



COLLEGE HANDBOOK 2024 2025



St. Michael's College

An institution with Minority Status Affiliated to the University of Kerala and
Re-accredited by NAAC with 'A' Grade

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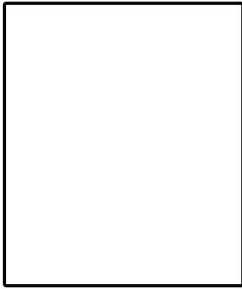


2024-2025 COLLEGE HANDBOOK



Name

Owned, Established & Managed by
THE CATHOLIC DIOCESE OF ALLEPPEY
ESTD. 1967



PERSONAL DATA

Name.....staff/student

Class.....Class No.....

Department.....

Residential Address.....

.....

Telephone No.....Mobile.....

Email.....

Blood Group.....Height.....cm Weight..... Kg

Name of Parent/Guardian.....

Office Address.....

.....

Telephone (Office).....Fax.....

Adhaar No.....

Driving Licence No.....

Passport No.....

Savings Bank A/c No.....

Any other Information.....



OUR GUARDIAN ANGEL...

OUR FOUNDER
PATRON



Bishop
Michael Arattukulam

OUR PATRON



His Excellency

Rt. Rev. Dr. James Raphael Anaparambil

The Bishop of the Diocese of Alleppey

Manager



**Fr. (Dr.) Celestine
Puthenpurackal**

Associate Manager



Dr. John Thomas

FORMER MANAGERS



**Rt. Rev. Dr.
Peter M. Chenaparambil
(1964-1975)**



**V. Rev. Fr.
Mathew Norohna
(1975-1993)**



**Rt. Rev. Msgr.
Varghese Puthanpurackal
(1993-2004)**



**V. Rev. Fr. Boni Sebastian
Charanghatt
(2004-2007)**



**Rt. Rev. Msgr. Dr.
Antony Therath
(2007-2011)**



**Rev. Fr. Solomon
Charanghat
(2011-2017)**



**Rev. Fr. Nelson
Thaiparambil
(2017-2024)**

FORMER PRINCIPALS



Rev. Fr. Jacob Kalayil
(1967 - 1970)



Prof. P.J. Augustine
(1970 - 1982)



Prof. Abraham Arakal
(1982 - 1989)



Prof. A.C. Joseph
(1989 - 1995)



Prof. M. Benjamin
(1995 - 1997)



Prof. M.K. Kurian
(1997 - 2000)



Prof. P.J. Jose
(2000 - 2001)



Prof. V.A. Marykutty
(2001 - 2007)



Prof. K.J. John
(2007 - 2008)



Prof. Raju Xavier
(2008 - 2010)



Prof. A.B. John Joseph
(2010 - 2014)



Dr. Mathew V.
(2014-2022)

PRINCIPAL'S MESSAGE



Dear Michaelean fraternity,

Since 1967, St. Michael's College has stood as a beacon of knowledge and intellectual growth. This citadel extends a warm and heartfelt welcome to all aspiring scholars and knowledge seekers.

Dedicated to providing both academic and non-academic services to the local community, St. Michael's College continues its journey towards excellence with steadfast and consistent efforts. Our commendable performance in NAAC accreditation reflects this meritorious service. As we enter the current academic year, we are preparing for another cycle of NAAC reaccreditation, which requires systematic hard work and unwavering dedication.

Dear all, achieving qualitative academic excellence is possible only through disciplined adherence to rules in our daily campus activities.

We, the Management and staff of St. Michael's College, are committed to providing you with the guidance needed to achieve your goals, supported by a system of value education and holistic learning. We encourage you to stay focused and avoid distractions as you progress through this journey.

Extending warm wishes and prayerful greetings for successful campus life....

Prof. (Dr.) Sindhu S. Nair
Principal



PATRON SAINT

The College has been named after its founder Bishop Michael Arattukulam and is placed under the heavenly protection of St. Michael, the leader of the Archangels, as its patron. His name derived from the Hebrew word meaning “who is like God”, invites the beneficiaries of this institution to strive for godly perfection through the acquisition of knowledge. It was St. Michael who commanded God’s legions and achieved a decisive victory against the forces of evil that rebelled against God. He is believed to be the Archangel writing down the deeds of men in the Book of Life. He is also acclaimed as the helper of the chosen people. He is artistically represented as holding a balance and flourishing a sword against a dragon symbolizing evil. The 29th of September, popularly known as Michaelmas, is the day on which his heavenly intercession is sought in a special way and is celebrated by the college as its Founder’s Day.

OUR MISSION

The mission of our higher education institution is to provide a transformative and enriching learning experience for students. We are dedicated to offering high-quality education that empowers individuals with both theoretical knowledge and practical skills. Our mission is guided by a commitment to fostering personal development, instilling ethical and democratic values, and nurturing a diverse and inclusive community. With a focus on continuous improvement, research, and innovation, we aspire to create an environment that encourages critical thinking, creativity, and lifelong learning. By upholding these principles, our institution seeks to make a positive impact on both the individual lives of our students and the broader communities we serve.

OUR VISION

The vision of St. Michael's College is to be a global leader in fostering excellence in education, research, and innovation. We envision a dynamic and inclusive academic community that empowers students to become forward-thinking leaders and change-makers in their respective fields. Our institution aspires to be recognized for its cutting-edge research, impactful contributions to knowledge, and solutions to the world's challenges. We envision an environment where students, faculty, and researchers collaborate across disciplines to address complex societal issues and drive positive change. With a focus on cultivating creativity, critical thinking, and ethical values, we aim to produce graduates who are not only academically proficient but also compassionate and socially responsible citizens.

QUALITY POLICY STATEMENT

At St. Michael's College, our unwavering commitment to excellence drives our every endeavor. We are dedicated to providing a transformative and holistic educational experience that empowers our students to thrive in an ever-evolving global landscape. Our Quality Policy underscores our passion for continuous improvement and our dedication to fostering an environment of innovation, integrity, and inclusivity.

We Pledge to

Elevate Academic Excellence: We strive to maintain the highest standards of academic rigor, fostering a culture of critical thinking, creativity, and problem-solving. Our faculty members are dedicated mentors, cultivating a stimulating learning atmosphere that nurtures intellectual growth.

Nurture Holistic Development: We recognize that education extends beyond the classroom. Our institution is committed to nurturing the holistic development of our students, encompassing their intellectual, emotional, and social well-being. We encourage extracurricular engagement, character-building activities, and opportunities for personal growth.

Promote Research and Innovation: We value innovation as a catalyst for progress. Through cutting-edge research initiatives, we contribute to the advancement of knowledge and the betterment of society. Our commitment to research excellence drives us to explore new frontiers and address pressing global challenges.

Ensure Inclusivity and Diversity: Our institution is a tapestry of diverse perspectives and backgrounds. We celebrate this diversity and are committed to fostering an inclusive environment that embraces all individuals regardless of their race, gender, religion, or socioeconomic status. We believe that diverse viewpoints enrich our collective learning experience.

Maintain Ethical and Professional Standards: Integrity is the cornerstone of our institution. We uphold the highest ethical standards in all our interactions, from student-faculty relationships to research ethics. Our commitment to professionalism ensures that we graduate individuals who contribute positively to society.

Engage with Stakeholders: We understand the value of partnerships. We actively engage with our students, faculty, staff, alumni, industry partners, and the broader community to ensure that our programs remain relevant and aligned with real-world needs.

Continuous Improvement: We recognize that excellence is a journey, not a destination. Through regular assessment, feedback, and reflection, we continuously refine our processes, programs, and services to provide the best possible educational experience.

This Quality Policy is the foundation upon which St. Michael's College stands. It guides our actions, decisions, and aspirations. By adhering to these principles, we uphold our commitment to fostering a vibrant learning community that prepares individuals to lead, innovate, and contribute meaningfully to a dynamic world.



COLLEGE P R O F I L E

St. Michael's College, Cherthala, is hailed as a beacon of the educational commitment and altruistic service of the Diocese of Alleppey. Founded by a resolute and dedicated group of visionaries, the primary mission of the college is to nurture knowledgeable citizens for the nation through value-based education. Strategically located on NH 66, 18 kilometers north of Alappuzha town, the College campus commands a striking presence against the lush, picturesque backdrop of the region.

The inception of St. Michael's College on June 19, 1967, marked the culmination of unwavering dedication and a longstanding aspiration of the leaders of the Diocese. Construction of the college infrastructure commenced in mid-July 1964, with the foundation stone blessed by His Excellency Bishop Michael Arattukulam and laid by the then Vicar General, Msgr. Silverious Jackson. The local community fervently supported this noble endeavor by contributing their resources - notably setting apart their 'Kettuthengu'. Under the astute guidance of Msgr. Joseph Thekkepalackal, the pace of development accelerated leading to the institution initially being named as 'St. Michael's Institute'. In 1973, a college chapel was erected opposite the main campus, which subsequently evolved into a thriving parish church, further enriching the spiritual and communal fabric of the institution.

On September 29, 1967, St. Michael's College was officially inaugurated with Prof. John Mathai, the Vice-Chancellor of the University, presiding over the ceremony. In its inaugural year, St. Michael's College offered pre-degree courses in three main streams across five different batches. The college administration comprised both clergy and laity, reflecting a collaborative approach to its management. His Excellency Rt. Rev. Dr. Michael Arattukulam served as the first Manager and Patron, supported by Rev. Fr. Peter M. Chenaparambil as Pro-Manager and Rev. Fr. Jacob Kalayil as the inaugural Principal. Rev. Fr. Dennis Arasserkadavil assumed the role of Vice-Principal, contributing significantly to the early development of the college. Other supporting pioneers included Rt. Rev. Dr. Joseph G. Fernandez, Rt. Rev. Fr. Reynolds Karumancherry, Rev. Fr. Xavier Kaniambur, and prominent individuals like Sarvasree William and Sri. E.P. Isaac. From its inception in 1963, the leadership of Rev. Fr. Peter M. Chenaparambil, later Bishop of Alleppey, played a pivotal role in nurturing the college through its formative years. Special mention is also due to Sri. Joseph Mathan Kurisunkal, former Member of Parliament, whose substantial contributions were instrumental in the establishment and growth of St. Michael's College.

From its inception, the college quickly established a reputation for discipline and academic excellence, exemplified by the fact that all 333 candidates who appeared for the first



examination passed on their first attempt. Msgr. Daniel Kurisungal, then Vicar-General, and Rev. Fr. Martin Karukaparambil served diligently as Bursars of the college, overseeing financial matters with dedication. On June 6, 1970, Prof. P.J. Augustine from Fatima Matha National College, Kollam, succeeded Rev. Fr. Jacob Kalayil as Principal, further advancing the institution's academic leadership.

Rev. Fr. Mathew Nerohna assumed the role of College Chaplain in 1971 and later became the Manager of the college, serving with great dedication until 1993. During its early years, St. Michael's College also addressed the need for women's accommodation with the construction of a hostel on campus in 1967, managed by the Canossian Sisters. Additionally, a prayer hall named 'Sancturio' was constructed near the portico, blessed by Rt. Rev. Dr. Stanley Roman, the Bishop of Kollam, further enriching the spiritual life of the college community.

It was a significant journey spanning nearly eight years to evolve from a pre-degree institution to a full-fledged graduate college. This transformation culminated in 1976 with the sanctioning of a degree course in Zoology, marking a pivotal moment in its academic history. The official inauguration of the Zoology course was graced by the Honourable Revenue Minister Mr. Baby John, with Prof. A. Sreedhara Menon, the Registrar of the University of Kerala, presiding over the meeting. Subsequently, B.A. Economics was introduced in the academic year 1977-78, followed by B.Sc Chemistry in 1980-81, further diversifying the academic offerings of the college. To accommodate the expanding student base, a shift system was implemented, leading to the sanctioning of more Pre-degree batches in various groups. This expansion reflected the growing stature and demand for education at St. Michael's College. Under the leadership of Prof. Abraham Arackal, who assumed the Principalship after a distinguished tenure in various Government Colleges, St. Michael's College reached new heights of academic excellence and reputation.

The early 1990s marked a pivotal moment for St. Michael's College with the introduction of the UGC scheme, highlighting a pressing need for more undergraduate (UG) and postgraduate (PG) courses. On February 10, 1994, the college attained recognition under sections 2(f) and 12 B of the UGC Act, facilitating access to UGC grants for developmental activities. During this transformative period, the efforts of key figures such as Rev. Fr. James Anaparambil, Rev. Fr. Christopher M. Arthasseril, and Rev. Fr. Johnson Puthenveetil were instrumental. Their dedication culminated in significant achievements, including the construction of the Silver Jubilee Block in the northern wing. Under the leadership of Rev. Fr. Christopher Arthasseril this project was completed and blessed by Rt. Rev. Dr. Peter M. Chenaparambil on December 20, 1995.

In subsequent years, St. Michael's College expanded its academic offerings when the first postgraduate course, M.A. Economics, was launched in the academic year 1995-96. Recognizing the need for diversification and enhancement, the college introduced three new courses: B.Sc Physics in 1998, B.Com in 1999 and M.Sc Polymer Chemistry (later M.Sc Chemistry) in 2002. However, these courses were not initially recognized as aided until 2010, a delay necessitated by the delinking of pre-degree courses from aided colleges in stages during the period 2000 and 2001.



In parallel, the pursuit of academic excellence prompted St. Michael's College to undergo a rigorous accreditation process. After thorough preparation and steadfast efforts, the college achieved a notable milestone by receiving a B+ grade accreditation from NAAC on September 16, 2004. This accreditation underscored the institution's commitment to quality education under the leadership of Msgr. Varghese Puthenpurackal as Manager, Fr. Milton Kalappurackal as Assistant Manager and Prof. V.A. Marykutty as Principal. Continuing its trajectory of growth and modernization, under the leadership of Fr. Bony Sebastian Charanghat as Manager, significant milestones were achieved. A notable project undertaken was the construction of a new library block, identified as a critical need by the management. Situated on the western side of the main block, this new facility was inaugurated on November 30, 2009, by His Excellency Rt. Rev. Dr. Stephen Athipozhiyil, during the tenure of Rev. Msgr Dr. Antony Therath as Manager.

In response to evolving educational demands, St. Michael's College introduced new courses aimed at enhancing academic offerings and preparing for reaccreditation. The academic years 2013-14 and 2014-15 saw the launch of several new programs, including M.Com and B.A. English Literature. Additionally, UGC-sponsored B.Voc degree programs in Software Development and Tourism and Hospitality Management were introduced, along with a Community College offering Diploma courses in Beauty and Wellness, and Fashion Designing. Furthermore, infrastructural enhancements have been a focus area, spearheaded by Rev. Fr. Solomon Charanghat and Prof. A.B. John Joseph, the former Principal. Significant improvements include the computerization of facilities, establishment of computer labs, installation of smart classrooms and the renovation of the auditorium. These upgrades aimed to provide state-of-the-art facilities conducive to a modern educational environment.

St. Michael's College has made significant strides in the realm of sports and games, solidifying its reputation as a pivotal sports hub in the district. Notably, the college has been designated as an Extension Center of the Sports Authority of India, underscoring its role in fostering athletic talent and facilitating sports events. A standout feature is the presence of 400-meter track on its grounds, a distinction that sets it apart and attracts various agencies for sporting activities. The college was further recognized as a Khelo India Centre, expanding its reach in sports training across the district. Looking ahead, St. Michael's College has several ambitious projects in the pipeline, including the completion of Indoor Sports Complex.

The culmination of these efforts and achievements was reflected in the re-accreditation of the college by NAAC with an 'A' Grade on March 3, 2015. Rather than resting on their laurels, the college has maintained a vigorous pace in enhancing their educational offerings and community engagement initiatives.

In a strategic move towards sustainability and growth, the college transformed its Learner's Support Centre into a fully-fledged Self-Financing College starting from the academic year 2015-2016. This evolution underscores their adaptability and responsiveness to educational demands. Additionally, St. Michael's College has earned recognition as a Regular Study Centre of IGNOU (Indira Gandhi National Open University), facilitating robust academic collaborations in the field of Open Education. Overall, the post-NAAC re-accreditation



phase has been marked by proactive measures aimed at fostering community empowerment and expanding their academic reach through strategic partnerships. Key figures instrumental in these achievements include Manager Fr. Nelson Thaiparambil and former Principal Dr. Mathew V., whose leadership and vision played pivotal roles in the dedication of our College to holistic development and educational excellence.

