

St. Michael's College, Cherthala
Academic and Administrative Audit Summary for the Academic Year 2020-21

Date of Conduct of Audit: 27th March 2021

The Academic and Administrative Audit for the year 2020-21 aimed to evaluate the qualitative performance of various departments at the College, assessing their contributions to student progress and institutional growth. The Internal Quality Assurance Cell (IQAC) took a lead role in forming an expert panel for this audit. The panel conducted a detailed assessment of departmental Self-Study Reports and office reports, recognizing commendable initiatives while pinpointing areas for improvement.

Audit Team

1. Fr. Nelson Thaiparambil (Manager)
2. Dr. Mathew V. (Principal)
3. Dr. Sindhu S. Nair (IQAC Coordinator)
4. Dr. John Thomas (External Expert)

Expert Committee Recommendations:

The expert committee presented valuable recommendations for advancement.

- Introduction of new Add-on courses and certificate courses to meet the diverse needs of the student population.
- Equipping and empowering faculty in curriculum design, course development, and innovative evaluation methods.
- Enhancing collaborations, internships, and projects, especially for programs like B.B. A, B.Com, B.A Economics, and B. Voc.
- Exploration of consultancy services and extension activities by select departments.
- Provision of quality infrastructure and technology solutions to enrich teaching, learning, and research.
- Increase in the number of Memoranda of Understanding (MoUs) with industrial partners.
- Establishment of a book bank system to support economically backward students.
- Augmentation of infrastructural and technological resources to promote research.
- Encouragement for faculty to pursue Ph.D. programs.
- Evolution and strengthening of research culture through diverse activities.
- Encouraging faculty to seek funded projects to enhance their research acumen.
- Improvement in the number of research publications per faculty.
- Organization of more placement drives in collaboration with external partners.
- Implementation of curriculum-related and career guidance programs, involving alumni.
- Deputation of IQAC members to visit quality higher educational institutions nationally and, if feasible, abroad.

Department-wise Highlights

Noteworthy observations were made across departments.

- Effective preparation of Academic Calendars.
- Diligent maintenance of Teacher's Diaries and lesson plans.
- Successful implementation of mentoring and remedial coaching.
- Rigorous result analysis procedures.
- Active involvement of alumni associations.

This comprehensive overview of the Academic and Administrative Audit for the academic year 2020-21 serves as a guiding roadmap for continued growth and excellence, reaffirming the dedication of the college to continuous improvement and advancement. The College is steadfast in its commitment to implementing these recommendations to elevate both its academic and administrative practices.

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