscherthala@gmail.com
• Alternate e-mail	mathewcheepinkal@gmail.com
• Address	Mayithara Market P.O., Cherthala
• City/Town	Alappuzha
• State/UT	Kerala
• Pin Code	688539
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**University of Kerala**	
• Name of the IQAC Coordinator	**Dr. Sindhu S. Nair**	
• Phone No.	**04782822387**	
• Alternate phone No.	**9895063195**	
• Mobile	**9895063195**	
• IQAC e-mail address	**iqacsmc67@gmail.com**	
• Alternate Email address	**iqacdocuments@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://stmcc.in/aqars
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://stmcc.in/academic_calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.35**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**A**	**3.02**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**05/10/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	2.0	RUSA	2021-22	1,00,00,000
Faculty	Research	KSCSTE	2021-22	74,930
Institutional	NCC	Central Govt	2021-22	41,182
Institutional	NSS	State Govt	2021-22	49,000
Institutional	SAI	Central Govt	2021-22	5,00,000
Institutional	Women cell	State Govt	2021-22	10,000
Faculty	Salary	State Govt & UGC	2021-22	5,19,49,090
Department	Guest Salary	State Govt	2021-22	14,40,250
Institutional	PD Special Fees	State Govt	2021-22	6,81,215
Institutional	E-Grants /Fisheries etc.	State Govt	2021-22	36,24,607
Institutional	Scholarships	Central Govt	2021-22	6,18,000
Institutional	Scholarships	State Govt	2021-22	1,80,000
Institutional	Scholarships	University	2021-22	1,05,000
PTA	PTA	PTA	2021-22	23,17,820
Institutional	Tuition Fee	Government	2021-22	5,26,405
Institutional	Management	Management	2021-22	25,18,688

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Remedial classes for weak students ? Mentoring sessions ? Arranging and distributing educational aids and resources. ? Social outreach/ extension programmes for community welfare.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Induction programme for freshers	Equipped to handle post covid education scene.
Remedial class for slow learners	Academic improvement
Associating with famous students	Revamping alumni
Social extension in post covid period	Community development
E-resources	Student exposure to new programmes
Mentoring session	Personality development of students

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	18/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	11/01/2023

15.Multidisciplinary / interdisciplinary

St. Michael's College, Cherthala is affiliated to the University of Kerala and strictly abides by the curricula set by the University. The college has embraced an interdisciplinary approach to cater to the technological and scientific advancements of society. The college provides opportunities to promote new modes of learning. Online and offline learning are integrated to be more productive and to procure global standards. Theoretical and practical knowledge imparted in Add-on Courses and Certificate Courses increases employability. Whereas Value Education classes complement the academic curriculum and contribute to the holistic development of the students focusing on their personal growth, social awareness, and eco-consciousness. In the fifth semester of the undergraduate programme, students can choose a paper from other departments. MoUs enable students to get exposure and hands-on training in new arenas utilizing the expertise and resources of the institutions. Research grants from DST FIST and KSCSTE are utilized for addressing the pressing needs of society. Research works are promoted to bring out positive change and create a more equitable and sustainable society. The extension activities performed by NSS, NCC, Clubs, and Women Cell kindle the inner potential of students and foster a sense of social commitment. Community College offering vocational courses accommodate the diverse needs of the students and provide an inclusive supportive learning environment. IGNOU Study Center operates as a platform for academic support, peer interaction, and collaboration.

16.Academic bank of credits (ABC):

The college is affiliated with the University of Kerala and follows

a Choice Based Credit System for all the programmes. Students have the option to select certain courses from the curriculum. Each course is assigned with specific grade points and weightage. At the end of each semester, an SGPA is awarded based on the performance in the respective semester and SGPA is carried forward to the subsequent semesters. At the end of the final semester, CGPA is awarded for overall performance. The provision for multiple entry and exit would be implemented as per the directions of the university. University of Kerala provides additional credits for students in NCC, NSS, sports, and arts. The students in NSS and NCC get weightage for higher education and job opportunities. Add-on Courses and Certificate Courses developed by the faculty incorporate reading lists, practical sessions, expert sessions, assessment tests, and assignments. To transfer the subject matter expertise and pedagogical skills, the institution encourages the faculty members to create content on MOOC platform. The students are motivated to enroll in courses offered by SWAYAM and Coursera.

17.Skill development:

The institute focuses on improving the soft skills and vocational capacity of students. Since 2014, the college has two vocational courses to its credit. B.Voc Software Development and B.Voc Tourism courses are a part of the National Skill Qualification Framework. BBA Logistics equips the pupils with the principles and practices of business management. The various departments of the college provide certificate courses like Food Science and Quality Control, Basic Corporate Accountant to nurture knowledge and life skills. To impart constitutional, ethical, and ecological values and to enable students to take the right choices in life, the college conducts a value education programme. Internships, field visits, field projects, study tours, on-site training, and nature camps enhance knowledge, practical skills and perspectives in various fields. UG and PG Courses have compulsory projects in the final semester. Entrepreneurship Development Club, Science Club, Book Club, IT Club, Commune, NSS, NCC, Women Cell, Career Guidance and Placement Cell initiate seminars, workshops, training programmes, expert sessions, discussion forums. Covid Relief Projects, SPARSAM 2021, Vimukthi Jwala, Youth Innovator's Programme, OPPAM 2021, Youth Skill Programme, Awareness Day on Violence Against Senior Citizens, AADHARAV 2021, Tree Plantation Drive, Clean Campus Drive are some of the initiatives undertaken by the various organisations. Michael's Community College offers vocational courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A bilingual mode of teaching is adopted for easy understanding of the subjects thereby developing a sense of pride and belonging among students from diverse linguistic and cultural backgrounds. Pupils have the option to learn Malayalam or Hindi during the first year and second year of their undergraduate degree course. In arts festivals, competitions on Indian art forms like Oppana, folk song, folk dance, etc are organised to understand the richness of traditional arts, literature, and culture. The final year BA English students are encouraged to conduct research on various Indian art forms like Kadakali, Theyyam, Chavittunadakam etc. The institution commemorates special days like Kerala Piravi, Hindi Divas, Mother Tongue Day, Yoga Day, National Technology Day, National Reading Day, National Music Day, Independence Day, Teacher's Day, Gandhi Jayanti, and Constitution Day. Social extension activities help the students to connect with the communities and become beneficiaries of ancient traditional knowledge. Department of History is actively conducting programmes to inculcate a sense of pride in diverse Indian culture and Indian history.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curricula set by the University of Kerala have specific outcome-based objectives for every course. To enhance competency-level learning, the university designs pedagogy and assessment practices. Teachers discuss the outcomes of each programme with the students in the teaching-learning process. Results, enrolment in higher education courses, and placements resound the success of outcome-based education.

