



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

St. Michael's College, Cherthala

- Name of the Head of the institution

Prof. (Dr.) Sindhu S. Nair

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

04782822387

- Mobile no

9895063195

- Registered e-mail

michaelscherthala@gmail.com

- Alternate e-mail

michaelscherthala@gmail.com

- Address

Mayithara Market P.O., Cherthala

- City/Town

Alappuzha

- State/UT

Kerala

- Pin Code

688539

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **University of Kerala**
- Name of the IQAC Coordinator **Dr. Manoj Parameswaran**
- Phone No. **04782822387**
- Alternate phone No. **9400562122**
- Mobile **9400562122**
- IQAC e-mail address **iqacsmc67@gmail.com**
- Alternate Email address **iqacsmc67@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://stmcc.in/agars>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://stmcc.in/academic_calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.35	2004	16/09/2004	15/09/2009
Cycle 2	A	3.02	2015	03/03/2015	02/03/2020
Cycle 3	A	3.14	2024	10/10/2024	09/10/2029

6. Date of Establishment of IQAC **05/10/2004**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	RUSA	Govt. of India RUSA	2023-24	3037828
RUSA	RUSA	Govt. of Kerala RUSA	2023-24	2025220
Sports Authority of India	Khelo India	SAI	2023-24	308065
NCC	NCC	NCC	2023-24	78885
E-Grants	Scholarship	E-Grants	2023-24	3691253
Local Body	Development	Govt. of Kerala	2023-24	1693660

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- SSR preparation with the directives of the National Education Policy (NEP) 2020 and also explored enhanced possibilities and shape

the curriculum to align with NEP 2020. • Formalize the involvement of the college by registering in the Academic Bank of Credits (ABC) under NEP 2020 • Organized institution-level training program on Learning Management Systems (LMS) and Ezygo app to familiarize faculty with digital teaching tools and also CO, PO mapping • Conducted an induction program for first-year students in association with Career Guidance and Placement Cell to acquaint them with the ethics, policies, and facilities of the college. • Assisted the institution in conducting the programme 'Thirayilakkom 2023' which will offer educational sessions to school and college students, encompassing various subjects such as Carbon Neutrality, Biodiversity, Health, Artificial Intelligence, and Cybersecurity

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct visits of external experts to departments to assess the progress regarding SSR preparation and provide necessary support and guidance.	External visit were conducted and oriented the Departments, College Office and various clubs and associations
Organized institution-level training program on Learning Management Systems (LMS) and Ezygo app to familiarize faculty with digital teaching tools and also CO, PO mapping	Enhancement in Digital teaching-learning process
Assisted the institution in conducting the programme 'Thirayilakkom 2023' which will offer educational sessions to school and college students, encompassing various subjects such as Carbon Neutrality, Biodiversity, Health, Artificial Intelligence, and Cybersecurity	Created awareness about the importance carbon neutrality to the public and students
Encourage teachers to reflect on their teaching practices, curriculum design, and student outcomes to align with the features of the FIYUP program.	Effective teaching and evaluation process in align with NEP 2020

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	15/01/2025

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	St. Michael's College, Cherthala
• Name of the Head of the institution	Prof. (Dr.) Sindhu S. Nair
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04782822387
• Mobile no	9895063195
• Registered e-mail	michaelscherthala@gmail.com
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• Address	Mayithara Market P.O., Cherthala
• City/Town	Alappuzha
• State/UT	Kerala
• Pin Code	688539
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• Location	Rural
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11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<ul style="list-style-type: none"> SSR preparation with the directives of the National Education 				

Policy (NEP) 2020 and also explored enhanced possibilities and shape the curriculum to align with NEP 2020. • Formalize the involvement of the college by registering in the Academic Bank of Credits (ABC) under NEP 2020 • Organized institution-level training program on Learning Management Systems (LMS) and Ezygo app to familiarize faculty with digital teaching tools and also CO, PO mapping • Conducted an induction program for first-year students in association with Career Guidance and Placement Cell to acquaint them with the ethics, policies, and facilities of the college. • Assisted the institution in conducting the programme 'Thirayilakkom 2023' which will offer educational sessions to school and college students, encompassing various subjects such as Carbon Neutrality, Biodiversity, Health, Artificial Intelligence, and Cybersecurity

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	15/01/2025
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	19/01/2024