In the academic year 2022-23, St. Michael's College achieved significant milestones in academic research, underscoring its commitment to advancing knowledge and scholarly pursuits. The Department of Chemistry attained recognition as an approved Research Centre under the University of Kerala, marking a historic first for the college. It was enhanced with further recognition as the PG Department of Commerce was also acknowledged as an approved Research Centre of Commerce by the University of Kerala. This dual accreditation underscores the dedication of the College to fostering research excellence across various disciplines.

In the academic year 2023-24, St. Michael's College has achieved another significant milestone with the Department of Vocational Disciplines receiving approval from the University of Kerala to operate as a self-financing wing on campus. This decision marks a pivotal moment in our history, expanding educational offerings and enhancing financial sustainability.

As the college prepares for its third cycle of accreditation, under the guidance of Manager Rev. Fr (Dr.) Celestine Puthenpurackal and Principal Prof. (Dr.) Sindhu S. Nair, there is a renewed focus on achieving academic excellence. Adding strength is the efforts put in by Associate Manager Dr. John Thomas and Vice Principal Dr. Antony Kuriakose. With facilities like modernized laboratories, Zoology museum, extended working hours of library and its digital access, the college has embarked upon the new pathway of Four Year UG Programme along with other colleges in our state. Building on past accomplishments and with strong support from stakeholders, the college is poised to elevate its educational standards and provide a robust platform for higher education in the community. Reaffirming our commitment to overall excellence, encompassing academic achievements, infrastructure development and contributions to sports and community development, we continue our journey forward....



The Ceaseless Ascent...

The roots of the enduring commitment of the Diocese of Alleppey towards quality education, can be traced back to the pre-Portuguese era when it first established a school in the suburbs of Fort Cochin in 1850, nearly a century before India gained independence. Over the following eighty years, the Diocese expanded its educational footprint significantly, establishing several schools along the sea coast from Cochin to Purakkad. This geographical spread underscores the dedication of the community to provide educational opportunities across a broad area.

Central to the educational mission of the Diocese is the aspiration to build an enlightened society. This noble vision sees quality education as the cornerstone for achieving societal progress and enlightenment. Throughout its history, the Diocese has maintained a focus on longevity and quality in education. Twelve of its schools have already marked their centenaries, signifying a hundred years of continuous service in nurturing young minds. Remarkably, some schools within the Diocese have surpassed even this milestone, celebrating their quasiquicentennial or 125th anniversary. These anniversaries not only highlight the enduring presence of the schools, but also emphasize their profound impact on generations of students and the communities they serve. By fostering knowledge, values and skills among students, the Diocese of Alleppey continues to play a pivotal role in shaping the intellectual and moral fabric of the region.

Following the formation of the Diocese of Alleppey in 1952, under the leadership of Bishop Dr. Michael Arattukulam, there was a concerted effort from the stalwarts of the Diocese to realize the vision of the community towards higher education. This culminated in the genesis of this citadel of knowledge, marking a pivotal extension of their educational mission into the realm of higher learning. On July 19, 1967, this vision materialized as the college began its journey.

Initially, the college was launched with three streams of Pre-degree courses across five batches. The inauguration, was officiated by Prof. John Mathai, the Vice-Chancellor of the University of Kerala and it took place on September 29, 1967, marking a significant moment of formal introduction to the academic community. Bishop Dr. Michael Arattukulam, serving as the Patron and first Manager of the institution, played a pivotal role during this foundational phase. Rev. Fr. Jacob Kalayil was appointed as the first Principal, adding leadership to the academic framework. The establishment of the college not only represented a physical institution but also symbolized a commitment to fostering knowledge and shaping future generations through higher education.



In response to the evolving challenges of the 21st century, the Diocese of Alleppey has adapted a proactive approach, reflecting a new development plan aligned with the socio-cultural, educational and political landscape of the nation. Under the leadership of Bishop Dr. James Raphael Anaparambil, the diocese initiated strategic measures to meet these challenges, culminating in the establishment of the Board of Education Alleppey Diocese (BEAD) in 2019. Leading the Board of Education, Alleppey Diocese (BEAD), are H.E. Rt. Rev. Dr. James Raphael Anaparambil, Bishop of Alleppey, and Fr. Nelson Thaiparambil. This body has been pivotal in realizing the vision for progressive changes in education, emphasizing core values such as selfless service, accountability and collaborative action, option for the poor, openness and transparency.

Central to this initiative is St. Michael's College, recognized as the "Educational hub" of the Diocese and a burgeoning center within the rapidly evolving 'Rurban' community of Cherthala. The college not only embodies its role as a higher education institution but also shoulders the responsibility of advancing the educational progress of other affiliated institutions within the Diocese. This includes fifteen Primary Schools, one Upper Primary School, eight High Schools, three Higher Secondary Schools, four CBSE schools, two ITIs (Industrial Training Institutes), one Special School and a Self-Financing College.

Currently, St. Michael's College offers a diverse array of educational opportunities, including three Postgraduate (PG) courses, seven Undergraduate (UG) courses, two Research Centers, and two self financing vocational courses. The college campus also hosts several affiliated institutions, including an IGNOU Study Centre, MIMAT (Self-Financing Wing), Community College, and the Alappuzha District Rifle Club, enhancing its role as a multifaceted educational hub.

While excelling in academic pursuits, St. Michael's College extends its influence beyond traditional academia. Embracing a broader vision, the institution aims for societal welfare and progress, emphasizing values that enrich the community. This holistic approach ensures that St. Michael's not only maintains academic excellence but also contributes meaningfully to the holistic development and well-being of society at large. By fostering collaboration and embracing its role as a catalyst for educational advancement, the Diocese of Alleppey continues to uphold its legacy of service and excellence in education, meeting the challenges of the present while preparing for the future.



College Anthem

Hail to thee St. Michael Archangel
Beside your presence
Are powerless
The powers of evil
We are all searching
And our hearts yearning
For the whispering words of wisdom
Deep in our minds
Kindle the light
Of truth and justice
To dispel all the darkness
Engulfing the world
Help us to sail
And be our navigator
All through the rough seas
In our lives
Helping us sail to
Heavenly shores of wisdom
Helping people sail to
Heavenly shores of wisdom



Morning Prayer

Lead, kindly Light, amid th'encircling gloom; Lead thou me on!
The night is dark, and I am far from home; Lead thou me on!
Keep thou my feet; I do not ask to see
The distant scene--one step enough for me.

I was not ever thus, nor pray'd that thou
Shouldst lead me on.

I loved to choose and see my path; but now,
Lead thou me on!

I loved the garish day, and, spite of fears,
Pride ruled my will. Remember not past years

So long thy pow'r hath blest me, sure it still Will lead me on
O'er moor and fen, o'er crag and torrent, till The night is gone.
And with the morn those angel faces smile,
Which I have loved long since, and lost awhile!



Administration

- Manager** : **Fr. (Dr.) Celestine Puthenpurackal**
Sacred Heart Seminary
Mayithara PO, Cherthala - 688 539
Ph : 9846841246
- Asso. Manager** : **Dr. John Thomas**
Kurisinkal House
Arthunkal PO, Cherthala - 688 530
Ph : 9447694630
- Principal** : **Prof. (Dr.) Sindhu S. Nair**
"Sindhu" Kilicode Lane, Srivaraham
Thiruvananthapuram-695009
Ph: 9895063195
- Vice-Principal** : **Dr. Antony Kuriakose P.**
Polayil House
CMC-14, Cherthala P.O.
Pin- 688524
Ph: 9447029754

The Governing Body

1. **Rt. Rev. Dr. James Raphael Anaparambil**
Patron and Chairman
2. **Fr. (Dr.) Celestine Puthenpurackal**
Manager
3. **Prof. (Dr.) Sindhu S. Nair**
Principal
4. **Dr. John Thomas**
Associate Manager
5. **Msgr Joy Puthenveettil**
Vicar General, Diocese of Alleppey
6. **Rev. Fr. Nelson Thaiparambil**
*Chairman, BEAD, Corporate Manager of Schools,
Diocese of Alleppey*



7. **Rev. Dr. Yesudas Kattunkalthayil**
Finance Officer, BEAD
8. **Prof. Tessy Lalachan**
Principal of MIMAT and Secretariat member of BEAD
9. **Mr. P.R. Kunjachan**
Secretary, BEAD
10. **Dr. Sheena George**
Former Principal, St. Joseph's College for Women Alleppey and the Peer team member, NAAC
11. **Adv. George L Arackal**
Rtd CEO of Digital India Ltd, Mumbai
12. **Dr. Mathew V.**
Former Principal of the College and Ex-Syndicate Member, University of Kerala
13. **Mr. P.J.J. Antony**
Known Writer in Malayalam Literature
14. **Dr. Antony Kuriakose P.**
Vice-Principal
15. **Dr. P. Manoj**
Co-ordinator, IQAC
16. **Mr. Thomas D'Cruez**
Engineer (LSGD) consultant
17. **Mr. Binil K.P.**
Teacher Representative
18. **Smt. Priya Antony**
Superintendent
19. **Rev. Fr. Paul J Arackal**
Episcopal Vicar for Temporalities & Procurator
20. **Mr. Ouseppachan**
Christ College, Thumpoly
21. **Mr. Simpson Fernandez**
22. **Sr. Dolly SVC**
23. **Fr. Titus Augustine Chullickal**
Asst. Professor, Dept. of English



Departments

Department of Chemistry

The Department of Chemistry had its origin with St. Michael's College in 1967 when it was initiated as a Junior College comprising of only Pre - degree courses. In 1980, the Department became independent with the new course in B.Sc. Chemistry main with subsidiaries Physics and Mathematics. To keep pace with the emerging technologies and dynamic changes in the scientific world and to deliver quality education and job opportunities to the youth of our society, M.Sc. Polymer Chemistry was started in July 2002. Because of the concerted demand from the students and other stakeholders M.Sc. Polymer Chemistry was changed to M.Sc. Chemistry in 2017. In 2022, the department was recognized as an approved research center under the University of Kerala, making it the first Research Department in St. Michael's College's history. Presently the Department offers three programmes, B.Sc. Chemistry (FYUGP), M.Sc. Chemistry and Ph.D in Chemistry. Specifically, we offer a three- year B.Sc. Chemistry, a four-year B.Sc. Chemistry Honors, and a four-year B.Sc. Chemistry Honors with Research, all with a specialization in Forensic Chemistry.

The thrust area of research of the Department includes Materials Science, Organic Electronics, Renewable Energy, and Sensors. The research activities of the Department are highly active and publishes the work in internationally reputed journals. Currently, four Research Guides and six Ph.D. scholars are part of the department. The research programs receive financial support from the University Grants Commission (UGC), the Department of Science and Technology (DST), and the Kerala State Council for Science, Technology and Environment (KSCSTE) through major and minor research projects. The department was awarded the prestigious DST-FIST grant, which significantly enhanced its research facilities. With this funding, a Sophisticated Analysis Instrumentation Centre (SAIC) and Networking and Computational Facility have been established. Major research instruments available include a UV-Visible Spectrophotometer, FTIR, Fluorescence Spectrophotometer, Electrochemical Workstation, and Photoreactor. These resources are also used by teachers, students, and research scholars from neighboring colleges affiliated with both Kerala and Mahatma Gandhi University. The department has signed MoUs with various colleges and esteemed research centers in Kerala to strengthen the research activities. The Department regularly organizes national and international conferences to provide global exposure for students. Many students from the department pass national eligibility tests such as CSIR and GATE and continue their higher education at prestigious research institutes in India and abroad. The Department is functioning with Green Energy, totally devoted to the promotion of renewable energy.



Department of Physics

In 1967, when the college was established as a junior college, the department was also started with two batches each for the Pre Degree First and Second groups. Prof. R. Narayana Pillai was the first teaching faculty. In 1968, Prof. M Benjamin joined in the department and in 1995 he became the principal of this college. Further, three more batches were allotted in these groups in shift system. In 1980 subsidiary Physics was introduced for the B.Sc Chemistry course. It was upgraded in 1999 with the introduction of B.Sc Physics course with Electronics and Mathematics as the subsidiary subjects. It is one among the four colleges in the University of Kerala offering Electronics as the subsidiary for core Physics degree course. From 2010, onwards Choice Based Credit and Semester System (CBCSS) has been introduced. As per the guidelines by the University of Kerala, from this academic onwards Four Year Under Graduate Programme (FYUGP) is also introduced. The department offers Astrophysics as open course. The department also offers complementary Physics course for the Chemistry core students. Of the three teaching faculty members with research degree, one is approved research guide of the University of Kerala. Various teaching methods are employed such as ICT enabled teaching, seminars, projects and C++ programme training and hands on training in the electronic circuit designing. Add on courses are also offered. In collaboration with the department of Mathematics a bridge course "Mathspire" was introduced in 2016. The department has a well-equipped General Physics and Electronics lab, an optics lab and a computer lab. A Large collection of reference text books is made available to the students in the department library. The lab is also facilitated by a furnished reading zone. Students are extremely encouraged to participate in various competitive examinations and the department offers all amenities to accomplish them. Value education is given to the students once in a month. Well established mentoring system is going on in the department. The department encourages the students to participate in extracurricular and co-curricular activities. In order to nurture the creativity and cherish scientific assertiveness in students, various programmes are organized for the public and science community such as exhibition, seminars etc.

Department of Zoology

The department had its beginning when the college was established as a junior college in 1967. Prof. K.V. Ummachan, who later became the head of the department and Prof. P.J. Jose who became the principal in 2000, constituted the faculty in the beginning. Thanks to the hard work and perseverance of the two-member team, the department emerged in 1976 as the pioneer degree department of the institution with all facilities including a well-equipped Lab and Museum offering B.Sc. degree course with Botany and Chemistry as subsidiary subjects. Later in 2010, B.Sc. Zoology in annual scheme was shifted to CBCSS scheme offering open and elective courses in addition to the core courses. This year (2024), Four Year Under Graduate Programme (FYUGP) has been introduced in Zoology with special bunch of elective papers in Fisheries Science. Under FYUGP 13



Discipline Specific Core (DSC) Courses, 7 Discipline Specific Elective (DSE) Courses, 2 Multi-Disciplinary Courses (MDC), Skill Enhancement Course (SEC), Internship and Capstone Project are offered by the department. The department also offers Certificate Courses relevant to the students in biology background, to help them acquire job and enable them to create self-employment.

The infrastructure facilities of the department with UG Lab and Museum were further expanded with Nature Club Garden, Aquaculture Ponds and Vermicomposting Units. In 2015 a well- equipped Zoology Instrumentation Facility was set-up with financial supports from UGC and DST- FIST with an intention to upgrade the department to postgraduate level and also for research. One faculty member of the department is now recognised by the University of Kerala as approved Research Guide in Zoology. The department has got MoUs and collaborations with nearby educational institutions, central government research institutions and private industrial firms for academic and research activities. Zoology Museum was renovated with state-of-the-art infrastructure in 2023, with supports from department alumni and college management. With the cooperation and dedication of the staff of the department, since its inception, the department of Zoology maintains its quality with excellent academic results. The faculty of the department take special initiatives to inculcate human values in the students and motivate them to take part in all extra-curricular and co-curricular activities, so that students of the department remain a disciplined, well behaved and vibrant group in the college.

Department of Economics

The Department of Economics is as old as the college itself and it became a full-fledged department with the introduction of BA Economics in 1978 and MA Economics in 1996. Under the dynamic leaderships of Prof. A.C. Joseph, the founder member of the Dept., Prof. Paul Prasadu, Prof. K. C. Joseph Mathen, Prof. P.V. Nirmala, Dr. K.G. Thadevoose and Prof. Riju Gregory the former Heads of the department, the Dept. attained new heights and glory. Many former and present members of the faculty were members of the Board of Studies of the University of Kerala.