20.Distance education/online education:

The institution envisages providing blended learning, a versatile educational approach accommodating diverse learning needs. Making use of digital spaces and technology, teachers conduct classes in platforms like Moodle, Google Classroom, and other digital interfaces like Zoom, Google Meet, and YouTube. Assignments, quizzes, and tests are convened via online platforms. Prerecorded classes are also made available. The efficacy of the class is evaluated by the feedback collected. The library offers digital facilities for pupils to access e-learning resources like INFLIBNET and NList. The students are allotted INFLIBNET passwords at the beginning of the first-year class. Proper guidance classes are given to access the vast array of scholarly content across the globe at any time.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**12**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**1275**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**172**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**358**

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**59**

File Description	Documents
Data Template	View File

3.2	**6**

Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**48**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**185.09319**
4.3 Total number of computers on campus for academic purposes	**106**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to the University of Kerala, the college follows the curriculum, prescribed by the respective Board of Studies under the University. Our faculty members on the Boards of studies, do contribute to the curriculum development. The college follows the academic calendar, issued by the University and follows it strictly. The college prepares a college level calendar, in tune with the academic calendar of the University. A department level time table will be prepared by the respective departments and a general time table will be generated.

The Principle along with the CBCSS Team, addresses the freshers during the Induction Programme in which the team orients the students about facilities ,code of conduct and discipline, add-on courses and extra-curricular activities.

The staff council is held periodically by the Principal to review and discuss on the curriculum delivery. The Department level monitoring committee maintains a syllabus tracker for the periodic review of the coverage of portions.

Seminars and webinars are arranged by the IQAC to give exposure to the current trends in different areas of knowledge. Some departments maintain department library with issue register

The departments conduct various remedial programmes for slow learners like SSP. Advanced leaners have programmer like WWS.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://stmcc.in/academic_calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has a well-defined system for the examination procedure. An office has been set apart for the college level controller of exams who assigns the faculty members for the smooth conduction of the University level exams.

The CBCSS coordinator, in adherence to the academic calendar of the university, prepares the schedule of continuous Internal evaluation well-in advance and implements the same on time. Test papers, MCQ on Google Form, Seminars and Assignments are conducted as per the schedule, issued at the beginning of the academic year.

The Internal Assessment time table is prepared by the CBCSS coordinator in consultation with the Academic monitoring committee and is published on the notice boards. The class PTA is usually convened after the publication of results and personal mentoring is given to the needy students. Continuous evaluation is also done for Lab experiments, seminars and Projects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://stmcc.in/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	A. All of the above

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

313

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

St. Michael's college integrates cross-cutting issues, relevant to professional ethics, Gender, Human values, Environment and sustainability into the curriculum as part of imparting education for the holistic development of the students. The university has made two papers mandatory for all the degree programmes, sensitizing the students on gender, environment and sustainability, value education and professional ethics. The college facilitates the promotion of these goals through curriculum delivery and through various cells and clubs like NSS, women's cell, ED club.

We have done umpteen number of sensitizing programmes on professional ethics, human-values, gender and environmental sustainability. Women cell conducts various activities such as legal awareness programmes, health classes, seminars and campaigns on the rights of women. The cell also conducts socio-economic surveys each year to identify the deserving and financially weak girl students. ED club organizes classes on professional ethics, in association with the department of Industries to foster entrepreneurial skills among the students. Value Education Team in the college organizes classes to impart values to enable the students to take the right choice in life.

Besides these, we have various other clubs like, Nature club, Bird club, Cashew tree afforestation Drive, Youth Red Cross, Anti-Narcotic and Cyber Security Cell

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

349

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://stmcc.in/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://stmcc.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

459

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

165

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Positively propelled by the cherished goal of student welfare, the institution lays paramount significance to the meticulous devising and execution of plans pertaining to Teaching and Learning. Student diversity appears forever to be a potent challenge demanding effective ways of tackling. Starting from thoroughgoing measures at the mentor-level, thereby devising suitable methodology for the advanced and slow and learners, the institution has gone a long way down the road of specialized coaching. The Entry Level Assessment test and a meticulous analysis of the results of the qualifying examination, enable the teachers in having an estimate of the academic calibre of every fresh batch, according to which they might be able to develop and modify teaching methodology. Mentoring sessions proved to be crucial at this juncture, where the tutors get to know the background, whereabouts and aptitude of students. The erstwhile WWS is still practiced in fresh guise through various academic events and expert sessions, guidance for peer-teaching. Slow learners are encouraged through focused remedial coaching. Regular class tests are conducted in order to assess the progress and assignments topics are allotted in such way that students are mandated to perform research and present the data in the most impressive language.