15.Multidisciplinary / interdisciplinary

St. Michael's College, Cherthala envisions transforming itself into a multidisciplinary institution by integrating various disciplines and fostering an environment that promotes a well-grounded education. As foreseen in the NEP 2020, the multidisciplinary approach adopted by our college aims at the all-round development of the students in an integrated manner. The college is affiliated to the University of Kerala and strictly abides by the curricula set by the University. The flexibility provided by the University helps in the adoption of a creative combination of disciplines. The activities in the college are holistic and multidisciplinary to provide students with a comprehensive understanding of various disciplines. The college actively organizes multidisciplinary seminars, invited talks, discussion forums and workshops to foster an environment conducive to collaborative research. Departments are actively seeking and establishing partnerships and collaborations with industry, research institutions and other academic bodies to facilitate interdisciplinary research initiatives. The wide array of certificate courses enables students to gain diversified educational experience. Being career oriented, it adds to the employability status of a student. Open courses offered in the fifth-semester undergraduate programme ensure cross-disciplinary engagement and a broader academic perspective. It supports knowledge sharing among student community who have perceptions of different levels with regard to the particular subject. The institution encourages students to take up UG and PG end-semester projects to address the pressing needs of society, explore diverse perspectives and find innovative solutions. In 2014, the college introduced two vocational programmes, viz. B.Voc Tourism and Hospitality Management and B.Voc Software Development, seamlessly integrated with the National Skills Qualifications Framework (NSQF). These programmes exemplify the forward looking approach of the institution aligning academic offerings with the dynamic needs of the professional landscape. Furthermore, the institution has submitted proposals to the University of Kerala for the introduction of new undergraduate degree programmes which are interdisciplinary in nature. The college is all set to introduce Four Year UG Programmes as envisioned in NEP from the academic year 2024-25.

16.Academic bank of credits (ABC):

The University of Kerala is actively advancing the implementation of the National Education Policy (NEP), with affiliated colleges

playing a pivotal role in this transformative journey. NEP 2020 introduces the concept of Academic Bank of Credit to facilitate academic mobility of students incorporating the process of credit transfer. Within this framework, the College is positioned to formalize its involvement by registering under the Academic Bank of Credits (ABC) once the necessary official sanction is granted by the University. In anticipation of this significant transition, faculty members across various departments have proactively participated in training sessions to effectively deliver content through platforms such as MOODLE and MOOC. This strategic initiative not only aligns with the principles of NEP but also positions the college to embrace the credit-based system advocated by the ABC. Furthermore, recognizing the importance of transferring subject matter expertise and pedagogical skills, the institution is actively encouraging faculty members to create and share educational content on the MOOC platform. This collaborative effort aims to enrich the academic landscape, fostering a dynamic and flexible learning environment for students. The emphasis on implementing the Academic Bank of Credits in the college underscores a commitment to providing students with a comprehensive and adaptable learning experience. By integrating innovative platforms and methodologies, the institution is laying the groundwork for a successful and impactful implementation of the ABC, contributing to the overall enhancement of the educational ecosystem

17.Skill development:

For skill upgradation and attainment of competency at certain levels, the National Skill Qualification Framework (NSQF) provides a competency framework. The institution prioritizes the enhancement of the soft skills and vocational capacities of students. Since 2014, the college has two vocational courses to its credit. B Voc Software Development and B Voc Tourism and Hospitality Management are a part of the National Skill Qualification Framework (NSQF) which facilitates skill acquisition and internships. Moreover, the BBA Logistics programme, which is offered as a career related UG programme equips students with the knowledge and skills of business management. Michael's Community College offers Diploma Programmes in Garment Designing & Apparel Making and Beautician & Healthcare as skill-based career-oriented courses as per NSQF. The various departments of the college provide certificate courses like Food Science and Quality Control, Basic Corporate Accountant to nurture knowledge and life skills. To impart constitutional,

ethical and ecological values and to enable students to make the right choices in life, the college conducts a regular value education programme. The college has established industry linkages with organisations to provide hands on training and internships. Field visits, field projects, study tours, on-site training, and nature camps enhance knowledge, practical skills and perspectives in various fields. Various forms of participative learning helps in improving the level of knowledge and skills of the student community. The clubs and organizations operational at the department or college level offer scope for skill upgradation. Career Guidance and Placement Cell is committed to providing students with training in interview skills, soft skills, and communication skills. Entrepreneurship Development Club, Science Club, Book Club, IT Club, Commune, NSS, NCC and Women Cell initiate seminars, workshops, training programmes, expert sessions and discussion forums which are all aimed at the quality enhancement of students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A bilingual mode of teaching is adopted for easy understanding of the subjects thereby developing a sense of pride and belonging among students from diverse linguistic and cultural backgrounds. The students have the option to learn either Malayalam or Hindi during the first year and second year of their undergraduate degree programmes as their additional language. The language flexibility acknowledges the linguistic diversity among students. The provisions made by the University allow for integration of student community from different backgrounds and for their educational advancement. The Department of Indian Languages conducts literary competitions in regional languages. Manuscript magazine an initiative of the Department of Indian Languages provide a space for writers to express themselves in their native language, contributing to the enrichment of the regional literary tradition. The college library has an array of books covering Indian literature, tradition, history and culture, offering students valuable resources to explore and delve deeper into different facets of the heritage of the nation. Students are encouraged to undertake field visits to the indigenous community and settings to internalize the diverse culture and traditions of the region. The Department of History is actively conducting programmes to inculcate a sense of pride in diverse Indian culture and Indian history. In arts festivals, competitions on Indian art forms like