Perched idyllically on the ground floor of the main building, the Economics classrooms serve as the guardian angel of the college, much like Economics does to society. Currently under the guidance of Associate Professor Dr. M.A. Florence the department has been the leader, taking initiative in exploring the farthest edges of Economics. From Adam Smith to Hal Varian, from mercantilism to dot com economics, the Department is setting new standards each day in excellence.

At present, the department offers two programmes. Equipped with an outstanding faculty from various walks of life, the programmes are on offer each June. BA Economics with Mathematics and Indian History as complimentary courses (CBCSS pattern), BA Economics (Honours) and M.A. Economics with Advanced Econometrics and Agricultural Economics as Electives (semester pattern).



The Department of Economics encourages students in various community based and capacity development programmes. The various activities of the department are carried out by SMEAD (St. Michael's Economics Association for Development). The SMEAD consist of HoD as its President, a faculty as Staff Advisor, Secretary and Joint Secretary from students as its office bearers.

The department's alumni association is SEA (St. Michaels's Economics Alumni). SEA bridges the gap between the department and its alumni. SEA meet takes place in every year and future plans are discussed. SEA contributions happen in various non-financial forms guidance for varied career paths and experience sharing.

Department of Commerce

The Department of Commerce at St. Michael's College was established in 1999 with an initial intake of 60 students. The elective paper of the course was Computer Applications. In 2019, the elective was changed from Computer Applications to Finance. A significant milestone in the history of the department was the introduction of the Master's Degree Programme in Commerce (M.Com) in 2013, transforming it into a Postgraduate Department. In 2023, the department was elevated to the status of a Research Centre in Commerce under the University of Kerala.

Presently, we offer a three-year undergraduate programme in Commerce (B.Com), a four- year undergraduate programme in Commerce (B.Com Honors), a four-year undergraduate programme in Commerce with research (B.Com Honors with Research), and a two-year postgraduate programme in Commerce (M.Com) with an elective in Finance. We also offer a Ph.D. in Commerce, with 8 approved research guides associated with the department from various colleges. The Department consists of 7 faculty members and approximately 250 students.

The Department offers excellent academic resources, including faculty and infrastructure. It has a vibrant Entrepreneurship Development Club (ED Club) and a very active Commerce Association named Commerce Union for Excellence (COMMUNE). The COMMUNE provides students with a dynamic environment for overall development, enhancing their personalities, interrelationship skills, and talents. Additions for Commerce Students (AD4COMS) and Career Endeavour for Commerce Students (CARE4COMS) are the two flagship organizations of the department that focus on the exhaustive academic and career development of the students. The department also offers various add-on programs to enhance the employability skills of the students. Some of the add-on courses offered by the department include the Diploma in GST Practice (DGSTP), Basic Corporate Accountant, and Certified Insurance Advisor and Risk Analyst (CIARA).

Department of English

Since its inception in 1967, the Department of English has tirelessly made the Lingua Franca accessible to students across disciplines, simultaneously striving to provide



a literature experience that is truly enriching. Dedicated service and dynamic growth have always remained the watchwords of the department as it took upon itself the onerous task of unlocking the immense potential of English language to a group of youngsters, by and large, averse to it on account of their prejudiced perception and lack of exposure. In the initial stage, the faculty of the department taught the Pre-degree students who had to learn English as the first language. From these humble beginnings, the department graduated to higher levels by imparting training to the students of various degree courses in the Science, Arts and Commerce streams. With the commencement of BA English Language and Literature Degree Programme in 2014, the department transitioned into the status of a core department. With a track record of six decades of unblemished service under the efficient leadership of veteran English teachers, the department has established itself as one of the most important segments of learning in the college. Besides improving the communicative skills of the students, the department has been playing a constructive role in character-formation, development of personality and professional competence. Furthermore, the Department conducts add-on courses that enhance basic language proficiency and competence, with a focus on career prospects.

In keeping with the evolving academic landscape, the Department of English is all set to launch the Four-Year Undergraduate Program (FYUGP) in English. This initiative is designed with care and vision to align perfectly with the latest educational reforms, offering a curriculum that focuses on diverse career prospects beyond traditional teaching roles. The new courses are chosen and sequenced to prepare students for successful careers in media, mass communication, content development, film, and journalism.

Department of Management Studies

The Department of Management Studies of the college was started in the year 2020 with a strength of 49 Students. The starting of BBA course in 2020 was the landmark in the trajectory of the department. The college was sanctioned with BBA Logistics Programme, which focuses on exploring opportunities for the students in the mounting field of logistics in the industrial sector. Bachelor of Business Administration in Logistics (BBA-Logistics) is a bachelor's degree that helps you establish a fundamental understanding of business and how various aspects of it apply to the real world. Presently the department offers BBA Logistics (Honours) and the program has become instrumental for businesses and firms which seek to acquire raw materials, manufacturing and distribution of final goods and services to the end consumers. The main objective of Logistics managers has been to be able to identify the specific unique elements of various forms of merchandise and prescribe from their expert opinion the most relevant and suitable forms of supply chains which can best satisfy the requirements of the product line. The Faculty of Management through its teaching and learning process seeks to impart within the students the most relevant practical knowledge through various collaborations with industries coupled with real-time case studies. Students who pursue this program will get a step in the knowledge and understanding of the fundamental elements of Logistics management. The



department was initially headed by Dr. Sreedhar.P.Nair and at present Ms. Soumya Mohanan is the Head of the Department. In addition to the degree programme, the department offers add-on programmes, Diploma in Port Operations and Management which focusses on imparting knowledge regarding shipping and various activities in Port.

Department of Vocational Disciplines

The Department of Vocational Disciplines at the college began functioning in 2014 with the sanctioning of B.Voc. courses by the UGC. The B.Voc. program is a three-year undergraduate degree course introduced by the UGC to enhance the employability and entrepreneurship of graduates. It is part of the National Skill Qualification Framework and receives financial aid from the UGC. The curriculum has been designed to incorporate the requirements of various industries in an innovative and flexible manner. Initially, the department was headed by Prof. A.B John Joseph, followed by Dr. Sindhu S Nair. Later, Dr. Antony Kuriakose P. became the Nodal Officer and Head of the Department.

The Department offers two streams under the B.Voc program: B.Voc. Software Development and B.Voc. Tourism and Hospitality Management. Each batch is limited to a total of 50 students. Currently, the B.Voc. department operates in a self-financing mode as two separate departments. Rev. Fr. (Dr.) Celestine Puthenpurackal serves as the Director of the B.Voc. self-financing wing, and the Heads of the departments are Mr. Jithumon K.V. and Ms. Akhila Jayaprakash, for Tourism and Hospitality Management and Software Development, respectively. Additionally, the Department offers two add-on programs: Management functions and behavior in Tourism, Object oriented programming using Python.

St. Michael's Community College

Our Community College provides an alternative education and training system for skill-based career oriented vocational Diploma courses as per National Skills Qualifications Framework (NSQF). It provides education below the degree level with appropriate skills keeping in view the needs of local industry and community there by leading to gainful employment or self-enterprise. The courses are approved by UGC and offered as one year diploma courses. The academic activities are managed by a team headed by the Nodal Officer and supported by an Administrative Assistant and Adhoc faculty members. So far, we have completed eight years awarding nearly 400 diploma certificates. The UGC approved courses offered in St. Michael's Community College are (i) Diploma in Garment Designing & Apparel Making and (ii) Diploma in Beautician & Healthcare.



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Four Year Under Graduate Programme (FYUGP)

I. B.Sc. Degree Programmes

- (a) B.Sc. Honours in Zoology with Specialization in Fisheries Science
- (b) B.Sc. Honours with Research in Chemistry with Specialization in

Forensic Chemistry

- (c) B. Sc. Honours in Physics with Specialization in Electronics

II. B.A. Degree Programmes

- (a) B. A. Honours in Economics with Specialization in Data Science
- (b) B. A. Honours in English Language and Literature

III. B.Com. Degree Programme

- (a) B.Com Honours with Research and Elective Finance

IV. Management Studies Programme

- (a) BBA Honours with Specialisation in Logistics Management

Under Graduate (UG) Courses

Choice Based Credit and Semester System (CBCSS - 6 Semesters)

I. B.Sc. Degree Programmes

- (a) B.Sc. Zoology (Chemistry and Botany as Complementary Subjects)
- (b) B.Sc. Chemistry (Physics and Mathematics as Complementary Subjects)
- (c) B. Sc. Physics (Electronics and Mathematics as Complementary Subjects)

II. B.A. Degree Programmes

- (a) B. A. Economics (Indian History and Mathematics as Complementary Subjects)
- (b) B. A. English (Psychology and British History as Complementary Subjects)

III. B.Com. Degree Programme

- (a) B.Com with Finance as Elective

IV. B.Voc. Degree Programmes (Self-Financing)

- (a) B. Voc. Software Development
- (b) B. Voc. Tourism and Hospitality Management

V. Management Studies Programme

- (a) BBA Logistics

Doctoral Programmes

- (a) Ph.D. in Chemistry
- (b) Ph.D. in Commerce



Post Graduate (PG) Courses (Semester System - 4 Semesters)

- (a) M.A. Economics
- (b) M.Sc. Chemistry
- (c) M.Com Finance

Community College Courses

- (a) Diploma in Beautician and Healthcare
- (b) Diploma in Garment Designing and Apparel Making

Add-on Courses offered by the Departments

- Department of Chemistry: Renewable Energy
- Department of Commerce : Diploma In Investment Planning & Management
- Department of Economics: Tools In Mathematical Economics For Career
- Department of Zoology: Aquarium Fish Breeding and Rearing
- Department of English: English For Professional Communication
- Department of Physics: The Role Of Physics In Sports And Exercise
- Department of Management Studies : Green Logistics
- B.Voc Software Development: Basics Of Machine Learning
- B.Voc Tourism & Hospitality Management : Tourism And Service Industry



University Contacts

Registrar	:	0471 - 2305631
Public Relations Off.	:	0471 - 2305738, Fax - 2307158
Enquiry	:	0471 - 2305994, 2306422
Website	:	www.keralauniversity.ac.in. www.exams.keralauniversity.ac.in
E-mail	:	kuinform@eth.net
<i>Vice Chancellor</i>	:	0471 – 2306634 (Office)
<i>Pro Vice Chancellor</i>	:	0471 – 2308532 (Office)
<i>Controller of Examinations</i>	:	0471 – 2305946 (Office), Fax: 91-471 - 2307706
University Enquiry	:	0471-2306422
University Information Centre (Alappuzha)	:	0477-2266245

University Sections

B. A. Exams	:	0471-2386423/2386351
B.Sc. Exams	:	0471-2386423/2386424
B.Com Exams	:	0471-2386105/383/471/225/105
Cash Counter	:	0471-2386355
CBCSS	:	0471-2386432
Computer Centre	:	0471-2305801
Controller of Examination's Section	:	0471-2386400
M. Sc. Chemistry	:	0471-2386251/342
M.Com.	:	0471-2386394
M.A. Economics	:	0471-2386394
Revaluation	:	0471-2386243

Public Contacts

Canara Bank, Mayithara	:	0478-2813106
SBI, Cherthala	:	0478-2813164
SBI, Cherthala	:	0478-2818969
Green Gardens Hospital	:	0478-2812538
Fisheries / Scholarship Office	:	0477-2251103
Railway Station, Cherthala	:	0478-2812500
KSRTC, Cherthala	:	0478-2813052
Ambulance	:	2812290, 2812693
Sub Treasury, Cherthala	:	0478 – 2813148



COLLEGE FEES#

A. Under Graduate Courses (Aided)

Item	Rs.	
Admission fee	85	(* 1 st Year only)
Tuition fee	1105	per annum
Library fee	110	per annum
Calendar fee	40	per annum
Medical inspection fee	65	(3 Years)
Laboratory fee	280	for core course
	170	for each
Complementary course		
Athletic fee	110	per annum
Sports affiliation fee	225	(3 Years)
Stationary fee	60	per annum
Magazine fee	60	per annum
Association fee	60	per annum
Audio Visual fee	35	per annum
Uni. Union fee	180	(3 Years)
Students aid fund	90	(3 Years)
Women Association fee	80	(3 Years)
Students Care Fund	300	(3 Years)
Affiliation fee	350	one time
Recognition fee	315	one time
Matriculation fee	105	one time
Eligibility Certificate	210	one time
Caution Deposit	360	one time

A student who has attended the class for a whole day or a part thereof in a term should pay the fee in full for that term.

B. Under Graduate Courses (Self-Financing)

B.Voc Tourism & Hospitality Management	Rs. 11250/- per semester
B.Voc Software Development	Rs. 18750/- per semester

Changes as per the University norms



C. Postgraduate Courses (Aided)

Item	Rs.	
Admission fee	170	(*1 st Year only)
Tuition fee	1985	per annum
Library fee	110	per annum
Calendar fee	40	per annum
Medical inspection fee	45	(2 Years)
Laboratory fee	1325	per annum
Athletic fee	110	per annum
Sports affiliation fee	150	(2 Years)
Stationary fee	60	per annum
Magazine fee	60	per annum
Association fee	60	per annum
Audio Visual fee	35	per annum
Uni. Union fee	120	(2 Years)
Students aid fund	60	(2 Years)
Women Association fee	55	(2 Years)
Students Care Fund	200	(2 Years)
Affiliation fee	450	one time
Caution Deposit	600	one time

(Individual Eligibility Certificate should be produced at the time of admission)

A student who has attended the class for a whole day or a part thereof in a term should pay the fee in full for that term.

D. Ph.D Programmes

Tuition Fees	1050/- per year
Library	210/-
Stationary	55/-
University Union	55/-
Laboratory	210/-
Caution Deposit	1200/-

* For Universities other than the University of Kerala



Tutors for various Degree Programmes

Department of Economics

I B.A.	Lt. Abin Albert T.
II B.A.	Smt. Minnu Mathew,
III B.A.	Dr. Binil K.P
I M.A.	Dr. Antony Kuriakose P.
II M.A.	Dr. M.A. Florence

Department of Chemistry

I B.Sc	Dr. Pearl Augustine
II B.Sc.	Sri. Joseph Libin K. L.
III B.Sc.	Smt. Seena Elizabeth George
I M.Sc.	Dr. Beena James
II M.Sc.	Smt. Liya Jose M.

Department of Commerce

I B.Com	Smt. Lidiya Lawrence
II. B.Com	Ms. Cinderella Treasa D.
III. B.Com	Dr. Crissy Nicholas
I M.Com	Sri. Hari U.
II. M.Com	Dr. Jyothy Mary Mathew

Department of Management Studies

IBBA	Ms. Rosamma Cleetus
II BBA	Ms. Ranjeetha Prakash
III BBA	Ms. Shitha Gopinath

Department of Physics

I B.Sc.	Dr. Saneesh Sebastian
II B.Sc.	Dr. Mini P. A.
III B.Sc.	Dr. Dhvajam D.B.

Department of Zoology

I B.Sc.	Dr. Antony P.J.
II B.Sc.	Dr. Teny David
III B.Sc.	Ms. Patricia Michael

Department of English

I B.A.	Ms. Sonia Lucy C.A.
II B.A.	Dr. Vimsy Geo
III B.A.	Ms. Betty Merin Eapen

Department of Tourism and Hospitality Management

I B.Voc.	Mr. Ajith Xavier
II B.Voc.	Ms. Jwala R.
III B.Voc.	Ms. Athira A.

Department of Software Development

I B.Voc.	Ms. Resmi C.
II B.Voc.	Ms. Anju P.
III B.Voc.	Ms. Athira P.