File Description	Documents
Paste link for additional information	http://stmcc.in/teaching_learning
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1275	59

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The sensitization of the teaching process towards the holistic development of students has positively culminated in the imagineering of effective learner-centred methods to ensure the maximum level of student satisfaction and better performance. The department-wise and discipline-wise/multidisciplinary programmes for teaching and learning are carried out, ensuring an absolute cent percent student participation and progress. The very concepts of experiential learning and participatory learning that entail learning activities viz. industrial visits, study tours, association/club activities, conduction and participation of academic contests prove to be decisive in transcending the grim confines of rote-learning and narrow, exam-oriented efforts. The institution has spared no possible ways to explore this realm, with an eye to the achievement of trendy feats like multidisciplinarity, multilingualism, eco-friendliness and hardcore nationalism and the cultivation of humane virtues and life skills. Problem-solving method of learning has been ingeniously assimilated into the curriculum itself through the professed preference for applied research in Science and widened critical perspective when it comes to the domain of arts and an avowed priority being given to indigenous art and aesthetics. Though the platform encompasses the rudiments of strict academics and course delivery, the institution takes a step forward to go beyond the 'coaching culture' by linking the curricular realm to those of best practices, extension activities and outreach programmes.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://stmcc.in/teaching_learning

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The technological boom that has made its sweeping take over on all walks of life has marked its repercussions in the teaching-learning fields too. The delivery of courses is made to undergo timely modifications that suit the technological advancements trending within the domain of information and technology. However, the brighter side of this was viscerally experienced during the Covid phase wherein the entire education system would have come to an impasse without the ICT tools. Significantly, year 2021 marks the crucial coming back to the offline mode of campus life. Though classes were brought back from the virtual space provided by Google Meet and G-Classroom to the real classroom, the online platforms have been retained for the faster circulation of updates, distribution of notes and even as part of mentoring. MOODLE and SWAYAM platforms are depended and suggested, with the simultaneous attempts at course designing and compilation of syllabi. In addition, students are rightly oriented towards the effective utilization of E-Resources, especially E-Books, Journals and platforms like JStor and INFLIBNET. The College library is moving steady and fast towards fully automated status yet students do make optimal use of the available facilities like E-Catalogue, Book status update system and archiving.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

365

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Admiring and adhering to the concept of transparency as the cornerstone for the regular formative assessment process, the institution has launched and successfully running the College Level Monitoring Committee for the conduction and publication of results of centralized internal-cum-model exams that uncompromisingly follows the University exam model and timing. This drastic procedure positively bestows the students with the maximum exposure needed as preparatory for facing the University Exams, free of stress and inadequate preparation. The question papers are duly set by the concerned faculty in the prescribed uniform format for which templates are shared via email, with the necessary guidelines as well as the final date. The CLMC, with the support of the office staff, also coordinates and supervises the allotment of exam halls, seat numbering, preparation/circulation of the duty chart, attendance board and bundling. The system mandates the time-bound valuation of answer scripts and the publication of marks on or before the deadline. Alongside, those students who fail to attend exams due to genuine reasons are given a second chance in the form of scheduled retests. The proper functioning of the system is closely monitored and feedback collected for timely reforms and improvisation.

File Description	Documents
Any additional information	View File
Link for additional information	http://stmcc.in/examinations

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The well-managed and systematic Internal Exam system of the college is befittingly complemented with a well-functioning and equally transparent Grievance Redressal System. The complaints regarding the

Conduct and results of the Internal Exams are taken into equal consideration with those regarding the University Exams as well. The final mark sheet is published in the departmental notice boards in order to be viewed by the students and the respective class tutors are free to share it reasonably with the parents as well. Consistent weak performers are noted and talked to so that crash remedial sessions could be conducted as preparatory for the forthcoming University Exams. Complaints and grievances, if any, from the students as well as the faculty are collected and studied and a timely resolution is executed so much so that similar ones may not arise in future. A perfect internal exam mechanism is a much strived-for goal of the institution as it perseveringly heads towards the promising and prestigious status of autonomy.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://stmcc.in/examinations

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The detailed version of Programme Outcomes, Programme Specific Outcomes and Course Outcomes are collected without fail from each and every department and a thorough scrutiny of the same has been formidably rewarding for the institution to chalk out a comprehensive plan of action for the attainment of best results. However, the curriculum has been ingeniously patterned by the University to equip the students transcend all the barriers that block their vistas of eclectic and activity-oriented learning. The trajectory of every single course is wide and open-ended so that the pedagogical pursuance never comes to a closure, on the flip side, demands systematic research and wide exposure required for conceptual understanding. The PO and CO seem to be a source of motivation for the institution to refurbish its resources and orient its man power towards the attainment of the same for which the student performance itself would bare a viable testimony.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://stmcc.in/teaching_learning
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Internal Examination Process as a whole along with the University Exam results are tell-tale indicators to the estimating the degree of attainment of the Programme, and Course Outcomes. It is reasonable and logically perfect to adopt Outcome-based teaching and learning methodology, most specially, within the realm of higher education. Hence, the strict monitoring of the results and performances at the departmental level appears to be crucial and decisive. The pass percentage is a potent indicator of the quality pertaining to course delivery. Yet, at times, lack of self-motivation among students too has given poor results. The department-level intervention is proposed and carried out in this regard, right from the mentoring level to keep up the academic aptitude and ambitiousness within the student community. Activity-oriented delivery of courses has proved to be impactful. Also, students themselves have mooted certain reform plans and proposals (Eg: single teacher handling a whole course, teacher-accompanied visits to the library, organizing academic-cum-artistic events) through mentoring sessions and feedback notes. These, on implementing, have proved to be effective academically, and more beyond that, in strengthening the healthy teacher-student rapport.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://stmcc.in/teaching_learning

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

226

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://stmcc.in/annual_report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://stmcc.in/student_survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

19.57

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://kscste.kerala.gov.in/science-research-scheme/ https://sportsauthorityofindia.gov.in/sai/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is in the process of upgrading the Departments of Chemistry and Commerce into research centers. The college has 5 research guides in the Departments of Commerce, Economics and Chemistry. Department of Chemistry is funded by DST and has instrumentation facilities that can be also utilized by the research enthusiasts outside the campus. Training session is given for making sanitizers. Seminars and workshops on gender budgeting, entrepreneurship development and opportunities, career guidance and opportunities on electronics are provided. Internships and projects enable the students to get hands on experience. The different collaborative agencies such as King's College London, Tax Study Centre, Apex Institute, Red Hat, Prohub Process Management and S. N College Cherthala, organize training programmes, seminars, workshops and internships.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://stmcc.in/research_developement#!