Oppana, Thiruvathira, Mohiniyattom, folk song, folk dance, etc are organised to understand the richness of traditional arts. The final year BA English students are encouraged to research various Indian art forms like Kathakali, Theyyam, Chavittunadakam etc. The institution commemorates special days like Kerala Piravi, Onam, Hindi Divas, Mother Tongue Day, Yoga Day, National Technology Day, National Reading Day, National Music Day, Independence Day, Teacher's Day, Gandhi Jayanti, and Constitution Day. A scan through traditional art forms and observance of special days will enrich knowledge about the great legacy and tradition of our nation among students. The activities conducted under the Fenicio Centre of the college provides scope for acquiring knowledge on tradition and culture. Social extension activities help the students to connect with the communities and become beneficiaries of ancient traditional knowledge.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Student learning outcomes serve as the criteria guiding curriculum development, instructional material selection, adoption of teaching methods, and evaluation processes. As per the permissible level of flexibility, the college is dedicated to strictly following the outcome-based syllabus of the University of Kerala for both undergraduate (UG) and postgraduate (PG) programs. In alignment with the transition of the University to an outcome-based approach across all syllabi, the college promptly adheres to these regulations. This commitment involves prioritizing the comprehensive understanding of program outcomes, course outcomes, and program-specific outcomes by the students. Various communication channels such as prominent display of program outcomes in department areas, dissemination of details to students by teachers during class sessions and featuring outcomes on the college website are utilized to keep students informed about outcome-based education. The induction program offered to the freshers of the college places a strong emphasis on acquainting new students with these outcomes. The assessment of program outcomes at the institute encompasses internal evaluations, seminars, assignments and student feedback, facilitated by the ezygo application for CO-PO/PSO mapping. Embracing an outcome based education approach, the institution tailors learning experiences to specific goals outlined in detailed outcomes for programs in arts, science, commerce and two vocational programs, all accessible on the website of the institution. Faculty members play diverse roles as instructors, trainers, facilitators and mentors aligned with

targeted outcomes. A range of instructional and assessment methods is deployed to attain and evaluate outcomes spanning critical thinking, communication skills, problem-solving skills, human values, social service, environmental awareness and entrepreneurial skills. All these skills are expected to be attained as outcome by students

20.Distance education/online education:

The extensive influence of the technological revolution is apparent in various domains including education and our college is no exception in the field of education. To keep up with the changing trends in technology which encroach the education scenario, we regularly adjust our deliverance mechanism of courses. A significant positive impact of this change was particularly clear during the Covid era. ICT enabled tools like Michael's e-learning space, Amrita Virtual Labs, Google Meet and G-Classroom employed by our faculty during the pandemic played a crucial role in keeping the momentum of the educational process. In 2022, we returned to physical classes after a period of virtual education. Even though we are back in physical classrooms, the college still uses online tools for quick communication, distributing notes and mentoring. The institution provides a range of cutting-edge tools for the teaching-learning process:

- Platforms such as Moodle and OBS Studio are utilized for creating video lectures.
- Tools like Zoom, Webex and Amrita Virtual Lab enable remote teaching.
- Platforms like Kahoot and Google Forms assist in creating and administering quizzes, tests, and surveys.
- Access to an extensive collection of scholarly articles, journals, and research papers is facilitated through platforms like JSTOR, PubMed and IEEE Xplore.
- Statistical analysis is conducted using JASP from the University of Amsterdam.
- Assignments, quizzes and tests are convened via online platforms. The availability of prerecorded classes offers flexibility to students, allowing them to access educational content at their own pace and convenience and utilize it for better understanding of the topics. The efficacy of the class is evaluated by the feedback collected. The library offers digital facilities for pupils to access e-learning resources like INFLIBNET and NList. Proper guidance classes are given to access the vast array of scholarly content across the globe at any time. The institution is associating with the prestigious Indira Gandhi National Open University (IGNOU), as a Regular Study Centre from November 2019 and upgraded as an Examination centre with a regular study centre in December 2020. The institution offers a diverse range of

programs through distance education, including Masters in English, Masters in Commerce, Post Graduate Diploma in International Business Operation, Diploma in Creative Writing in English, Diploma in Tourism Studies and Certificate in Tourism Studies. This variety allows students to choose programs aligned with their interests and career goals. All these forms of distance mode provide ample scope for academic flexibility and upgradation.