COLLEGE RULES

I. General Discipline

1. Students are expected to conduct themselves with the self-respect and dignity of the children of God.
2. They should be neat in their dress, refined in their talk, polite and courteous in their dealings with all, and ready to lend a helping hand as and when occasion arises.
3. They should give due regard and respect to seniors and superiors.
4. When a student meets a member of the staff of the College he/ she should greet him/ her respectfully.
5. When a teacher enters the classroom, students must stand up and must not sit until he/ she invites them to do so or himself/herself takes a seat.
6. They should show themselves to be lovers of good order and decorum.
7. They should be punctual and disciplined in attending classes and any academic or extracurricular function arranged for them.
8. They should avoid ill-mannered noisemaking behaviour on the College campus.
9. Irregular attendance, insubordination to the Principal or teachers, habitual indifference to studies, obscenity in word or deed or evident misconduct etc. are sufficient reasons for the permanent or temporary dismissal of a student.
10. Any student who disrupts class by unauthorised entry in the classrooms or picketing is liable to be expelled from the College.
11. Unruly behaviour during functions held in the auditorium, seminar hall, etc will invite strict disciplinary action. Drunken dancing is strictly prohibited in the auditorium or on the campus during the functions. The Principal has the right to cancel any such programmes that go out of control or violates the code of conduct in the college.
12. Staff members / discipline committee shall have the powers to deny admission to students to classes / office / labs / library/ meetings / cultural programmes and other programmes if unruly or indisciplined behavior is noticed or if there is no decency in dressing or behavior or if found or suspected to be intoxicated.
13. Insubordination to the Principal or the teachers will be viewed as serious offense. Such students will not have any right to receive their conduct certificate and will be liable for disciplinary action.
14. Long and exotic hair styles not becoming of a student or causing distraction or disturbance are strictly prohibited.
15. Students should strictly follow the dress code of the college. They should not come wearing casual dress like banians, low-waist pants etc.
16. Students will be allowed to conduct group study on holidays and outside class hours only under the supervision of a teacher. Nobody will be allowed to enter the campus in the name of group study to indulge in unlawful activities or to loiter about. Students can use the library in silence on such days if the library is open.



17. Every student shall wear his/her identity card on the campus and produce it on demand.
18. Students are strictly forbidden from entering classrooms other than theirs.
19. Students are requested to contact the office and the section concerned to clear all the outstanding dues to the college before collecting their hall tickets for University examinations. This has to be done well in advance so that there is sufficient time to rectify mistakes if any. They should not wait for the last minutes to pay their fees.
20. Collective abscondance or absence from classes will be treated as gross indiscipline. Fines will be imposed on each student involved in such absence.
21. Collective involvement in acts of violence as a class or group will be treated as serious breach of discipline and each individual will be liable to punishment.
22. The college union or any student group will be permitted to conduct cultural or sports programmes on the campus including college day, arts festival, sports day, etc only if the Principal is fully satisfied. That programme will be conducted in a peaceful and disciplined manner.
23. They are forbidden from writing or making any mark on the furniture or walls or any part of the College premises and from throwing paper or ink in the classrooms.
24. Those who cause damage or loss to college properties will be liable for disciplinary action. Legal action will be initiated against those who destroy the properties of the college. Any damage done to college property will have to be made good.
25. Students are exhorted to handle the college property with care and to do everything in their power to preserve the cleanliness and tidiness of buildings and furniture.
26. The Principal shall have the power to inflict punishments like fine, loss of attendance, loss of term certificate, refusal of selection to University examinations, suspension, compulsory issue of TC, expulsion etc.
27. The Principal shall have the right to issue TC to a student admitted to the college without an application from the students or the guardian at any time during the course of his/her study in the college.
28. The Principal shall have the right to refuse issuance of conduct certificate to a student if he/she is found breaching the discipline of the college.
29. Conduct certificate will not be issued as a matter of right. It has to be earned by the student through good conduct.
30. Promotion to a higher class, selection for University examinations issue of progress cards, attendance and conduct certificates are matters within the statutory and discretionary powers of the Principal and no appeal shall lay against the Principal's decision to any other authority.
31. Ragging is totally banned in the institution and anyone found guilty of ragging and / or abetting ragging is liable to be punished by section 8 of UGC regulation No.F. 1-16/2007 (CPP-II) April, 2009 on curbing the menace of ragging in Higher Educational Institutions, and also by the relevant verdicts of the Hon. Supreme Court and High Court and the orders of State and Central Governments.



32. Smoking is prohibited on the College campus and intoxicants are forbidden as well.
33. Use of Alcohol is strictly forbidden on the campus. Any student suspected of intoxication is liable to be checked by staff, teaching or non-teaching, with instruments like breathalyser and strictly punished if found to be so.
34. Use or possession of alcoholic drinks or drugs will lead to immediate expulsion of the students from the college and hostels
35. Students who are found or reported to be indulging in drinking, smoking or consuming drugs/alcohol even outside the college campus during or outside the class hours are liable to face strict disciplinary action.
36. Students are prohibited from violent and drunken dancing in the auditorium or halls disrupting performance of cultural programmes.
37. Students shall not take part in or attend any political meeting or engage in any public movement or activity that is subversive of good order.
38. All political activities are banned on the campus by order No.CI/ e4. Students are strictly prohibited from taking part or giving leadership to any agitation, demonstration, strike, dharna, gherao and such other activities which shall disrupt the class or cause threat to the peaceful atmosphere on the campus. Students are not allowed to be members of any political student units or form such units in the name of this college. No flags or posts are to be erected in the name of such units by any student of this college. Such activities will invite strict disciplinary action. Canvassing for votes in the name of any such political unit during college election is strictly forbidden.
39. No meeting of any kind shall be held by the students within the college premises.
40. Sloganeering is strictly prohibited on the campus. Provocative sloganeering will be treated as gross breach of discipline and such students are liable for punishment.
41. Students are strictly directed to make a judicious use of mobile phones on the campus. Complaints if any raised by others will lead to strict disciplinary actions as decided by the authorities.
42. The penalty or fine imposed by the Principal on erring students is binding. Defiance of any sort on this account will be viewed seriously and stringent measures will be taken against such students.
43. Students found regularly misbehaving in the class or frequently booked for indiscipline will not be allowed for any general /public programmes in the college including tour programmes arranged by the classes.
44. Students are not allowed to make a complaint in a body or address any authority in a collective petition. Such combined action is subversive of good order.
45. If the students of the college are found engaging in acts of indiscipline outside the premises of the college disciplinary action will be initiated against them.
46. No notices shall be circulated among students or pasted anywhere within the College premises without the written permission of the Principal.
47. No banners, posters, holdings, cut-outs, flex boards, flag posts or any other things temporary or permanent in nature shall be created without the permission of the



- college authorities either at the college gate or within the campus. Students colluding with outsiders to do so are liable to be punished.
48. Students are not permitted to linger on the campus outside class hours or stay on the campus on holidays without the permission of the college authorities.
 49. Students will be allowed to go out of the campus during class hours only with the pass issued by the Head of the Department concerned or the Principal
 50. Students from other institutions and outsiders are not allowed to take part in any academic activity in the college or enter the campus without permission. Students who bring outsiders will be punished.
 51. Student should not bring small children to the campus on any account. Similarly friends who are not studying in this college are not to be brought to the campus.
 52. Any student under suspension is forbidden from entering the college campus.
 53. Students should enter the campus only through the main gate after showing their identity cards. No other gates of the college should be used for entry or exit.
 54. No media personnel are allowed to enter the campus, shoot videos or talk to the students without the permission of the Principal. Photography/Video/Audio recordings and playing are strictly prohibited on the campus unless authorized by the Principal.
 55. A student will be eligible for conduct, course certificates or any such certificate to be issued from the college for availing himself of concessions, scholarships or grants only if all pending dues to the college are cleared. The Principal reserves the right to refuse such certificate if the student has not fully paid all the dues.
 56. Students are expected to contact their respective departments and check the tabulation of attendance regularly and rectify the mistakes if any.
 57. Students who do not have the percentage of attendance stipulated by the University will not be allowed to take their examinations
 58. It is the responsibility of the student to sign the CA Mark lists to be forwarded to the University at the end of each semester.
 59. Students admitted in the sports quota are required to conform to the rules and timings of the college strictly. Attendance will be given only for taking part in meets or events with the clear permission of the Principal. Practice sessions will be conducted only before or after the class hours. Only those students with impeccable conduct and sufficient attendance will be permitted to take part in sports events on behalf of the college.
 60. Students who avail themselves of scholarships and grants should give immediate notice in writing to the Principal if they decide to discontinue the course and take TC without delay.
 61. Tour programmes or celebrations of students studying in this college should not be conducted even on holidays or outside the campus without the consent of the Principal. No money can be collected on that account. Those who organise such programmes will be liable for severe punishment.



62. Celebrations that breach discipline and involve hurting or touching others physically or smearing paint, oil, color, chemical on others are strictly forbidden on the campus.
63. Any activity or celebration that hurts religious feelings will not be permitted.
64. No celebrations or parties including birthday celebrations will be allowed on the campus without the prior permission from the Principal.
65. No welcome or farewell for juniors or seniors will be conducted by the students either jointly or as separate classes without the permission of the Principal.
66. No class wise collection of money can be taken without the permission of the Principal.
67. Students who are absent in the morning session will not be allowed to join any public function held in the auditorium/seminar hall in the afternoon session.
68. Students are prohibited from going out of the campus on days of celebrations and public functions without genuine reason and necessary permission from authorities concerned.
69. Students are prohibited from bringing four wheelers to the campus. In case two wheelers are brought to the campus, they cannot be taken beyond the place permitted near the front gate.
70. The security personnel and the college staff are authorized to inspect the records of vehicles entering the campus and register the details.

II. Ragging a Criminal Offence

Ragging is neither a means of familiarisation nor an introduction with fresher's, but a form of psychopathic behaviour and a reflection of deviant personalities. Ragging is Violation of Human Rights. As per the UGC Regulations, 2009, 'Ragging' constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which cause or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;



7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
8. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to a fresher or any other student ;
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

III. Kerala Prohibition of Ragging Act, 1998

Kerala Prohibition of Ragging Act, 1998 published under the authority of the Governor, an Act to prohibit ragging in educational institutions in the State of Kerala. Contents of Kerala Prohibition of Ragging Act, 1998 includes

1. **Prohibition of ragging:** -Ragging within or without any educational institution is prohibited.
2. **Penalty for ragging :-** Whoever commits, participates in, abets or propagates ragging within, or without, any educational institution shall, on conviction, be punished with imprisonment for a term which may extent to two years and shall also be liable to a fine which may extent to ten thousand rupees.
3. **Dismissal of student:** - Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of three years from the date of order of such dismissal.
4. **Suspension of student :-** Whenever any student or , as the case may be, the parents or guardian, or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offense, and shall, immediately, forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action.

IV. Admission and withdrawal

1. Students for admission to the Degree course should have passed the Higher Secondary or any other Degree Course with the required percentage of marks.
2. Application for admission must be submitted in the prescribed form.
3. At the time of admission all students must produce a Transfer Certificate and a Conduct Certificate from the institution last attended. The Catholic students should produce their catechism certificate in addition to the certificates mentioned above.
4. Only those candidates who have the genuine intention of academic pursuit and docility to the discipline of the college will be admitted.



5. Any student who is found to have obtained admission by false representation will be dismissed and will forfeit whatever fees he/she paid.
6. The Principal reserves the right to refuse admission without assigning reasons. Students who are found to be indisciplined and have antecedents of indiscipline will be refused admission.
7. Application for transfer certificate and course and conduct certificates should be made in the prescribed form. (See annexure II)
8. A student applying for transfer certificate will not be given the certificate except on payment of all fees or other dues or of such portion thereof as the Principal may deem fit to demand for the academic year in which he/she was last enrolled.

V Attendance and Leave

1. The classes will be from 9.30 a.m. to 3.30 p.m. according to the timetable provided.
2. The first or warning bell is rung ten minutes before the commencement of the class; second bell five minutes before the commencement and third bell at the hour fixed for the beginning of the class.
3. At the first warning bell before each session, students shall go to their respective classrooms and take their seats so as to be present when the class begins.
4. Attendance will be taken at the beginning of each period.
5. A student who is not in the classroom when attendance is taken shall be marked absent.
6. Latecomers shall not enter the class without the permission of the teacher. They may be given or refused attendance for the period or marked 'late' according to the discretion of the teacher. Regular latecomers and absentees may be fined.
7. Application for leave of absence must be submitted to the Principal ordinarily by the student himself/herself in the form for leave application (See annexure-1). Application for leave must be submitted as early as possible and in no case later than the first day of return to the college, if the period of absence is less than five days.
8. Absence without leave will lead to the loss of attendance, and the matter will be reported to the parent or guardian. Absence without leave for any part of a day will be considered as absence for the whole day and treated accordingly.
9. Absence without leave from any test paper or examination or from a composition or practical class should be reported to the Principal, and such an absentee loses attendance for the day.
10. Serious case of illness shall be reported to the Principal through the guardian within five days. In any case of absence on account of illness production of a medical certificate is required, if the period of absence is more than five days.
11. If a student remains absent without leave for more than ten days continuously, he or she is liable to be struck off the rolls.
12. A student who absents himself from the class for more than 10 days together or intends to discontinue the course is required to intimate the College in writing instead of seeking TC only after a lapse of long period of time.



VI Duration of course and Terms regarding attendance in CBCSS programmes

- The normal duration of a First-Degree Programme shall be three years consisting of six Semesters.
- The duration of each Semester shall be five months inclusive of the days of examinations.
- There shall be at least 90 working days in a Semester and a minimum of 450 hours of instruction in a Semester.
- Odd Semester (June-October) commences in June and Even Semester (December-April) commences in December every year.
- There shall be a uniform calendar prepared by the University for the conduct of the Academic Programme. Academic Programme means the entire Course of study as per the given Scheme and Examinations. Semester means a term consisting of a minimum of 90 working days distributed over a minimum period of 18 weeks.
- Course means a portion of a subject to be taught and evaluated in a Semester (similar to a paper under traditional scheme).
- Students who secure a minimum of 75% attendance in the aggregate for all the courses of a Semester taken together alone will be allowed to register for End Semester Examinations.
- Others have to repeat the Semester along with next batch, unless they could make up the shortage of attendance through condonation.
- Condonation of shortage of attendance to a maximum of 10 days in a Semester subject to a maximum of two times during the whole period of a Degree Programme may be granted by the University on valid grounds.
- Benefits of attendance for a maximum of 10 days in a semester may be granted to students who participate/attend University Union activities, meetings of the University bodies and extracurricular activities, on production of participation/attendance certificate by University Authorities/Principals as the case may be.

Instructions to be followed while submitting the application for condonation of shortage of attendance.

- Condonation is not granted as a matter of course. It will be granted only in case where the Syndicate is satisfied that the students could not keep 75% of the attendance for reasons beyond their control.
- The sole authority to recommend and forward the application is the Principal. In the absence of Principal, Principal in charge can forward it.
- Recommendation by the Principal in column 13 is mandatory.
- Any corrections, over writing/using of whitener in column 6 & 7 should be attested by the principal.
- Details of absence should be furnished as per the table showing the days of absence with reasons for each day's absence. A supplementary statement of absence with the



signature of the Principal, Designation seal and Office seal can be submitted if the above table is not sufficient for filling up the statement of absence.

- Continuous absence for more than 5 days requires medical certificate in original.
- Previous Condonation details should be mentioned in column 10 and University order regarding the same should be attached.
- Signature of Principal, Designation Seal & Office Seal should be affixed on both sides of the application and in the statement of absence.
- Application for Condonation should be forwarded 10 days before the first notified exam date. A fine of Rs. 1050/- will be levied after that. Change in date of Examination will not be considered for calculating the fine.
- Fee: upto 10 days of Condonation Rs. 105/- upto 20 days Rs. 210/-.
- Details of Re-admission candidates/College transfer/Malpractice cases should be mentioned in the remark's column & U.O regarding the same should be attached.
- The fee for re-submission of application is Rs. 105/-.

VII Fee Regulations

1. Tuition fees for the year shall be paid in lump or term/ semester and special fee at the beginning of the year.
2. Fee should be paid on or before the due date.
3. A student who fails to pay his/ her fee on the due date shall pay a fine of Rs. 10/- for 10 days. After 10 days Rs. 70 has to be paid (Rs. 10 as fine, Rs. 10 as special fee and Rs. 50 for readmission)
4. The last opportunity for clearing one installment will be the date previous to the due date for the succeeding installment. A student will be admitted to the second term only if he/ she clears the dues for the first term before the commencement of the second term and to the third term only if the second term dues are cleared.
5. Absence with or without leave from the College shall not be an excuse for non-payment of fees at the proper time.
6. Fees will be received in the college office between 11.30 a.m. and 2.30 p.m. on all working days.
7. For all payments made, receipts will be issued forthwith.
8. Fees once paid will not be refunded.
9. Students should remit PTA fees in the office before the end of the first month of the academic year. PTA fees cannot be deducted from Fisheries stipend or any other grants from the government.