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

21

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	http://stmcc.in/smc_college/dep_chemistry_new.php?cmd=researchp
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution carves a niche for the students to become socially responsible citizens. Every individual in the college is encouraged to work and cooperate with individuals and organizations for the benefit of the community. NSS, NCC, Women Cell along with other organizations in the college are actively coordinating the extension activities. These activities inculcate the values of self-discipline, compassion, commitment, moral courage, tolerance, honesty civic responsibility, social awareness, eco-consciousness. Adoption of village, cleaning drives, awareness classes, nature camps, campaigns, onsite visits, collaborative surveys, interviews, training programmes, spreading Covid- 19 awareness, supply of masks and santizers, anti-narcotic drives, book donation, blood donation, fund raising activities, planting of saplings, field trips, palliative care are some of the initiatives undertaken by the various units of the college. The institution has taken up more than 100 projects. The students are well equipped to understand the needs and problems of the community and find practical solutions.

File Description	Documents
Paste link for additional information	http://stmcc.in/nss, http://stmcc.in/student_support
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

113

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

658

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

39

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College maintain student-friendly, women-friendly, differently able-friendly and ecofriendly physical facility to ensuring the quality of its learning environment.

Campus area 16 acres with a built up area of 10074.5117 SQ.M (108441.14 SQ.FT) for academic activity

We have two academic blocks, Library, Women's hostel, sports facilities and have clubs and organizations for student support. 43 rooms with black/white board in which 20 are ICT facilitated. Also we have following facilities,

Seminar hall 1,Auditoriums 2, Mini auditorium/Yoga hall1, Open stage 1,Conference halls 2,Departments with LAN/WiFi and internet connectivity(40MBPS) 8,Classrooms and laboratories with LAN/WiFi 34,Science laboratories 7,Computer Labs 3, Language lab 1,Instrumentation facility 2,Zoology museum with specimens (540 wet, 71 dry),Parking facility 4Toilet blocks 8(Boys 4, Girls 4),Toilet and ramps for differently abled,Health facilities for women,Solar power (20kw),Rain water harvesting,RO drinking water plant,Canteen1,Generator(63kw),Sanitary napkin wending machine 2,Fish pond,Medicinal garden,Star garden, Fenicio fruit tree garden

We have 106 computers with Student computer ratio 1:23. Also the laboratories are equiped major instruments such asUV-Visible Spectrophotometer, FTIR, Fluorescence Spectrophotometer, Electrochemical Work Station , Spin Coating Unit, Rotary Evaporator, Digital Potentiometer, Digital Conductivity Meter, pH Meter etc.

Library, Area: 9045.79 Sq.Ft,Fully automated with seating capacity 280

More detailed information is uploaded in theadditional information

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities

2 Auditoriums: Seating capacity 700 & 200

Open Stage1

Digital Seminar Hall 1(seating capacity 100)

Conference rooms 2

Band Instruments

Yoga facility

Yoga hall in B.Voc block

Yoga practice in connection with International Day of Yoga and NSS & NCC camps

Sports and Games

Outdoor

400 Meters 6 line track for athletic events(only 400m track in Alappuzha district of Kerala)

Football court(110m x 70m)

Long jump, high jump and pole vault pit

Cricket net practicing pitch

Basket Ball, Volley ball, Ball badminton and Shuttle Badminton courts

Shotput and discuss throw circle

Rugby training

Gymnasium

1 Full-time faculty and collaboration with SAI for coaching

Shooting range in collaboration with Riffle club

Indoor

Table tennis, Chess and caroms

The college provide its sports facility not only to students but also to neighboring schools, government as well as private agencies and also to the general public as a social extension.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

101.50416

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a total area of 9045.79 sq.ft in 3 floors with 25,098 books, 53 periodicals and 8 Newspapers(5 Malayalam and 3 English and a seating capacity of 280. The ground floor is provided with Circulation section, Reading area, Reference area and cabins for researchers, teachers & digital access; First floor is the Stack area and the second floor is for Book Review, Academic and Literary discussions.

The library is fully automated with ILMS 'LIBSOFT Solutions version 5.1'. This software was installed in the year 2011. Cataloging, Classification, Circulation and Stock verification are done with the help of this software. Bibliographic details of the documents in the library is easily made available through the OPAC or Online Public Access Catalogue.

Library is subscribing INFLIBNET through which E-resources like e-journals and e-books are made available to students 24 x 7. Using the individual username and password students can access 6000 e-Journals, 1,99,500 e Books under N List and 6,00,000 e Books through National Digital Library from anywhere. In addition, the library is providing computer facility with internet connectivity and D space(a repository of student's projects and previous question papers) for supporting the student as well as research scholars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://stmcc.in/e_library. For the academic year 2021-22, the updating the LIBSOFT software was not done due to the pandemic. From 2022 onwards we are updating the software. Before the pandemic also we have updated the software in a regular manner.

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.5692

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

34

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File]

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

St. Michael's College has secure and updated IT Infrastructure for the beneficiaries in terms of hardware, software and internet connectivity. The usage and maintenance of the IT facility is based on the IT policy of the college.

IT policy

Create and maintain a sustainable and healthy ecosystem for teaching and learning as well as research through adequate and updated IT infrastructure.

To ensure that the IT policy of the college is in compliance with the IT policy and regulations of the Government of India.

Ensure the usage of genuine software and hardware for IT infrastructure

Promote legal and secure IT usage for academic as well as research activities

Prevent the misuse of IT infrastructure and provide IT awareness for efficient usage

Maintain and update the IT infrastructure in order to compete with the technological advancement.

Conduct periodic assessment of the IT facilities in order to maintain and update the IT infrastructure

Ensure proper and safe management of E-waste

Computers and Networks

College has a total of 106 computers, and three servers (Students 57

and e-governance 49)

All the departments are connected with LAN/WiFi

Exams halls and public places of the college are under CCTV surveillance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

106

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.48435

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

St. Michael's College has policies and standardized procedures for the utilization and maintenance of its facilities.