Extended Profile

1. Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1099
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	218
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	435
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	59
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	254.19
4.3 Total number of computers on campus for academic purposes	141
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Affiliated with the University of Kerala, the college follows the curriculum prescribed by the University's Board of Studies. Curriculum delivery is ensured through a well-planned and documented process involving structured planning, implementation, and evaluation. An academic calendar outlining activities and timelines is prepared at the start of the academic year. Faculty create teaching plans aligned with the syllabus, incorporating innovative methods to enhance engagement and learning outcomes.</p>	

The syllabus outlines course structure, credits, learning objectives, references, and assessments aligned with Program Outcomes (POs) and Course Outcomes (COs). The College Council, chaired by the Principal, periodically reviews curriculum delivery. Departments, in association with IQAC, organize seminars and workshops to promote research and knowledge on current trends.

Teaching is supported by e-resources, lab work, field visits, and assignments. Tools like Google Classroom and LMS are used for content delivery and progress tracking. Continuous Internal Evaluation (CIE) monitors student performance, and periodic reviews identify gaps for improvement. Faculty attend FDPs and SWAYAM courses to enhance teaching proficiency. A teacher's diary documents lesson planning and academic details, while faculty contribute to curriculum development through university committees, ensuring delivery remains effective and transparent.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://stmcc.in/academic_calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar issued by the University, with the College Level Monitoring Committee (CLMC) preparing a college-level calendar to ensure effective implementation. The Academic Monitoring Committee oversees all academic programs, synchronizing the University and college calendars while suggesting improvements through continuous evaluation.

The Head of the Department manages workload distribution, subject allocation, and scheduling academic and co-curricular activities. Each department creates its timetable, which contributes to the college's general timetable. During the Induction Programme, the Principal and CLMC orient new students on academic and non-academic processes. CLMC regularly updates staff and students with University information through emails and notices to ensure timely curriculum implementation.

Internal exams mandated by the University are conducted promptly, with results published and grievances addressed to complete

Continuous Evaluation. The institution promotes a dynamic teaching-learning process through technology integration, experiential learning, and diverse pedagogical methods, aligning with the New Education Policy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://stmcc.in/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

387

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

St. Michael's College integrates professional ethics, gender sensitivity, human values, environment, and sustainability into the curriculum to foster holistic student development. These values, rooted in the institution's vision and mission, aim to shape quality individuals. The value education program promotes universal human values, and an add-on course on the Indian

Constitution imparts knowledge of constitutional rights and duties. University-mandated courses like Environmental Studies and Women's Studies further sensitize students to key social issues.

Addressing regional challenges, the college introduced a UG program in Tourism and Hospitality Management to promote sustainable tourism. Research and seminars focus on themes like renewable energy, women's empowerment, organic farming, rural development, and financial literacy. National initiatives such as Swachh Bharat Abhiyan, Unnat Bharat Abhiyan, and Digital India are actively supported, fostering values of cleanliness, fitness, digital literacy, and water conservation.

Clubs like NSS, NCC, Women's Cell, and the Red Ribbon Club address gender, health, and environmental issues while engaging students in community service during emergencies, such as floods and the pandemic. The ED Club nurtures entrepreneurship, while other clubs promote awareness of nature, cyber security, and anti-drug campaigns. Collaborations with external agencies further prepare students to become responsible citizens.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

483

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://stmcc.in/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://stmcc.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

336

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

135

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses students' learning levels through various methods, including entry-level tests, previous academic performance, and classroom interactions. This evaluation helps

identify advanced learners and slow learners early in the academic process. Tailored programs and strategies are then implemented to cater to their specific needs and ensure their academic growth.

For advanced learners, the institution offers enrichment programs such as additional reading materials, research opportunities, participation in seminars, workshops, and intercollegiate competitions. They are encouraged to take up leadership roles, mentor peers, and pursue certificate courses to enhance their skills and knowledge. Advanced learners also receive guidance to prepare for competitive exams and higher education opportunities.