VIII Caution Fee

Students selected for admission will have to deposit Caution Money at the following rates.

B.A./B.Sc./B.Com. - Rs. 360/-

M.A./M.Sc./M.Com - Rs. 600/-

Doctoral Programme - Rs. 1200/-



Students belonging to Scheduled Castes /Sch. Tribes and Other Eligible Communities are exempted from payment of fee or caution deposits

The caution deposit paid by a student for a particular course shall be retained in the institution till the completion of the course. At the end of a particular course of study the caution deposit realised from the student will be refunded to him/her on receipt of application from the student in the form prescribed and after adjusting the dues if any on account of:

- i) Loss of Library book
- ii) Recovery of the fine for breakage of Laboratory equipment of the College.
- iii) Arrears of fee, if any.

If the caution deposit is less than the amount to be realised from the students, the excess amount will be realised by such other means as the Principal may decide.

The students should keep in safe custody the receipts issued for remittance of the caution deposit amount during the period of the course. The caution deposit will be refunded only, if the receipt issued from the College is produced along with the application for refund of the caution deposit. Failure to produce the original receipt will result in forfeiture of the claim for refund. Exemption from this rule may be granted by the Principal in genuine cases where he/she is personally satisfied about the identity of the applicant claiming the refund.

IX Residence of Students

1. Students who do not stay with their parents or guardians shall reside in the College hostel or lodgings approved by the Principal.
2. Students shall forward to the college office full information regarding their residence. Any subsequent change in residence may be made only with the previous written permission of the Principal.

X College Examination

1. The students shall have University examinations at the end of each semester.
2. Each student should attain a minimum of 75% attendance in a semester to register for the University examination.
3. A centralised internal examination will be conducted for each semester before the University examination.
4. Exemption from attending the internal examination will be given only if the student has a valid reason.
5. After the internal examinations, there will be a meet-the- parent-programme.
6. Performance of the students will be discussed with the parents/ guardians during the meet-the-parents programme.
7. Any student who indulges in malpractice at the University examination will be liable to be punished by suspension from the College up to one year.

XI Medical Inspection

1. Every student admitted, to the College shall present along with other Certificates, a Certificate of medical inspection or Health card from the Higher Secondary School or College he/she last attended.



2. Every student shall be required to undergo a medical inspection on admission to the College and every alternate year thereafter.
3. If a student fails to present himself/herself for medical inspection at the proper time his/her case shall be reported to the Syndicate which may punish him/her in such manner as it thinks fit.
4. A report on the result of the Medical Inspection shall be forwarded to the Registrar.

XII The College Magazine

The College Magazine is published once a year. Students are invited to contribute their best literary and artistic efforts to maintain the high standard of the magazine.

XIII Library Rules

1. The College library has three sections
 - i) Reading Room
 - ii) Reference
 - iii) General
2. The Staff and students of the college are members of the library.
3. The library shall be open from 8.30 a.m. to 5.30 p.m. on all working days.
4. Silence must be strictly observed in the library and its premises. Open access is followed in the library.
5. Books may be lend to the members of the staff on getting their signature in the personal ledger kept for the purpose.
6. Degree students are allowed to take two books at a time which have to be returned after seven days. PG students & faculty members are allowed to take five books at a time which have to be returned after fourteen days. Reference books should not be taken out of the library. Periodicals and Newspapers also should not be taken out of the library.
7. A member who fails to return the books within the prescribed time shall pay a fine of 1 rupee for every day the book is retained.
8. Absence from the class will not be admitted as an excuse for delay in return of books.
9. No member is allowed to lend or exchange the library books to anyone in or out of the College. Such an act will be sufficient reason for suspension of membership of library.
10. If a book is damaged or lost by a member he or she shall replace with the latest edition of the same book, or pay thrice the amount of the book, and the fine if any.
11. Pencil marks, ink or oil stains, torn or missing pages and pictures, destruction of binding etc. will be treated as serious damages. Before the books are taken out, students should examine them and report to the librarian damage if any, found therein. If they fail to do so they will be held responsible for any damage that may be detected afterwards.
12. No book prescribed as a text book shall be lend to students.
13. Books, periodicals, paper or any other reading material should not be circulated in the library without the approval of the Principal.
14. Periodicals in the reading room shall not be removed without the permission of the Librarian.
15. Both staff and students are required to pay the prescribed fine if books are not returned on time. Such payments made are remitted to the treasury and subjected to strict audit by the Government.



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About FYUGP

COURSE AND PROGRAMME PATHWAYS OF FYUGP

1. Credit Distribution of the Components of FYUGP

The Four-Year UG Programme (FYUGP) has two possible versions: (a) The UG Honours Programme consists of different courses in four years; (b) the UG Honours with Research Programme consists of different courses in four years; and there is mandatory research project in the fourth year. In either version, the student has the exit option with a UG Degree at the end of the third year. The students who complete the four-year UG Honours programme must do only one year of PG programme. The students who exit at the end of the third year must complete two years of the PG programme. The students who complete the four-year UG Honours with Research programme can go directly to the PhD programme in the concerned discipline. The total credits of the three-year UG Programme are 133, and those of the four-year UG Programme are 177.

2. Major

The student shall choose any one discipline as the Major and earn a minimum of 50% credits in it out of the total credits. In the three-year UG programme, it is specified that the student shall earn a minimum of 68 credits in the Major discipline out of the total credits of 133 to qualify for a UG Degree in that Major. The four-year UG program specifies that the student shall earn at least 88 credits in the Major discipline out of 177 credits. In the four-year programme, in addition to the 88 credits in the Major, the student shall do three courses of 12 credits in the Minor discipline to qualify for a UG Honours Degree/UG Honours with Research Degree in that Major discipline.

3. Minor

Every student who chooses an academic pathway other than the double major pathway shall have minor courses of 24 credits in a three-year degree and 36 credits in 4-year honours or honours with a research degree. In the case of the "Major with Multiple Disciplines pathway", the student shall earn 12 credits each in two disciplines other than the Major. In the case of the "Major with Minor pathway", the student shall earn a minimum of 20% credits out of the programme's total credits in a single discipline other than the Major, which is called the Minor discipline. The three-year UG programme specifies that the student shall earn a minimum of 24 credits in the Minor discipline to qualify for a UG degree with a Major and a Minor. The four-year UG programme specifies that the student shall earn a minimum of 36 credits in the Minor discipline to qualify for a UG Honours degree with a Major and a Minor. Students enrolled in a major discipline can select minor courses from diverse disciplines available in the college.



4. General Foundation Courses

All students who enroll in a four-year UG programme must acquire 39 credits from 13 general foundation courses, which are classified into four different subcategories (approximately 30% of the total credits of 133 decided for the three-year programme). Each general foundation course has three credits. The general foundation courses shall be completed in the first three years of FYUGP. The suggested credit distribution for each subcategory of General Foundation Courses is given below.

Sl. No.	Name of the General Foundation Course	No. of Courses	Required Credits
1	Ability Enhancement Course (AEC)	4	12
2	Skill Enhancement Course (SEC)	3	9
3	Values-Added Course (VAC)	3	9
4	Multi-Disciplinary Course (MDC)	3	9
Total in the first three years of UoK-FYUGP		13	39

Language departments offer the four Ability Enhancement Courses (AEC), two each in the first two semesters - two (AEC1 and AEC3) by the English department and the other two (AEC2 and AEC4) by Other Language departments.

In the first three semesters of the FYUGP, the student shall learn one Multi-Disciplinary Course (MDC) from a discipline other than the Major and Minor disciplines already chosen. The first and second MDCs (MDC1 and MDC2), respectively, in the first and second semesters, can be offered by all departments. The third MDC (MDC3) in the third semester is common to all the students, with Kerala-specific content (KS), and offered by English (E) and Other Language (OL) departments.

1. Internship

All the students shall undergo internship/apprenticeship in a firm/industry or training in labs with faculty and researchers in their institution or other HEIs / research institutions during the summer term. The internship has two credits and shall be completed in the first three years of FYUGP. The Department Council of the HEI must approve the firm or institution from the University-approved list, ensuring its quality and authenticity before permitting a student to undertake an internship there.

2. Field trip/study tour:

A study tour to places of interest in India focusing on secularism and oneness promotes intercultural understanding, tolerance, and the appreciation of diversity, fostering the values of secularism and unity in a multicultural society. Field visits provide students with



practical, hands-on experiences that enhance their understanding of theoretical concepts taught in the classroom. By seeing and experiencing real-world applications of what they learn, students are better equipped to grasp and retain knowledge. This engagement can lead to improved academic performance and a deeper comprehension of the subject matter.

3. Project for 4-year UG programme

In the 8th semester of the four-year UG programme, students can opt for UG Honours with a Research Degree; the student must do a mandatory research project under the supervision of a College /University /HEI faculty member who is a university-approved research guide or who is qualified for a university approved research guide. Those students who are not doing a capstone project shall do three courses at the level of 400 or above, three vocational training courses, or an internship project for 12 credits.

Minimum Credit requirement from each category of courses

Sl. No.	Categorization of Courses for all Programmes	Minimum Number of Credit Required	
		3-yearUG	4-yearUG
1	Major	68	88
2	Minor	24	24+12*
3	Multi-disciplinaryCourses(MDC)	9	9
4	SkillEnhancementCourses(SEC)	9	9
5	AbilityEnhancementCourse (AEC)	12	12
6	ValueAdditionCoursesCommon for all UG (VAC)	9	9
7	SummerInternship,field-based learning etc.	2	2
8	Research Project/ Dissertation/Courses		12**
	Total Credits	133	177

*The students can acquire advanced-level courses with 12 credits from their DSC /DSE/ Minor, depending on their pathway choice.

** The four-year Honours degree students must acquire advanced-level courses with 12 credits from their DSC/ DSE/ Minor, depending on their pathway choice.



Pathway Option -Major with Two Minors or Major with multiple Disciplines of Study

Course Components	No. of Courses						Semester 5	Semester 6	TOTAL	Remarks	Semester 7	Semester 8	TOTAL
	Semester 1	Semester 2	Semester 3	Semester 4	Internship of 2 Credits								
DSCA (4 Credit /Course)	1	1	1	2			3	3	11		2	2	15
DSC B, C, D, E, F, G (4 Credit /Course)	2	2	2						6		3		9
DSE			1	1			2	2	6		1		7
Multidisciplinary Courses(MDC)/MOCC (3 Credit /Course)	1	1	1*						3				3
Ability Enhancement Courses (AEC) (3 Credit /Course)	1 (English) 1(OL)	1 (English) 1(OL)							4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1			1	1	3				3
Value Addition Courses (VAC) (3 Credit /Course)			1	1	1				3				3



Course Components	No. of Courses								TOTAL	Remarks	Semester 7	Semester 8	TOTAL	
	Semester 1	Semester 2	Semester 3	Semester 4	Internship of 2 Credits		Semester 5	Semester 6						
Research Project/Internship project					Internship of 2 Credits							1	1	
Total Courses	6	6	6	6	6	6	6	6	6	36	6	2+1#/ 3##	45	
Total Credits	21	21	22	21	21	22	21	23	23	133	24	20	Total Credits 133	Total Credits 177
Total Hours per Week													Exit option available	

A:MajorSubject#ResearchProjector Projector Internship
B,C,D,E,F,G: MinorSubjects(Can'tbethesameSubject)##03 Additional Courses



Mode of Assessment in FYUGP

1. The assessment shall combine a Continuous Comprehensive Assessment (CCA) and an End Semester Evaluation (ESE).
2. 30% weightage will be for CCA. The remaining 70% of the weight will be for the ESE.
3. CCA will have two sub-components: Formative Assessment (FA) and Summative Assessment (SA). Each of these components will have equal weightage and will be conducted by the faculty/ course coordinator handling the course.
4. FA refers to various methods teachers use to conduct in-process evaluations of student comprehension, learning needs, and academic progress during a lesson, unit, or course.
5. Methods of FA are as follows:
 - a. Practical Assignment
 - b. Observation of practical skills
 - c. Viva voce
 - d. Quiz
 - e. Interview
 - f. Oral presentations
 - g. Computerized adaptive testing
 - h. In-class discussions
 - i. Group Tutorial work
 - j. Reflection writing assignments
 - k. Home assignments
 - l. Self and peer Assessments
 - m. Any other method as may be required for a specific course/student by the faculty/course coordinator
6. Summative assessments (SA) evaluate student learning, skill acquisition, and academic achievement after a defined instructional period- typically at the end of a unit, module, course or semester. SA may be a class test, assignment, or project to determine whether students have learned what they were expected to know. It will be based on evidence collected using single or multiple ways of assessment. The systematically collected evidence shall be kept in the record by the faculty/course coordinator, and the marks shall be displayed on the college notice board before the end-semester examinations.

The method of SA will be as follows: (anyone as decided by the faculty/course coordinator)

- a. Written test
- b. Open book test
- c. Laboratory report
- d. Problem-based assignments
- e. Individual project report
- f. Case study report



- g. Team project report
 - h. Literature survey
 - i. Standardized Test
 - j. Any other educational approach designed for a particular course by the faculty/ course coordinator.
7. A Student may repeat the summative assessment only if for any compulsive reason, which is why the student could not attend the assessment.
 8. Theory and Practical examinations will be at the end of each semester.
 9. Regarding evaluation, one credit may be evaluated for 20 marks in a semester; thus, a 4-credit course will be evaluated for 80 marks, and 2-credit courses for 40 marks
 10. The evaluation of the foundation-level courses and introductory-level courses shall be conducted at the college level.

8. Practical Examination

Continuous evaluation of practicals by the teacher-in-charge shall carry a weightage of 40%.

The end-semester practical examination, viva voce, and evaluation of practical records shall be conducted by the teacher in charge and an internal examiner appointed by the Department Council (60% weightage).

The scheme of evaluation of practical courses will be as given below:

Components of Evaluation of Practical Courses	Weightage
Continuous evaluation	40%
The end-semester practical examination	60%

Only those who have completed the continuous evaluation will be permitted to appear for the end-of-semester practical and viva voce.

Letter Grades and Grade Points

1. The Semester Grade Point Average (SGPA) is computed from the grades to measure the student's performance in a given semester. The SGPA is based on the current term's grades, while the Cumulative Grade Point Average (CGPA) is based on the grades in all courses taken after joining the programme of study.
2. The weighted grade point will be mentioned in the student's grade cards based on the marks obtained.



Mark Distribution Table

Course	Credit		Marks		Lecture			Practical		
	Lecture	Practical 1	Lecture	Practical 1	CSA (30%)			CCA (40%)		
					SA (50%)	FA (50%)	ESE (70%)	SA (50%)	FA (50%)	ESE (60%)
4 Credit Course	4	0	80	0	12	12	56	0	0	0
	3	1	60	20	9	9	42	4	4	12
	2	2	40	40	6	6	28	8	8	24
	1	3	20	60	3	3	14	12	12	36
	0	4	0	80	0	0	0	16	16	48
Course	Credit		Marks		Lecture			Practical		
	Lecture	Practical 1	Lecture	Practical 1	CSA (30%)			CCA (40%)		
					SA (50%)	FA (50%)	ESE (70%)	SA (50%)	FA (50%)	ESE (60%)
3 Credit Course	3	0	60	0	9	9	42	0	0	0
	2	1	40	20	6	6	28	4	4	12
	1	2	20	40	3	3	14	8	8	24
	0	3	0	60	0	0	0	12	12	36



Table Showing Grades and Grade Points

Letter Grade	Grade Point	Percentage of Marks (Both Internal & External Marks put together)	Class
O (Outstanding)	10	95% and above	First Class with Distinction
A+ (Excellent)	9	Above 85% and below 95%	
A (Very good)	8	Above 75% and below 85%	
B+ (Good)	7	Above 65% and below 75%	First Class
B (Above average)	6	Above 55% and below 65%	
C (Average)	5	Above 45% and below 55%	Second Class
P (Pass)	4	Above 35% and below 45% Aggregate (external and internal put together) with a separate minimum of 35% in external and internal	Third Class
F (Fail)	0	Below a separate minimum of 35% in external and internal	Fail
Ab (Absent)	0		Fail

Computation of SGPA and CGPA

The following method is recommended to compute the SGPA and CGPA:

- The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student in the semester, i.e.

$$SGP(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where S_i is the SGPA in the i th semester, C_i is the number of credits for the i th course, and G_i is the grade point scored by the student in the i th course.