Policy

- Create and maintain a learner friendly ecosystem through adequate, update and efficient physical facilities for curricular, co-curricular as well as extra-curricular activities of the college
- Ensure that the physical facilities are in compliance with the provisions, rules and regulations of the government, university and the management.
- Ensure periodic assessment, maintenance & updation as well as regular & proper usage of the physical facility of the college.
- Ensure sufficient funding for the creation, maintenance and updation of the physical facility of the college from Government and Non-government agencies with the support of Management, PTA and Alumni.

Procedure

- Audit/Assessment of infrastructure under the supervision of IQAC
- Submission of the report to the college council/Governing body through the Principal
- Approval of the recommendations after discussion, suggestions, modifications by the college council/Governing body.
- Fund generation for implementation with the support of management, PTA, Alumni, Government or non-government agencies by the principal
- Implementation of the recommendations by the principal and manager

Maintenance

- **The maintenance of the General Infrastructure is carried out on a regular basis under the supervision of the manager, principal and college superintendent.**
- **Utilization and maintenance of the sports facility is the responsibility of the physical education department.**
- **Safety of the campus is ensured with 24 x 7 security service.**
- **Maintenance of the Solar panels & batteries and generator carried out through AMC**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

883

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://stmcc.in/capacity_building
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

85

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	[View File]
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	[View File]
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File]

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

St. Michael's College has a tradition of giving both staff and students equal role in supporting the overall functioning of the college. Students are made an inevitable part of many significant committees and bodies which ensure their representation and engagement in the administrative, co-curricular and extracurricular activities happening on the campus. The College Union Council which is elected on a parliamentary basis, and based on the norms of the University of Kerala, forms the most significant student-led body. It is under the aegis of this council that most of the co-curricular and extra-curricular activities happen on the campus. The council also acts as a crucial medium of communication between students and other concerned stakeholders. Some of the other significant committees in which students are made an integral part are

1. Anti-Ragging Committee 2. Department Association Committees 3. Arts Club 4. Sports Committee 5. Alumni Association 6. Hostel Committee 7. Magazine Committee 8. Tourism and IT Clubs

Apart from these bodies, students also form a part of the core team that lead some of the important organizations functioning on the campus like NSS, NCC, Women Cell, Youth Red Cross, Book Club, ED Club etc

File Description	Documents
Paste link for additional information	http://stmcc.in/college_union
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

St. Michael's College has a remarkable Alumni Association that play a principal role in theholistic development of the institution. The association is registered under the name'SMRUTHI' (St. Michael's Ringed and United in Truth, Honesty and Integrity) and functions under the provisions of Travancore Cochin Literary Scientific and Charitable Societies Act1955. The alumni of St. Michael's work pan India as well as globally in various illustriouscapacities. Apart from the timely pecuniary contributions, the alumni association also conducts get-togethers, webinars, experience and knowledge sharing events and is also very active in providing job and internship opportunities for present students. The association members have also made some notable achievements thereby helping to spread the name of their alma mater globally.

The objectives are:

a) To maintain contact between Alumni and alma-mater. b) To foster healthy relationship between the past and present students. c). To keep the alumni informed of the growth and development of the institution. d) To give the old students of the institution an opportunity to take part in the responsible task of building and

maintaining the traditions of the institution. e) To help students of the College secure employment in line with their qualifications.

File Description	Documents
Paste link for additional information	http://stmcc.in/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 - Institutional Vision and Leadership
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution permeate its entire governance process. They animate all our engagements—knowledge dissemination, research, extension, infrastructure development, student support initiatives, and formulation of the strategic and perspective plans—inculcating values promoting best practices.

Vision: The college aims at delivering quality education for personality development modulated for a qualitative transformation of the society through broad-based training in arts, science, and technology.

Mission: We envisages national development of the backward and marginalized sections in the coastal area of Alappuzha by imparting affordable education which inculcate values to mould responsible citizens of merit and caliber.

The Board of Management constitutes the apex decision-making body while the institution governance is administered by the Governing Body that devises the institutional policies and procedures to be adhered to by all stakeholders. The Management Committee, IQAC and College Council assists the Head of the institution in undertaking pertinent decisions for the routine affairs of the college. The principal spearheads all activities of the institution through

various committees. College Council steered by the principal and comprising of the HoDs, Librarian, and Office Superintendent along with the IQAC play a significant role in formulating and executing perspective plans and strategies for institutional enhancement.

File Description	Documents
Paste link for additional information	http://stmcc.in/about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Michael's College upholds an inclusive and decentralized workspace cum learning environment to ascertain consistency in the institution's progress. Equitable deputing of responsibilities at various levels and active dialogue between the Management and stakeholders are assured for productive and responsive contributions from all. Each faculty of the institution are represented through numerous functioning Committees/Cells/Clubs to channel collective participation in realizing institutional objectives. The institution equally ensures students' involvement in various decision-making bodies and educational enterprises that comes outside the purview of the curriculum. Both PTA and Alumnae Associations are assigned prominent roles in effecting the smooth run of the institution and in uplifting the profile of the institution. Every single routine administrative and allied transactions of the institution undergo the discreet supervision of an adept administrative staff and support staff.

File Description	Documents
Paste link for additional information	http://stmcc.in/administration
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A consistent quest to solidify the impact of quality academic engagements has been the impetus behind the perspective plan drafted by the institution, post-accreditation. In codifying the plan, IQAC in consultation with the Governing Body and College Council accorded

priority to both the feedback collected from all stakeholders during various stages .In tune with the growing needs for an industry-oriented, competency-based, stimulating teaching learning milieu, the plan formulated placed emphasis on introducing new academic programmes, assuring student support measures and quality research culture, augmenting academic and sports infrastructure, upgrading ICT, lab and library facilities, digitalization of academic and administrative works, fostering green initiatives, gender sensitization and strengthening extension/outreach activities. Taking into account various factors including the remote, rural locale of the institution and meagre economic background of the majority of stakeholders, their feedback on institutional academic provisions, growing demand for programmes with prospects of employability and those which supplement curriculum and skill development, prospective means for community engagement and enhancement. In addition to this, faculty student exchange programmes and academic collaborations have been taken up with more fervour. Departments organize seminars, workshops and Exhibitions that are both discipline-specific and interdisciplinary and involve in extension activities, sharing knowledge and human resources.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-functioning organizational structure managed by Diocese of Alappey. Governing Body: Spearheaded by the Manager frames the institutional policies in tune with the vision and mission. Local Management Committee: conducts monthly meetings and holds decision making power in the management of the college. Principal: appointed by the Manager, is the head of the institution entrusted with overseeing the smooth conduct of day-today academic and administrative activities. College Council: with the Principal as Chairperson proposes informed suggestions on the customary affairs of the college. IQAC: occupies a pivotal role in devising the strategic plans for the quality enhancement of the institution. Staff Association: Both teaching and non-teaching staff associations comply with the institution in carrying out responsibilities and

catering to the welfare of its members. Heads of the Departments: are designated with the duty of managing the departmental affairs in concordance with the action plan, Holding monthly departmental staff meetings, ensuring timely documentation, collecting feedback and implementing remedial measures wherever required.

File Description	Documents
Paste link for additional information	http://stmcc.in/about
Link to Organogram of the institution webpage	http://stmcc.in/pdf/organogram/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college assures the availability of all welfare schemes accorded by the Government, UGC and affiliating University to the teaching and non-teaching staff. The same includes Provident Fund, Group Insurance Scheme (GIS), State Life Insurance Scheme, National Pension Scheme (NPS), Medical Reimbursement, Accident Insurance and Festival Allowance. Besides ascertaining a congenial workplace, other beneficial and relief measures endowed by the institution include: Duty leave to attend Professional Development Programs, Orientation/Refresher courses, Advance payment in case of non-

dispersal of salary or delay, Reasonable remuneration packages to the Management staff, Financial support during contingency, Interest-free loans for those in need, Admission preference for children and wards of the employees to any program, Granting of funds to departments to organize seminars,workshops, exhibitions and awareness programs, Financial assistance to staff for attending conferences/seminars and presenting research papers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal by teaching staff is conducted annually. Members of faculty maintain a record of the Curricular, Co-curricular and Research activities undertaken by them which is approved by the respective Heads of the Departments. Performance Appraisal is also conducted as and when a faculty/staff is due for promotion. The appraisal is conducted based on the UGC and

Government norms. The faculty members who are due for promotion have to submit the completed PBAS form to IQAC. The completed application is scrutinized by the IQAC and appraised by a screening committee constituted by the University which includes external Subject Experts also. IQAC makes it a point to encourage all faculty members of the college to engage in academic activities which will benefit them for promotion. The IQAC provides training to members of nonteaching staff during their probation period. The training offered during this period is to familiarize them with basic office management, to improve their communication skills and to develop their interpersonal skills. The Management conducts Academic Audit to assess the performance of the teaching and nonteaching Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Well established institutional mechanisms exist for the efficient and transparent management of financial resources. All internal resources raised by the institution are subjected to an annual external audit by qualified auditors appointed by the Management. The audited accounts are presented in the Management Board meetings for its approval. UGC Accounts: Audited annually by an authorized external auditor Government Funds: Audited annually by authorized Government auditors appointed by the DCE and the Accountant General's Office PTA Funds: Audited annually by a authorized external auditor and presented in its Executive committee and General Body for approval Management Accounts and externally by an authorized auditor annually. The audit reports are discussed in the Management Board and appropriate actions are taken to settle the audit objections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.03

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The requirements of the Departments are discussed and assessed in the Academic Council meetings. The IQAC advices the Academic Council regarding proposals for funding from various Government agencies for better academic prospects to achieve excellence. UGC funds, RUSA funds and funds from various bodies like DBT, DST, KSHEC, KSCSTE etc. are utilized for research and other academic programs like Conferences/workshops/Seminars. The UGC funds are apportioned by the planning Board as per the needs of the Departments and the allocation for the respective departments under the UG and PG grants. Infrastructural Development is undertaken by the Management under the direct supervision of the Management and Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of St. Michael's College, Cherthala has played a crucial role in conducting institutional reviews and implementing teaching-learning reforms. One important reform facilitated by the IQAC is the implementation of a centralised system for the conduct of internal examinations. The IQAC recognized the need for a standardized and fair evaluation system. As a result, they introduced a centralized approach where the IQAC, in consultation with the faculty, developed common question banks and assessment guidelines.

Another significant initiative by the IQAC is the engagement of stakeholders through discussions. The IQAC recognizes the importance of gathering feedback from various stakeholders to improve the teaching-learning process. Regular discussions are organized with students, faculty, parents, and alumni to understand their perspectives, concerns, and suggestions.

The IQAC conducts meetings with the college management to discuss the current state of infrastructure and suggest necessary upgrades. These meetings involve presenting comprehensive reports and proposals outlining the requirements for modernizing classrooms, laboratories, libraries, and other facilities.

Furthermore, the IQAC initiated discussions on important educational policies and reforms, such as the National Education Policy (NEP). They organize sessions and workshops to discuss the key features and implications of the NEP with the faculty and other stakeholders.

File Description	Documents
Paste link for additional information	http://stmcc.in/iqac_profile
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

St. Michael's College, Cherthala has implemented several initiatives through the IQAC to institutionalise quality assurance strategies and practices. Two of these practices that have been

institutionalized are the Financial Literacy Programme and awareness session on 'Intellectual Property Rights' and 'Energy Conservation and Environment Protection'.

The Financial Literacy Programme is a significant initiative undertaken by the IQAC. As part of this practice, a webinar titled "Understand Indian Securities Market and Create Wealth" was organized with Mr. Manoj T Neelakandhan, Ex AGM IDBI Bank, as the resource person. The webinar aimed to enhance the financial literacy of the college community, providing insights into the Indian securities market and strategies to create wealth. This initiative promotes a culture of financial awareness, equipping individuals with the knowledge to make informed investment decisions.