- The CGPA is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where S_i is the SGPA in the i th semester, C_i is the total number of credits in the i th semester.

- The SGPA and CGPA shall be rounded to 2 decimal points and reported in the transcripts.



Mode of Assessment in First Degree Programme

Degree Programme of Kerala University is under Choice Based Credit and Semester System (CBCSS) for the evaluation of students. The Evaluation of each Course shall consist of two parts

1. Continuous Evaluation (CE)
2. End Semester Evaluation (ESE)

The ESE and CE ratio shall be 4:1 for both courses with or without practical. There shall be a maximum of 80 marks for ESE and maximum of 20 marks for CE. For all courses (Theory and Practical), Grades are given on a 7-point scale based on the total percentage of marks (CE+ESE)

Consolidation of Grades

● ESE

The maximum mark for a course (ESE theory) - 80
(The duration of ESE is 3 hours)

Total marks for the ESE of Practical - 80
(The components of ESE of Practical have to be set by the Chairmen, Boards of Studies, concerned)

● CE

The marks of CE shall be consolidated by adding the marks of Attendance, Assignment / Seminar and Test paper respectively for a particular Course.

a	Attendance	5 marks	2020 admission onwards		
b	Assignment/Seminar	5 marks	a	Assignment/Seminar	10 marks
c	Test paper	10 marks	b	Test paper	10 marks

The marks for the component of Practical for continuous Evaluation shall be as shown below.

A	Attendance	5 marks
b	Record	5 marks
c	Test	5 marks
d	Performance, Punctuality and Skill	5 marks

Semester Credit Point Average (SCPA) is an index of the overall performance of a student at the end of a semester. It is obtained by dividing the sum of the Credit Points obtained by a student at the end of a semester by the sum of the Credits of Courses taken by the student in the semester.

Consolidation of 'Semester Credit Point Average' (SCPA)

SCPA is obtained by dividing the sum of credit points (CP) obtained in a semester by the sum of Credits (C) taken in that semester. After the successful completion of a semester, Semester Credit Point Average (SCPA) of student in that semester shall be calculated.

Criteria for Grading (SCPA/CCPA/Courses)

Percentage of marks	CCPA	Letter Grade
90 and above	9 and above	A+ Outstanding
80 to <90	8 to <9	A Excellent
70 to <80	7 to <8	B Very Good
60 to <70	6 to <7	C Good
50 to <60	5 to <6	D Satisfactory
40 to <50	4 to <5	E Adequate
Below 40	<4	F Failure



Clubs/Associations and Facilities in the College

IQAC: As a post-accreditation quality sustenance measure, the Internal Quality Assurance Cell (IQAC) was constituted on 5th September 2004 with the Principal as the Chairman. The IQAC develops strategies to improve the academic and administrative performance of the institution through institutionalizing and internalizing all the quality enhancing and sustaining initiatives. IQAC is an integral part of the institution and works towards the realization of the goals of quality enhancement and sustenance. The key task of the IQAC is to develop a sustainable system for conscious, consistent and catalytic improvement in the overall performance of the institution. In order to achieve these objectives, the college constituted an IQAC as per the National Assessment and Accreditation Council (NAAC) guideline.

Student Welfare and Support Cell: This cell is constituted for the welfare and support of the students for the teaching learning process. In order to support advanced learners there is a special programme named Scholar Empowerment Programme. Remedial Teaching programme will function to support the teaching learning process for slow learners. Also various activities of the students will be monitored and supported with the help of this committee.

Digital Library: The College has a fully automated library with right ambience for reading, reference and research with its stately building, comfortable reading rooms and verdant surroundings. The facilities provided include digital log search, online journal access through INFLIBNET, reprographic sections etc. The ground floor is a spacious central reading hall, with a capacity of 80 seats. Around 25,000 books indexed as per Dewey Decimal classification, 46 journals and periodicals, as well as eight newspapers (five Malayalam and three English) are available in the library. Bound volumes of journals and periodicals are also on tap.

Santuario - Prayer Room: The College gives prime importance to the spiritual well-being of the students and staff. To give ample opportunity for meditation and prayer, a special prayer room has been arranged with the right ambience for all those in need of spiritual nourishment and silent prayer. The 'Santuario' is open for all to walk in and pray at the feet of our Lord.

Zoology Museum: The Department of Zoology has set up a precious museum showcasing numerous preserved specimens and physical models of organisms varied enough to arouse curiosity and trigger learning.

Auditorium: Giving due importance to the development of innate talents and artistic abilities, the College has set up an Auditorium spacious enough to accommodate the entire college and to provide the facilities needed to host the entertainment programmes, assemblies and conferences that are held for the students.

Fenicio Digital Seminar Hall: An air-conditioned Digital Seminar Hall with the facilities of video recording and broadcasting is setup in the college with a partial financial support by DST-FIST. This modern seminar hall is equipped with and Ultra Short Throw Interactive LCD, Interactive Board, LED Display panel, Video Conferencing System, HD Recorder, Full HD Video Camera, Speaker System, Digital Steel Podium and a Laptop. The centre is aimed at conducting lectures and workshops on various subjects. There is provision for



recording the lectures and live transmission. Online lecturing facility is also made in the centre. The centre has a seating capacity of 100.

Conference Room: A conference hall has been prepared with state-of-the-art facilities for conducting conferences and meetings. It has also facilities for video conferencing. It can also serve the purpose of being a guest room for VIPs and persons of eminence who visit the college for talks and lectures.

College Hostel: St. Michael's college hostel is under the supervision of Canossian sisters and it aims at the integral formation of young women. It is situated near the college campus and offers residential facilities to a limited number of students. Life in the hostel is an experience in community living which can be of great help in the development of one's personality. The warden assisted by a sister is responsible for the day-to-day running of the hostel.

Wellness Centre: To cater to the psychological needs of the students, especially those mentally troubled by the stress and strain of studies and family relationships, expert counselling services are made available at the counselling centre of the College.

Research Centre: Quality education can be provided with an efficient blending of excellent research and teaching learning process. The research activities of the college are highly active with the sole aim of upgrading the college to a centre of excellence in Research and Development in near future. Our institution is financially supported by University Grants Commission (UGC) and Department of Science and Technology (DST) in the form of Major and Minor Research Projects. Five of our faculty are Research Guides, of which three are from the Department of Chemistry, one from the Department of Economics and one from the Department of Commerce. The college is aiming at constructing a well-equipped research building in near future. The thrust area of research of Department of Chemistry includes Organic Electronics, Alternate Renewable Energy, Photochemistry, Nanomaterials and Electrochemical Sensors. In 2022 the Department of Chemistry as well as Department of Commerce has been recognized as an approved research centres of the University of Kerala. It is noteworthy that Department of Chemistry is the first Research Department in the history of St. Michael's College.

Department of Commerce is an approved Research Centre in Commerce of the University of Kerala. It offers facilities for research in the filed of Commerce and allied areas. At present, there are four Research scholars pursuing research in Commerce under the guideship of Dr. Sreedhar P. Nair, Head of the Department of Commerce.

Indoor Sports Complex: The College provides state-of-the-art facilities to students who have a flair for sports and games. The vast play grounds and the 400 m track make the College a much sought-after venue for physical training and sports events. The indoor sports complex is equipped with a well-organized multi-gymnasium, badminton court, basketball court, volley-ball courts etc.

Health Club and Gymnasium: The 12 station multi-gym is open both to the students and the public for daily exercise and body building. The use of multi-gym is monitored by Department of Physical Education and the Health Club. Yoga practices are also offered on the campus by experts.



Career Guidance and Placement Cell: Students are not generally aware of the career options in the field of higher education. It has become imperative to impart the information regarding the multivariety of different career openings. With this in view, we have a 'Career Guidance and placement cell basically to guide and help the students to choose a career suiting to their capabilities. The centre has the facilities to assess students' aptitude, intelligence and interests. It also makes arrangement for the placement of students in various firms.

Sports Authority of India (SAI) Extension Centre: As a token of appreciation for the outstanding achievements in the International and National level by the students of St. Michael's College, the SAI has approved an extension centre with specialisation in the discipline of athletics in St. Michael's College, Mayithara. The centre offers International level athletic training to the students of the college and from other institutions too.

Research and Development Cell: The Research and Development Cell previously known as Research Promotion Council functions in the college with the noble intention of promoting academic research. It also motivates students and teachers for active research. In order to strengthen the research activities in terms of major and minor research projects the council provides information about the various funding options to the faculty members. Also the cell organises programmes which inculcates the spirit of research among the teachers and students and provides support to those engaged in various research activities.

Grievance Redressal Cell: The institution has a grievance redressal cell established for creating a congenial atmosphere. The Grievance Redressal Cell takes into consideration all the complaints and finds solutions without delay to ensure a family atmosphere on the campus.

Staff Co-operative Bank: To ensure easy banking facilities, a staff co-operative bank duly registered with the District Co-operative Bank is open during the College working hours. Loans, deposits and other banking facilities are also offered to the staff in a hassle-free manner.

Co-operative Store: The Co-operative store of the college replete with all the necessities like stationery, books, guides etc. to make life easy and tension free for students on the campus. Purchases can be made from the store at discount rates.

College Cafeteria: The College Cafeteria located in an easily accessible spot on the campus caters to the students' needs with delicious food at affordable prices. The neat and cool surroundings make the canteen highly attractive and save time and energy by providing unadulterated food and drinks in the proximity of their classrooms.

National Service Scheme (NSS): National Service Scheme is a national organisation with the motto "Not Me, but You," inviting youth for society and nation building activities. It provides the platform for students to mould themselves, for understanding social needs and sharing values. In our college at present there are two N.S.S units of 100 students in each unit. Our units have won many districts level and state level laurels. Our N.S.S. has received the best unit, best programme officer and the best Principal awards. The N.S.S has an advisory board comprising teaching staff, non-teaching staff, students, former students, members of local bodies and Government officials.

National Cadet Corps (NCC): India, an ancient and forward-looking country, needs disciplined men and women with brains and brawn capable of putting in hard work.



N.C.C., a premier youth organization ever since its inception in the year 1948, is rendering yeomen service to the nation. It is a national organization, which has helped in inculcating in the cadets a spirit of courage, self-reliance, selfless service, a feeling of patriotism etc. which are essential to make the youth disciplined and dutiful. Our college has independent N.C.C. Unit under 11(K)Bn NCC Alappuzha of Kollam group, that impart training to the cadets to make them eligible for certificate examinations. The cadets are also sent to different camps, namely National integration, Youth Trekking, Para Jumping, Pre-Republic Day, and Youth Exchange Programmes. Interested cadets are given the opportunity to join the College Band Troupe.

Women Cell: Women Cell is a movement for girl students striving for a better future and status. Women Cell in the college is very active and conducts various activities such as legal awareness programmes, health classes, debates, seminars etc. The cell also conducts socio-economic surveys each year to identify the deserving and financially weak girl students.

Lapwing Nature Club: The nature club in the college organises various activities for inculcating qualities in students to maintain an eco-friendly livelihood. The club maintains a garden with hundreds of rare medicinal plants and a carp culturing unit. The club also conducts awareness programmes for the public on current environmental problems.

AICUF: All India Catholic University Federation is a movement of university students to enable them to develop a critical awareness and analysis of the Indian and World situations, to cultivate deep and genuine concern for the oppressed and marginalised and effectively commit themselves to the task of building a new and just society. AICUF stands for the service and liberation of all human persons as Jesus did irrespective of caste, sex, language or belief. This helps students to evolve a spirituality that has humanisation at its core, through involvement and reflections. This also aims to motivate students to be involved in studies, research and activities linked to broader social issues and struggles with a view, to becoming a creative and critical force within the University.

Jesus Youth: Jesus Youth is an international catholic movement which supports students to understand more about Jesus Christ. Prayer meetings and get-togethers are conducted every week and all the students can take part. Other programmes conducted for building moral and ethical values in our students are also part of the movement.

Science Club: The main objective of this club is to create awareness among students about the latest developments in the world of science. The member students of the club collects articles from science publications and make them available for debate in open forums. They also make working model of radios, alarms, stabilizers etc. The club arranges talks on science subjects and special attention is given to hands on training for the students of all science departments.

Entrepreneurship Development (ED) Club: ED club is formed with the intention of nurturing and developing the entrepreneurial potential and skills among the students. The Department of Industries, Government of Kerala supports the activities of this Club.

Book Club: The book club functions with a view to instil in the students a genuine love for the world of letters. Book reviews, discussions involving literacy matters, debates etc are



organized by the club for its members. Book club membership is issued to the first-year degree students, from the library.

Value Education Programme: The individual's commitment to values is basic for the health and welfare of a free community. The young generation will be engulfed by a growing sense of emptiness unless it is matched by a value orientation of the human intellect and will. Hence to impart values and to enable the students to take the right choices in life, the college conducts value education programme for all the classes. The classes are taken by the value education team comprising some teachers of the College and a few resource persons from outside.

SMRUTHI (St Michaels Ringed and United in Truth, Honesty and Integrity): St. Michael's Alumni Association functions in the college. The alumni day is celebrated every year on the Second Saturday of October. Alumni co-operates wholeheartedly in all the developmental activities of the college. The different departments are also having alumni association of their own working in co-ordination with SMRUTHI.

Eucharistic Celebrations: The Holy Mass is celebrated in the college auditorium at 12.30 p.m. on all First Fridays. Simultaneously a value education class is also being conducted with a prescribed syllabus in the Seminar Hall by the value education forum.

Rotaract Club: Rotaract is an international programme for adults aged 18 to 30 who want to make a difference. Its members known as rotaractors grow personally and professionally, address community needs and promote international understanding through friendship and service.

Anti - Ragging Cell: To take preventive measures against the menace of ragging, an anti-ragging committee has been constituted according to the directions of the honourable courts and the Government of Kerala.

Youth Red Cross (YRC): A unit of the International Youth Red Cross functions actively in the college. The YRC organise various social welfare programmes with the dynamic participation of the students.

Bird Club: Department of Zoology in association with International Bird Club started a green initiative that aims to create rain groves in the campus, connecting students through bird watching and thereby reviving the nature and ecosystem.

IT Club: The club focuses on extracting the hidden talent of the students in the field of information technology. By collaborating with leading software industries it enhances the technical skill set of the students. The computer science club is a student-run organization which focuses on discussions, presentations, collaborations and addressing the issues within the computer science field.

Anti-Narcotic Cell: An anti-narcotics cell has been constituted in the college to ensure drug free campus by curbing drug trafficking and use of illegal substances on the campus. A Committee comprising of teachers and students has been formed to execute the functions of the cell and to impart awareness against drug abuse.

Cyber Security Cell: The Cyber Security Cell is a student-led campus organization that promotes cyber security on campus. The Cell aims to spread awareness on the potential ways and disguises of cyber threats and acquaint the students with the possible measures



to protect themselves. The Cell conducts various events including Cyber security workshops and seminars by inviting experts from this field.

Solar Power Facility: As an initiative towards sustainable development, a 20 KW solar energy system was installed in the College. This facility meets the energy requirement for the main building of the College, which includes the Department of Chemistry, Commerce, Economics, Physics and Zoology. Our library is also functioning with the support of this solar energy. Solar street lights were installed in the campus as part of promotion of renewable energy sources. The institution is also equipped with a generator, which can support the entire building in the college, in case of power failure.

Drinking Water Reverse Osmosis Plant: As the water quality of the region is a matter of concern, it was decided to set up a regular drinking water RO system in the college. Nurturing the needs of the students, teachers and other stakeholders of the college an Aqua guard Reverse Osmosis water plant of 500 LPH is installed in the campus with the financial assistance of college PTA.