The second practice introduced is a webinar on Intellectual Property Rights (IPR) by Dr Jiji R S, Head, College of Veterinary & Animal Sciences. The webinar focussed on topics such as patents, copyrights, trademarks, and trade secrets. Additionally, the IQAC also organized a webinar on "Energy Conservation and Environment Protection" by Dr Kochu Baby Manjooran, aiming to create awareness about sustainable practices and the importance of conserving energy and protecting the environment.

File Description	Documents
Paste link for additional information	http://stmcc.in/iqac_profile
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://stmcc.in/annual_report
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The management is committed to creating a safe, supportive, and inclusive learning environment. Every student is given an equal opportunity to participate in different activities of the college. CCTV cameras are installed in different parts of the campus to ensure safety and security. Grievance Redressal Cell, Equal Opportunity Center, Internal Complaints Committee for Women, Committee for Prevention of Caste Discrimination, Human Rights Committee, and Women Cell actively participate in ensuring gender equity, creating awareness about gender issues, safeguarding gender rights, and promoting respectful behaviour towards all. NSS and Women Cell regularly conduct discussions, seminars, campaigns, and classes for legal awareness and self-defense and celebrate Women's Day and National Girl Child's Day. All students, regardless of their gender identity are encouraged to participate in these programmes. Counseling is given to needy students by a professionally qualified counselor. A sick room with first aid facilities is provided by the Women Cell. Girl students are encouraged to avail of scholarships and funds instituted by the state and central government. Mike Kid Zone is the daycare and preschool available on the campus. Kids of the staff as well as those from outside can avail of the facility.

File Description	Documents
Annual gender sensitization action plan	Annual Gender Sensitization Action Plan St. Michael's College envisages national development through the improvement of the educational and socio-economic standards of the backward and marginalised sections of the society in the coastal areas of Alappuzha district by imparting affordable education which inculcate values, moral and ethical, to mould responsible citizens of merit and calibre. The college aims at delivering quality education, both theoretical and practical, for personality development modulated by moral and democratic values for a qualitative transformation of the society through broad-based training in arts, science, and technology. The college is committed to relentless quest for excellence through quality education imparted through efficient and relevant teaching, research and community service grounded on discipline, values and intellectual advancement keeping pace with the global developments. The College has a robust Policy of non-tolerance towards any form of Gender Discrimination and is aimed towards bringing a positive change that supports equity amongst genders. Sustainable development relies on ending discrimination toward women and providing equal opportunities for education and employment. Gender equality has been conclusively shown to stimulate economic growth, which is crucial for developing countries. Our commitment of providing a safe and secure campus, that offers equal opportunities in education and employment, is augmented by a variety of activities that promote
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any	St. Michael's College is committed to conducting activities to promote gender sensitization among students. The college

other relevant information	has full-time security guards. CCTV cameras are installed in different spots on the campus to ensure security. Students can avail of the personal counseling sessions facilitated by the Women Cell. A sick room for girls is available in the Women Cell room. Mike Kid Zone, the daycare and preschool situated on the premises is aimed at providing a safe environment for the kids of St. Michael's fraternity. Training programmes on personality development, stress management, self-defense, rallies on gender equity, gender awareness workshops, and discussion forums are conducted by Women Cell to understand gender issues, gender stereotypes, and gender equality. Value education classes offer awareness about discrimination and foster an inclusive environment. Legal awareness and policy-making classes are conducted regularly to raise voices against gender-based violence, and inequality. The only national-level shooting range in the Alappuzha district is situated on the premises of the college, the students can take training in arms. Medical camps, Anemia Awareness Programmes, and classes on health and wellness are organized consistently addressing special health needs faced by different genders. Women's Day and National Girl's Child Day are celebrated to inspire students especially young girls to dream and achieve great heights. Grievance Redressal Cell, and Internal Compliance Committee address the complaints and guarantee protection.
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has facilities and arrangements to dispose of the waste in an eco-friendly way. Bins are installed in various spots on the campus to collect segregated wastes. The organic waste generated on the campus is collected in the vermicomposting unit of the Department of Zoology. The nutrient-rich compost is used to fertilize the plants. Solid wastes are taken up by the Harithakarma Sena of the local body. Students and staff are encouraged to reduce waste by using eco-friendly materials. The use of steel bottles, steel lunch boxes, cloth bags, paper pens, paper files, and cloth banners is promoted. The incinerator is used for disposing of sanitary pads. Single-use plastic is banned in college. NSS volunteers are given training for utilizing recyclable materials. Minimum and optimum use of chemicals are encouraged in laboratories. Reuse and purification of chemicals are done wherever possible. Electronic waste like motherboards, hard drives, and cables are reused to fix faulty systems and used in the workshop of the Department of Software Development. Besides, the rest of the e-waste is collected by Harithakarma Sena for proper disposal. The quantity of hazardous waste produced is limited by reducing the number of such experiments in the lab.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts to provide an inclusive environment involved taking deliberate steps to create an environment where everyone feels welcome, valued, and supported. These efforts materialised in St. Michael's College in many forms, including organizing events and activities that promote diversity, equity, and inclusion.Observing

Mother Language Day is one initiative taken by the NSS unit of our college to celebrate and recognize linguistic diversity. Celebrating International Family Day is another institutional effort that created awareness on importance of families and their contribution to society. An awareness campaign on violence against senior citizens was conducted on 15 June 2022 to raise awareness about the abuse and mistreatment of elderly individuals and promote respect and dignity for all members of society. Oppam,Let's Work Together is a food distribution program conducted by the NSS unit on 26th January 2022 for the needy students of our college. Similar initiatives like celebration of Global Parents Day, Aadarav 2021 to sensitise students on the importance of care and welfare to be provided to parents and elders; visit to palliative care institution by volunteers of NSS, Chellanam harbour cleaning project by students of St Michael's College and Drug Awareness Rally conducted on 1st of January are some initiatives by the college to provide an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college recognises the importance of fostering a sense of civic responsibility in students, and aims to create a generation of socially responsible citizens. One of the primary measures taken by the college is to conduct workshops and seminars on constitutional law, human rights, and civic engagement. One such seminar was on the International Day for the Elimination of Violence against Women; another seminar was conducted at Kasthurba Kendram. Women's day rally conducted which aimed to proclaim the rights of women. World day of social justice was observed in 20th Feb 2022, Humanitarian day on 19th August and World day against Child Labour on 12th June. Apart from it observing days like International Day against drug abuse and illicit trafficking, awareness session on Dowry prohibition Act, classes on Gender relationship and Law awareness are other initiatives. Apart from academic initiatives, the college also organises social outreach programs that expose students to the challenges faced by underprivileged communities. Through these programs, students learn about the socio-economic issues faced by

different communities and are encouraged to participate in community service activities that promote social justice and equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	St. Michael's College in Cherthala has taken several measures to sensitise students to their constitutional obligations. The college recognises the importance of fostering a sense of civic responsibility in students, and aims to create a generation of socially responsible citizens.One of the primary measures taken by the college is to conduct workshops and seminars on constitutional law, human rights, and civic engagement. One such seminar was on the International Day for the Elimination of Violence against Women on 25th Nov 2021, another seminar was conducted at Kasthurba Kendram on 8 March 2022 on the topic 'Empowerment of Women'. Women's day rally conducted on 8 March 2022 aimed to proclaim the rights of women. World day of social justice was observed in 20th Feb 2022, Humanitarian day on 19th August and World day against Child Labour on 12th June. Apart from it observing days like International Day against drug abuse and illicit trafficking, awareness session on Dowry prohibition Act , classes on Gender relationship and Law awareness are other initiatives. These sessions are conducted by experts in the field and provide students with a platform to learn and discuss their rights and responsibilities as citizens of India. Through these workshops, students gain a better understanding of their constitutional obligations and learn how they can contribute to the betterment of society. Apart from academic initiatives, the college also organises social outreach programs that expose students to the challenges faced by underprivileged communities. Through these programs, students learn about the socio-economic

	issues faced by different communities and are encouraged to participate in community service activities that promote social justice and equality. Kaykorkkam namuk Kuttikalkaayi is an outreach program to distribute mobile phones during the lockdown to those students who couldn't afford one but needed it for online classes. Medicine and Wheelchair donation on 10 March 2022 aimed at supporting socially backward people of Cherthala. St. Michael's College has taken a proactive approach to sensitising students to their constitutional obligations by providing a comprehensive education on the Constitution and encouraging civic engagement.
Any other relevant information	http://stmcc.in/handbook

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Paying true reverence to the great persons or ideals perpetuated nationally/globally and fervently motivated by their meaning and relevance, the institution duly observes the various days of national and international significance, during every ongoing academic year. Beyond some showy and colourful commonplace events, the institutional policy targets the students' imbibing the ultimate purpose of these days and utilizes these as opportunities to expose them to activity-oriented programmes that lead to the wellness of the society. Game plans with clear vision are charted by the various departments, clubs and associations, and each special day is made all the more precious through maximum student participation for a noble cause. Festivals like Onam bestows a platform for the exuberance of indigenous culture, taking pride in it. On the other hand, days of national significance viz. the Independence Day, Republic Day, the Constitution Day, etc instill in young minds, enkindled passion for the mother land. However, the national policy in this regard is worth huge appreciation, its initiation of the Drug-free Campaign, to which we earnestly put in the best our efforts too. The services rendered by the NCC, NSS are phenomenal at this juncture. Our students are incessantly inspired to be committed citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEEP(B.Voc Education Extension Programme) is a community-focused initiative aimed at establishing a relationship with the community, gaining insight into their challenges, developing an intervention strategy, and effectively addressing the issues. As a part of the programme, the computer software proficiency level of students of Cherthala South High School, Ariparambu was accessed, and provided classes to improve their skills. Besides, a bookshelf stocked with books was donated to the school library. A health awareness class was organised at Little Flower School, Mathilakam to promote a healthier lifestyle among primary school children. Cleaning drives

were conducted at Alappuzha Beach Park and Mararikulam Beach. To promote waste management practices, bins were installed in different spots on the Mararikulam beach.

Educate the School Children is a programme prioritizing the enhancement of the teaching-learning process, especially in science subjects where the resources are limited. Chemwonders is a programme initiated by the Department of Chemistry offered opportunities for hands-on training in experimental procedures for learners in schools. Exhibitions were conducted for high school students. Quiz competitions, painting competitions, and debate competitions were held for school students. Workshop was organised for high school teachers to sharpen their skill set. Science laboratories were set up in high schools.

File Description	Documents
Best practices in the Institutional website	http://stmcc.in/best_practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Performance of St. Michael's College, Cherthala to address Post-COVID Trauma (2021-2022)

During the academic year 2021-2022, St. Michael's College, Cherthala placed a strong emphasis on addressing post-COVID trauma among its students and promoting their overall development. The college implemented several initiatives to achieve these goals. Recognizing the mental and emotional impact of the COVID-19 pandemic on students, the College took the initiative to conduct awareness classes addressing post-COVID trauma, focussing the students at the college as well as neighbouring schools. To tackle the excessive use of mobile phones and redirect students' focus towards academics, the college organized IT security training sessions to raise awareness about the potential risks associated with excessive mobile phone usage. The Women's cell took initiative to organize training programs to help students handle post-COVID stress effectively, focussing on equipping students with strategies to manage anxiety, stress, and other mental health issues arising from the pandemic. Additionally, personality development sessions, self-defence

training workshops and gender sensitization classes were conducted. Health awareness sessions, beach cleaning at Alappuzha and Mararikulam, computer literacy classes and bookshelf donation to neighbouring schools were some initiatives taken up under the B. Voc Education Extension Programme (BEEP).

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

1. To upgrade the college to a research centre.
2. Strengthen science education at high schools and renovation of science laboratory.
3. Infrastructure development at college library and laboratory.
4. Strengthen and extend the impact of career guidance cell from college level to community level.
5. Improve the remedial coaching and mentoring initiatives of the college.