Sophisticated Instrumentation Facility: Our College has received the prestigious DST-FIST grant in 2015 and with this the research facilities improved tremendously. A Sophisticated Instrumentation Centre and Networking and Computational Facility are set up in the college with this fund. The major equipment in the instrumentation centre includes- Visible Spectrophotometer (UV 2600 Shimadzu) (with ISR-2600 plus integrating sphere, specular reflectance etc), FTIR (Perkin Elmer Spectrum Two) Fluorescence Spectrophotometer (Perkin Elmer LS 55) Electrochemical Work Station (Autolab) Spin Coating Unit and Rotavapours. Besides these, we have well equipped B.Sc. and M.Sc. Laboratory with instruments like Digital Potentiometer, Digital Conductivity meter, Digital Polarimeter, Abbe Refractometer, pH meter, Sonicator, Rotary Shaker, Distillation Unit, Electronic Balances, Vacuum Desiccator, Photoelectric Colorimeter, UV Chamber for TLC, Water Analyser, Visible Spectrophotometer etc. A DST-FIST supported computational facility comprising of 13 computers with network connection is also established in the college.

Alappuzha District Rifle Club: St. Michael's College houses the Alappuzha District Rifle Association which is affiliated to the Kerala State Rifle Association. The association has its own national level shooting range which comprises an air-conditioned 10 metre air rifle and air pistol, 50 metre fire arms and 25 metre pistol ranges. The association has also decided to host a shooting academy which shall be highly beneficial for those interested in this sport.

IGNOU Study Centre: Indira Gandhi National Open University which is the largest university in the world with millions of students and run by Central Govt. of India, recognized St. Michael's College, Cherthala, as its regular study centre of Alappuzha District. The centre offers PG, UG and Diploma courses under various IGNOU schemes.

Michael's Institute of Management and Technology (MIMAT): Michael's Institute of Management and Technology is a Self-Financing Arts and Science College affiliated to the University of Kerala, owned by the Roman Catholic Diocese of Alleppey. MIMAT was started as a Learner Support Centre and the institution obtained the affiliation of the University



of Kerala as a self-financing college in June 2015. It has two undergraduate courses – B.Com with Finance as Elective and BCA. Diploma in GST Practices and Communicative English were started as Add-on courses in the later years.

Chemforum: The Department of Chemistry has constituted the “*chemforum*” to support various activities of the students. This forum supports various extracurricular and academic activities of the students of the Department. The association organises several programs such as invited talks by eminent scientists, cultural programmes of students, hands-on training in chemistry laboratory experiments, amazing experiments and provides training on sophisticated analytical instruments to the neighbouring school students every year.

Commune (Commerce Union for Excellence): The Association of the Department of Commerce “COMMUNE” is an acronym of “Commerce Union for Excellence”. It envisages the internal development of the students beyond the formal academic learning and curriculum. COMMUNE perceives that each student is different from the other and their whims and fancies are unique. Therefore the programmes of the association are customized, and are chalked out from time to time at par with its objectives and requirements.

ZEST: In addition to academic activities, the Zoology Department also gives utmost importance to co-curricular activities to provide overall development of the students. Organising seminars, workshops, field trips and visit to the scientific laboratories are some of the important activities of the association.

SMEAD: St. Michael's Economics Association for Development (SMEAD) is the association of Department of Economics. The various activities of the department are carried out by SMEAD. The SMEAD consist of HoD as its President, a faculty as Staff Advisor, Secretary and Joint Secretary from students as its office bearers.

Transit : Transit is the association of Department of Management studies. It aims at the overall skill development of the students, so as to make them competent future managers. The various developmental programmes initiated by the association aims at managerial skills enhancement and employability of our students.

The Literati: Michaellean English Association, also known as The Literati (meaning-group of people who are interested in literature) was first inaugurated on 29/11/2017 by the former Member of Parliament and author Dr. Charles Dias. Since then, the Association has been the formidable force behind the conduct of various curricular, extra-curricular and skill-based programmes in the department and on the campus. Every year, in November, the association is reconstituted with the addition of freshers of the department to it. Various interdepartmental competitions, skill and personality development classes, career orientation sessions, seminars and symposiums are conducted on a regular basis under the aegis of the Association.

Physics Association: The Physics Association of the college has been an active platform for the past few years to encourage, motivate and equip the students in science especially in Physics. It supports to develop and practice thinking, speaking and listening skills through different science-related activities. The association has introduced “Meet-the text book”



program solely to inculcate scientific temper among the students through scientific reading. It conducts science exhibition to promote and expose students' ideas and creativity. It also conducts activities such as seminars and discussion, quiz competitions and project presentations to broaden young mind's enthusiasm for science.

Malayalavedi: An organization named 'Malayalavedi' functions under the aegis of the Malayalam Department of the college. This organization was started in the academic year 2016-17 and focuses on the art and literacy development of the student community. Literacy debates on current issues, recitations, book reading *etc* are the programmes conducted under the Malayalavedi.

Hindi Chathramandali (Hindi Association): The association aims to inculcate in the students, a taste for art and literature and also develop a profound love for the Hindi language. Its activities enhances the interest of the members and make them more involved in the functioning of association. Debates and discussions, seminars and invited talks, literary competitions, are some of the regular programmes conducted by the association.



Scholarships

Category: General

Central Schemes

- **Central Scheme of Scholarship for College and University Students.**

Agency: Department of Higher Education, Ministry of Human Resource Development

For Filling Application: http://mhrd.gov.in/National_Scholarship

- **INSPIRE Scholarship**

Agency: Department of Science and Technology, Ministry of Science and Technology, Government of India

For more information: http://www.inspire-dst.gov.in/INSPIRE_Brochure.pdf

- **Kishore Vaigyanik Protsahan Yojana**

Agency : Department of Science and Technology, Ministry of Science and Technology, Government of India

For more information: <http://www.kvpy.org.in/main/about.html>

State Schemes

- **State Merit Scholarship**

Agency: Department of Collegiate Education, Government of Kerala

For more information: <http://www.dcescholarship.kerala.gov.in/dce/main/index.php#dialog>

- **Merit Scholarship to the Children of School Teachers**

Agency: Department of Collegiate Education, Government of Kerala

For more information: <http://www.dcescholarship.kerala.gov.in/dce/main/index.php#dialog>

- **Suvarna Jubilee Merit Scholarship**

Agency: Department of Collegiate Education, Government of Kerala

For more information: <http://www.dcescholarship.kerala.gov.in/dce/main/index.php#dialog>

- **Snehapoorvam Scholarship**

Agency: Kerala Social Security Mission, Govt. of Kerala

For more information: E-suraksha Portal

- **C.H. Muhammed Koya Scholarship**

Agency: Department of Minority Welfare, Govt. of Kerala

For more information: www.minoritywelfare.kerala.gov.in



**Category: Girls
Central Scheme**

● **Single Girl Child Scholarship Scheme for Under Graduate Studies**

Agency: Department of School Education & Literacy, Ministry of Human Resource Development

For Filling Application: http://mhrd.gov.in/National_Scholarship

State Schemes

● **Muslim Nadar Girls Scholarship**

Agency: Department of Collegiate Education, Government of Kerala

For more details: <http://www.dcescholarship.kerala.gov.in/dce/main/index.php#dialog>

● **Muslim Girls Scholarship (Paloli Committee Scholarship)**

Agency: Department of Collegiate Education, Government of Kerala

For more details: <http://www.dcescholarship.kerala.gov.in/dce/main/index.php#dialog>

**Category: SC/ST/OBC
Central Schemes**

● **Board Merit Scholarship Scheme for SC/ST Candidates**

Agency: Department of School Education & Literacy, Ministry of Human Resource Development

For Filling Application: http://mhrd.gov.in/National_Scholarship

● **Central Sector Scholarship of Top-Class Education for SC students**

Agency: Provided by Ministry of Social Justice and Empowerment

For more details: <http://socialjustice.nic.in/topclass.php>

● **Post Matric Scholarship for ST Students**

Agency: Provided by Ministry of Tribal Affairs

For more details: <http://tribal.nic.in/writereaddata/mainlinkFile/File728.pdf>

For Filling Application: http://mhrd.gov.in/National_Scholarship

● **Central Sector Scholarship of Top-Class Education for ST students**

Agency: Ministry of Tribal Affairs

For more details: <http://tribal.nic.in/writereaddata/mainlinkFile/File732.pdf>

● **Post Matric Scholarship for OBC Students**

Agency: Ministry of Social Justice and Empowerment

For more details: <http://socialjustice.nic.in/topclass.php>

For Filling Application: http://mhrd.gov.in/National_Scholarship



● **Blind/PH Scholarship**

Agency: Provided by Department of Collegiate Education, Government of Kerala

For Filling Application: http://mhrd.gov.in/National_Scholarship

● **Scheme of Post-Matric Scholarship for Students Belonging to the Minority Communities**

Agency: Provided by Ministry of Minority Affairs

For more details: http://www.minorityaffairs.gov.in/sites/upload_files/moma/files/pdfs/sch_details0708.pdf

Category: Research Fellowship

Summer Research Fellowships

- IIT Delhi Summer Research Fellowship Program
- IIT Madras Summer Fellowship Program
- Indian Academy of Sciences Summer Research Fellowship Program
- NIT Calicut Summer Internship Program
- CeNSEIISc Summer Internship Program
- IISc Bangalore Summer Fellowship Program for SC/ST students
- IISER Pune Summer Student Program
- IIST Summer Internship Program
- JNCSR Summer Research Fellowship

Other Fellowships

- Rajiv Gandhi National Fellowship for SC/ST post graduate students
- D.S Kothari Post-Doctoral Fellowship
- Post Graduate Merit Scholarships
- Maulana Azad National Fellowship for minority students
- Fullbright-Nehru Doctoral Fellowship
- Chief Minister's Nava Kerala Post-Doctoral Fellowship scheme
- Prime Ministers Research Fellowship
- Javaharlal Nehru Memorial Fund Scholarship
- NCERT Doctoral Fellowship
- Merit-cum-means Scholarship Scheme
- S.N Bose Scholar Program
- UGC National Fellowship for SC students –NFSC
- INSA Young historian of Science Fellowships



The College Scholarships and Cash Prizes

1. Bishop Michael Arattukulam Episcopal silver jubilee memorial cash prize to three final year post graduate students.
2. Rt. Rev. Msgr. Joseph Thekkepalakal memorial cash prize to a final year degree student in Economics who scores the highest mark in Economics at the first- and second-year examinations put together.
3. Mathew Jose Thengumpallil memorial merit scholarship each to 3 outgoing degree students (B.Sc. Chemistry, B.Sc Physics and B.A. Economics) donated by Smt. Luminamma Mathew, Rtd. Asst. Prof. and HOD of Mathematics.
4. Preethimol memorial merit Scholarship instituted by the students of B.A. Economics 2004-2007 batch to the Second Year B.A. degree student who scores the highest marks in Economics at the Second Year Examination.
5. Fr. Sebastian L.C. Presentation memorial scholarship instituted by the Regional Superior, Holy Family Visitation Regional House, Cherthala, in the name of the founder of Visitation Congregation awarded to the final year B.Com. student who scores the highest marks.
6. Polayil John Kuriakose Memorial General Proficiency Prize instituted by Dr. Antony Kuriakose P., Asso. Professor Department of Economics to the best outgoing student of final B.A. Economics, selected from among the meritorious students with proven records in social service.
7. Veliyathu Abraham Memorial Merit cum Means Scholarship instituted by Prof. V.A. Marykutty, former Principal, to a student who secures the highest percentage of marks for history in the II Year B.A. Degree Examination.
8. Sri. Xavier Joseph Koilparambil Memorial Merit Scholarship for the best outgoing student of B.Sc Zoology instituted by Prof. Annie Jose K, Rtd. HoD Department of Zoology
9. Fr. Wilson Odathakkal Memorial Merit Scholarship instituted by Sri. Sanju C. Odathakkal and Smt. Seena Elizabeth George, Asst. Professor of Department of Chemistry for three PG students belonging to LC community who get the highest marks in their degree examination.
10. Arattukulam Augustine Benchamin and Felcita Benjamin Memorial merit cum service scholarship of Rs. 2000/- instituted by former Principal, Prof. A.B. John Joseph to the best NSS volunteer.
11. Emmanuel Memorial Award of Rs. 2000/-, instituted by the Department of English, for an undergraduate student in BA English for exemplary performance in curricular & extra curricular activities.



12. Chullickal Sebastian Thomas & Treasamma Thomas memorial Golden Jubilee Scholarship for the top scorer in complementary Electronics of B.Sc Physics instituted by Prof. Raju Xavier, former Principal of the college.
13. Kurisunkal Michael Jose Kunju memorial Golden Jubilee Scholarship with a cash prize instituted by Mrs. Philomina Balahariharan for the top scorer in complementary Botany of B.Sc. Zoology.
14. Rev. Dr. Dominic Koilparambil memorial merit cum means scholarship instituted by Mr. Xavier John Koilparambil for BSc Zoology student belonging to Alappuzha Diocese.
15. Manakkil Jose memorial scholarship to the best outgoing MSc Chemistry student instituted by Smt. Liya Jose M, Department of Chemistry.
16. Msgr. Varghese Puthenpurackal memorial Golden Jubilee merit cum means cash prize for two degree students instituted by Sri. P.R. Yesudas Puthenpurackal.
17. APJ Abdul Kalam memorial Golden Jubilee NSS scholarship for the best volunteer who excel in academics instituted by NSS Unit 2017-18.
18. Prof. P.J. Jose Palliparambil memorial merit scholarship instituted by his family members for two B.Sc Zoology students.
19. Merit-cum-means scholarships of Rs. 1000 instituted by Dr. K.G. Thadevoose (Former HoD, Department of Economics) to one student each of the first, second and third year from BA Economics and to one student each of the first- and second-year students of MA Economics.
20. Merit scholarship of Rs.2000 instituted by Dr. Jyothy Mary Mathew, Assistant Professor, Department of Commerce for the best outgoing student in B. Com.
21. Merit scholarship for the student who secured highest mark in Mathematics for the first semester examinations among B.Sc Physics and B.Sc Chemistry instituted by Dr. Smisha M.A., HoD, Department of Mathematics.
22. Merit scholarship for the student who secured highest mark in Mathematics for the first semester examinations in B.A Economics Instituted by Dr. Smisha M.A., HoD, Department of Mathematics.
23. Sri. K.E. Raphel Koiparambil memorial (former lab assistant in Botany) scholarship of Rs.5000 instituted by Smt.Mary Diana and Smt. Mary Rani for top scorer in complementary Botany of B.Sc Zoology.
24. Merit scholarship for the top scorer in Additional Language Hindi ,Instituted by Dr. Seena Kurian, HoD Department of Hindi
25. Silver Jubilee memorial cash prize for the top scorer in complementary Electronics of B.Sc physics, instituted by Dr. Mini PA, Department of Physics.
26. Merit cum means scholarship instituted by Dr.Saneesh Sebastian for a student who secures highest marks in Semester IV B.Sc Physics.
27. Best Research Paper Award for science students executed by Department of Chemistry, St. Michael's College, Cherthala.



28. Puthiyath Mathai Joseph memorial merit cum means scholarship instituted by Dr. Antony P.J. HoD, Department of Zoology for final year B.Sc Zoology student.
 29. Prof. M.V. Augustine memorial Merit Cum Means scholarship for a final year student in B.A. Economics instituted by Dr. Florence M.A., Department of Economics.
 30. Rev. T. K. Jerrydas memorial scholarship to the best student in first year B. Sc Physics instituted by Dr. Dhvajam DB., HoD, Dept. of Physics.
 31. Mrs. Sushithababy memorial scholarship to the best student in second year B. Sc Physics instituted by Dr. Dhvajam DB., HoD, Dept. of Physics.
 32. Mr. G. Stephen and Mrs. E H. Kamalabhai memorial scholarship to the best student in final year B. Sc Physics instituted by Dr. Dhvajam DB., HoD, Dept. of Physics.
 33. Merit scholarship instituted by BA Economics batch of 1998-2001 for the top scorer of first semester BA Economics.
 34. Merit scholarship for top scorers in all Nine Departments instituted by SMRUTHI (Alumini Association of St. Michael's College)
 35. Merit cum means scholarship instituted by college Parent Teacher Association (PTA) for one student each from nine UG courses and three PG courses of the college.
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ANNEXURE - I

FORM OF APPLICATION FOR LEAVE

1. Name of the Student with initials
2. Class
3. Class No.
4. Local Address
5. Number of days and date for which leave is required
6. Whether there is any examination or any exercise due on this day or days
7. Whether composition or other exercise is due on this date or dates
8. No. of working days upto the present
9. No. of days of attendance gained so far by the student
10. Reason for the leave
11. Certificate of guardian that the reason is true and that the leave is necessary.
12. Signature of the student with date
13. Order on the application



ANNEXURE - II

Application Form for T.C., PDC/
Degree Mark List , Course & Conduct Certificates

From

.....
.....
.....

To

The Principal
St. Michael’s College
Cherthala

Sir/ Madam,

Kindly issue my TC/ PDC/ Degree Marklist/ Degree Certificate/
Course & Conduct Certificate(Strike off whichever is not applicable) my
details are given below.

1. Name (In block letters)
2. Years of study
3. Class & Number
4. Date of birth
5. Exam. Reg. No.
6. Second Language

Place :
Date :

Yours obediently,
(Signature of the student)

N.B.: PDC/ Degree Marklist/ Degree Certificate/ should be attached to
this application while applying for T.C. The application should be
written on foolscap paper.



ACADEMIC CALENDAR

DATE	DAY	JUNE - 2024
1	SAT	
2	SUN	
3	MON	
4	TUE	
5	WED	World Environment Day, CBCSS II Sem UG Submission of Assignment
6	THU	
7	FRI	
8	SAT	2 nd Saturday
9	SUN	
10	MON	
11	TUE	
12	WED	CBCSS IV Sem UG Seminar Presentations
13	THU	
14	FRI	
15	SAT	
16	SUN	
17	MON	Bakrid
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	PG Sem IV - Exam Notification
30	SUN	



ACADEMIC CALENDAR

JULY - 2024		
1	MON	FYUGP I Sem Commencement of Classes/ PG Sem IV - Model Examinations
2	TUE	
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	
8	MON	Model Examinations - CBCSS Sem IV
9	TUE	CBCSS Sem II - Seminar Presentations
10	WED	
11	THU	
12	FRI	CBCSS Sem IV - Publication of Attendance Statement/ PG Sem IV - Conclusion of classes
13	SAT	2 nd Saturday
14	SUN	
15	MON	PG - Sem IV - Publication of Model Examination Result
16	TUE	Muharam
17	WED	
18	THU	CBCSS Sem IV - Conclusion of classes
19	FRI	PG - Sem IV - Publication of Attendance Statement
20	SAT	Publication of Model Examination Result-CBCSS Sem IV
21	SUN	
22	MON	CBCSS Sem IV Publication of subject vise CE Marks
23	TUE	
24	WED	
25	THU	FYUGP I Sem - Submission of Assignment/ PG - Sem IV - Publication of subject vise CE Marks
26	FRI	CBCSS Sem IV Exam Commencement/Uploading of CE Marks
27	SAT	
28	SUN	
29	MON	
30	TUE	PG - Sem IV - Publication of subject vise CE Marks
31	WED	



ACADEMIC CALENDAR

DATE	DAY	AUGUST - 2024
1	THU	PG - Sem II - Exam Notification
2	FRI	
3	SAT	
4	SUN	
5	MON	FYUGP I Sem Seminar Presentations
6	TUE	
7	WED	PG - Sem II - Model Examinations
8	THU	
9	FRI	PG - Sem IV - Exam Conclusion
10	SAT	2 nd Saturday
11	SUN	
12	MON	Exam Notification CBCSS - Sem II, Publication of Attendance Statement
13	TUE	
14	WED	Model Examinations CBCSS Sem II
15	THU	Independence Day
16	FRI	
17	SAT	
18	SUN	
19	MON	
20	TUE	Sree Narayana Guru Jayanthi
21	WED	CBCSS Sem IV Exam Conclusion
22	THU	
23	FRI	PG - Sem II - Publication of Model Examination Result
24	SAT	
25	SUN	
26	MON	Sreekrishna Jayanthi
27	TUE	CBCSS Sem V Commencement of classes
28	WED	Ayyankali Jayanti
29	THU	
30	FRI	PG - Sem II - Publication of Attendance Statement
31	SAT	



ACADEMIC CALENDAR

SEPTEMBER - 2024		
1	SUN	
2	MON	
3	TUE	
4	WED	CBCSS Sem II - Conclusion of classes
5	THU	Teacher's Day, CBCSS Sem II - Publication of Model Examination result
6	FRI	
7	SAT	
8	SUN	
9	MON	CBCSS Sem - II Publication of subjectwise CE Marks
10	TUE	PG - Sem II - Conclusion of classes
11	WED	CBCSS Sem - II Exam Commencement/Uploading of CE Marks
12	THU	College closes for Onam vacation
13	FRI	FYUGP - Sem I Exam Notification/ PG - Sem II - Publication of subjectwise CE Marks
14	SAT	2 nd Saturday, Onnam Onam
15	SUN	Thiruvonam
16	MON	Nabi Dhinam
17	TUE	Chatayam
18	WED	
19	THU	
20	FRI	
21	SAT	Sree Narayana Guru Samadhi
22	SUN	
23	MON	College reopening after Onam Vacation, FYUGP Sem I - Model Examinations/ CBCSS Sem V - Submission of Assignment PG - Sem I - Commencement of classes
24	TUE	
25	WED	
26	THU	
27	FRI	FYUGP Sem I - Publication of Attendance Statement/ CBCSS Sem - II Exam conclusion
28	SAT	
29	SUN	Michael's Feast
30	MON	



ACADEMIC CALENDAR

DATE	DAY	OCTOBER - 2024
1	TUE	
2	WED	Gandhi Jayanthi
3	THU	
4	FRI	
5	SAT	FYUGP Sem-I Publication of Model exam result
6	SUN	
7	MON	CBCSS Sem-III - Commencement of classes
8	TUE	
9	WED	
10	THU	
11	FRI	CBCSS Sem V - Seminar Presentations
12	SAT	Mahanavami
13	SUN	Vijayadasami
14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	CBCSS Sem V - Exam Notification/ PG Sem II - Exam Conclusion
19	SAT	
20	SUN	
21	MON	CBCSS Sem V - Publication of Attendance Statement/ PG Sem - II Uploading of CE Marks/ PG Sem - III-Commencement of Classes
22	TUE	
23	WED	
24	THU	
25	FRI	
26	SAT	
27	SUN	
28	MON	
29	TUE	
30	WED	CBCSS Sem III - Submission of Assignment
31	THU	Deepavali



ACADEMIC CALENDAR

DATE	DAY	NOVEMBER - 2024
1	FRI	
2	SAT	
3	SUN	
4	MON	PG Sem - I - Submission of Assignments
5	TUE	FYUGP Sem - I - Conclusion of classes
6	WED	FYUGP Sem - I - Publication of subjectwise CE Marks/ Exam Commencement
7	THU	
8	FRI	FYUGP Sem - I - Uploading of CE Marks
9	SAT	2 nd Saturday
10	SUN	
11	MON	PG Sem - I - Seminar Presentations
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	
17	SUN	
18	MON	
19	TUE	
20	WED	CBCSS - Sem-III - Seminar Presentations/ CBCSS Sem V-Model Examinations/ PG Sem-III - Submission of Assignments
21	THU	
22	FRI	FYUGP Sem - I - Exam Conclusion/ PG Sem - III- Seminar Presentations
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	



ACADEMIC CALENDAR

DATE	DAY	DECEMBER - 2024
1	SUN	
2	MON	FYUGP Sem - II - Commencement of classes
3	TUE	
4	WED	CBCSS Sem - V - Conclusion of classes
5	THU	
6	FRI	CBCSS Sem - V - Publication of model examination result
7	SAT	CBCSS Sem - V - Publication of subjectwise CE Marks
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	CBCSS Sem - V - Exam Commencement/ Uploading of CE Marks
14	SAT	2 nd Saturday
15	SUN	
16	MON	PG Sem IV - Commencement of classes
17	TUE	
18	WED	
19	THU	College closes for Christmas Vacation
20	FRI	
21	SAT	
22	SUN	
23	MON	CBCSS Sem - III - Exam Notification
24	TUE	
25	WED	Christmas
26	THU	
27	FRI	
28	SAT	
29	SUN	
30	MON	College re-opening after Christmas vacation
31	TUE	



ACADEMIC CALENDAR

DATE	DAY	JANUARY - 2024
1	WED	
2	THU	Mannam Jayanthi
3	FRI	FYUGP II Sem - Submission of Assignment/ PG Sem-I - Exam Notification
4	SAT	
5	SUN	
6	MON	FYUGP II Sem - Seminar Presentation/ CBCSS Sem V - Exam Conclusion/ PG Sem - I - Model Examinations
7	TUE	
8	WED	
9	THU	CBCSS Sem VI - Commencement of Classes
10	FRI	CBCSS Sem-III Publication of Attendance Statement
11	SAT	2 nd Saturday
12	SUN	
13	MON	CBCSS Sem-III Model Examinations/ PG Sem - IV - Submission of Assignments
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	
20	MON	Arthunkal Thirunal
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	Republic Day
27	MON	
28	TUE	
29	WED	
30	THU	PG Sem - I - Publications of Model Examination Result
31	FRI	CBCSS Sem-III Publication of Model Examination Result/ Conclusion of classes



ACADEMIC CALENDAR

DATE	DAY	FEBRUARY - 2025
1	SAT	
2	SUN	
3	MON	CBCSS Sem III - Publication of Subject wise CE Marks
4	TUE	CBCSS Sem VI - Submission of Assignment
5	WED	CBCSS Sem III - Exam Commencement/ Uploading of CE Marks/PG Sem-I - Conclusion of Classes
6	THU	
7	FRI	PG Sem-I - Publication of Attendance Statement
8	SAT	2 nd Saturday
9	SUN	
10	MON	PG Sem-I - Publication of Subject wise CE Marks/ PG Sem-III - Exam Notification
11	TUE	
12	WED	
13	THU	
14	FRI	
15	SAT	
16	SUN	
17	MON	PG Sem-I - Exam Commencement/ PG Sem-III - Model Examinations
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	CBCSS Sem VI - Exam Notification/ Publication of Attendance Statement
26	WED	Sivarathri
27	THU	CBCSS Sem III - Exam Conclusion
28	FRI	PG Sem-III - Publication of Model Examination Result



ACADEMIC CALENDAR

DATE	DAY	MARCH - 2025
1	SAT	
2	SUN	
3	MON	
4	TUE	
5	WED	FYUGP Sem-II - Exam Notification/ PG Sem-I - Exam Conclusion/ PG Sem-III - Conclusion of Classes
6	THU	
7	FRI	CBCSS Sem VI - Seminar Presentations
8	SAT	2 nd Saturday
9	SUN	
10	MON	FYUGP Sem-II - Model Examinations/ PG Sem-III - Publication of Attendance Statement
11	TUE	
12	WED	PG Sem-III - Exam Commencement
13	THU	
14	FRI	
15	SAT	PG Sem-I - Uploading of CE Marks
16	SUN	
17	MON	
18	TUE	CBCSS Sem VI - Model Examinations
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	PG Sem-III - Exam Conclusion/ College closes for mid-summer vacation
29	SAT	PG Sem-III - Uploading of CE Marks
30	SUN	
31	MON	Eid-ul-Fitr



TIMETABLE 2024 -2025

TIME	FORENOON			AFTERNOON		
	9.30 to 10.30	10.30 to 11.30	11.30 to 12.30	1.30 to 2.30	2.30 to 3.30	3.30 to 4.30
Monday						
Tuesday						
Wednesay						
Thursday						
Friday						

Interval 12.30 p.m. to 1.30 p.m.

VERITAS ET JUSTITIA



Allotment of Classrooms and Facilities in the College GROUND FLOOR

A 1	Co-operative Store
A 2	Chemical Store
A 3	Research Laboratory
A 4	I M.Sc. Chemistry Class Room
A 5	Inorganic/Organic Chemistry Lab (M.Sc.)
A 6	III B.Sc. Chemistry Class Room
A 7	II B.Sc. Chemistry Class Room
A 8	I B.Sc. Chemistry Class Room
A 9	Department of Chemistry
A 10	Sophisticated Analysis and Instrumentation Centre
A 11	Research Centre Dept. of Chemistry
A 12	Chemistry Lab (B.Sc.)
A 13	II M.Sc. Chemistry
A 14	Department of Physics
A 15	Prayer Room
A 16	III B.Sc. Physics Class Room
A 17	II B.Sc. Physics Class Room
A 18	I B.Sc. Physics Class Room
A 19	General Class Room-1
A 20	NCC Office
A 21	Reprographic Centre
A 22	SMRUTHI
A 23	Career Guidance and Placement Cell
A 24	CBCSS and Internal Examination Cell
A 25	IGNOU Office
A 26	General Class Room- 2
A 27	III BBA Class Room
A 28	II BBA Class Room
A 29	I BBA Class Room
A 30	II B.Sc. Zoology Class Room
A 31	Department of Physical Education
A 32	Department of Management Studies
A 33	Fitness Centre
A 34	I B.A. Economics Class Room
A 35	Counselling Centre
A 36	II BA Economics Class Room



- A 37 III BA Economics Class Room
- A 38 II M.A. Economics Class Room
- A 39 I M.A. Economics Class Room
- A 40 Women Cell
- A 41 Department of Economics
- A 42 Seminar Hall Dept. of Economics
- A 43 College Library
- A 44 College Canteen
- A 45 Power House
- A 46 NSS Office
- A 47 NSS Store
- A 48 Multi- Gym

FIRST FLOOR

- B 1 Department of Commerce
- B 2 III B.Com Class Room
- B 3 II B.Com Class Room
- B 4 I B.Com Class Room
- B 5 I M.Com Class Room
- B 6 Research Centre, Dept. of Commerce
- B 7 II M.Com Class Room
- B 8 General Class Room- 3
- B 9 General Class Room - 4
- B 10 Physics Lab (B.Sc.)
- B 11 Electronics Lab(B.Sc.)
- B 12 IQAC
- B 13 Auditorium
- B 14 Staff Co-operative Bank
- B 15 Auditorium Green Room
- B 16 Vice-Principal
- B 17 Associate Manager
- B 18 Manager
- B 19 Principal
- B 20 Chief Superintendent (Examinations)
- B 21 Administrative Office
- B 22 Management Assistant
- B 23 Botany Lab (B.Sc.)
- B 24 III B.Sc. Zoology Class Room



- B 25 I B.Sc. Zoology Class Room
- B 26 Zoology Instrumentation Centre
- B 27 Department of Zoology
- B 28 Zoology Lab (B.Sc.)
- B 29 Zoology Museum
- B 30 I B. A. English Class Room
- B 31 II B. A. English Class Room
- B 32 III B. A. English Class Room
- B 33 Department of English & Indian Languages
- B 34 Conference Room
- B 35 Fenicio Digital Seminar Hall

Second Floor

- C1 Examination Store Room
- C2 Examination UPS Room
- C3 Examination Record Room
- C4 Examination Hall

B.Voc Building

Ground Floor

- D 1 Dept. of B.Voc. Tourism & Hospitality Administration
- D 1a Staff Recreation Room
- D 2 I B.Voc. Tourism & Hospitality Administration Class Room
- D 3 II B.Voc. Tourism & Hospitality Administration Class Room
- D 4 Lecture Hall 1
- D 5 Store Room
- D 6 Lecture Hall 2
- D 7 III B.Voc. Tourism & Hospitality Administration Class Room
- D 8 Examination Hall

First Floor

- E 1 Yoga/ Mini Auditorium
- E 2 Hardware laboratory
- E 3 Dept. of B.Voc. Software Development
- E 4 I B.Voc. Software Development Class Room
- E 5 II B.Voc. Software Development Class Room
- E 6 III B.Voc. Software Development Class Room
- E 7 Software Laboratory
- E 8 Division of Vocational Disciplines

St. Michael's College

**An institution with Minority Status
Affiliated to the University of Kerala and
Re-accredited by NAAC with 'A' Grade**

MAYITHARA P.O., CHERTHALA, ALAPPUZHA-688539

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