Slow learners receive focused support through remedial classes, bridge courses, and personalized mentoring sessions to address their academic challenges. Teachers adopt interactive and simplified teaching methods to build their confidence and understanding. Peer tutoring and group activities are organized to foster collaborative learning and peer support. Continuous monitoring, feedback, and motivational sessions help these students overcome their learning difficulties.

The institution ensures a supportive and inclusive environment, enabling all students to reach their full potential. Regular assessment of these programs ensures their effectiveness in meeting the diverse needs of learners and promoting holistic development.

File Description	Documents
Paste link for additional information	http://stmcc.in/student_support
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1099	59

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

St. Michael's College has adopted innovative, student-centric teaching methods to align with emerging educational trends. By integrating practical and participatory learning approaches such as industrial visits, study tours, club activities, and academic contests, the institution moves beyond rote learning to foster comprehensive development. Programs like remedial coaching, bridge courses, and the Scholar Support Program cater to both slow and advanced learners, while postgraduate students benefit from research projects and field trips that enhance experiential learning.

State-of-the-art laboratory facilities and computational resources support hands-on learning, while a mentoring system fosters strong student-teacher relationships. Peer teaching, group activities, and participation in seminars, competitions, and research workshops promote problem-solving and collaborative skills. The college actively implements hybrid teaching methods and uses platforms like Michael's e-learning space, Amrita Virtual Labs, Moodle, and OBS Studio for dynamic and flexible course delivery.

Technological tools such as Zoom, Kahoot, and Google Forms aid in remote teaching, quizzes, and surveys, while platforms like JSTOR and IEEE Xplore provide access to scholarly resources. Ezygo streamlines Outcome-Based Education (OBE) processes, lesson planning, and course management. This holistic approach ensures an engaging, technology-integrated learning environment, effectively adapting to evolving educational needs.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://stmcc.in/teaching_learning

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college enhances the teaching-learning process through Michael's e-learning space (LMS), enabling content creation, management, and delivery in an interactive environment. Hybrid course delivery is regularly employed to adapt to technological advancements. ICT tools like Michael's e-learning space, Amrita Virtual Labs, Google Meet, and G-Classroom ensured uninterrupted education. The institution set up an e-Academic Monitoring

Committee to oversee and ensure the effectiveness of the ICT-enabled teaching-learning process.

The institution employs advanced tools for teaching and learning. Platforms like Moodle and OBS Studio support video lecture creation, while Zoom, Webex, and Amrita Virtual Labs facilitate remote teaching. Kahoot and Google Forms aid in quizzes, tests, and surveys. The Ezygo application streamlines Outcome-Based Education (OBE) by managing CO, PSO, and PO mapping, lesson planning, lab and project management, and attendance tracking.

Access to scholarly resources is enhanced through platforms like JSTOR, PubMed, and IEEE Xplore, while statistical analysis is supported by JASP from the University of Amsterdam. These tools and resources create a dynamic and efficient learning environment, ensuring the institution remains at the forefront of modern education practices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

59

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

422

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Assessing students in academic programs is essential to measure educational progress. The Centralized Internal Examination Cell, under the College Level Monitoring Committee (CLMC), ensures a fair, transparent, and efficient internal examination process. A Department Level Monitoring Committee (DLMC) oversees departmental exam-related activities.

At the start of each academic year, the examination cell prepares an internal exam schedule in consultation with the College Council, aligning with University and college academic calendars. The schedule and related notifications, such as question paper preparation and result publication, are communicated to faculty and students well in advance.

Key guidelines include conducting centralized exams in the University model, announcing timetables beforehand, publishing results within 10 days, and addressing grievances within three days. Department coordinators submit consolidated marks to the examination cell within 15 days, and results are displayed on department notice boards. Departments maintain examination records, including attendance registers and mark lists.

Students with valid reasons for missing exams are offered retests. Following internal and end-semester exams, parents are informed of their ward's progress through department-organized meetings, facilitating interaction with teachers and ensuring continuous academic monitoring.

File Description	Documents
Any additional information	View File
Link for additional information	http://stmcc.in/examinations

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college's grievance redressal system for internal assessment ensures students can review answer sheets, rectify errors, request mark changes, and report concerns promptly after exams. Issues like exam dates, syllabus coverage, and mark corrections are regularly addressed and documented within departments. Matters such as mark publication, exam registration, internal mark uploading, profile corrections, and course changes are resolved

through the College Level Monitoring Committee (CLMC) in coordination with the University.

Continuous evaluation includes internal exam marks, assignments, practical skills, and seminar performance, all recorded using the Ezygo app. These components are compiled at the department level and submitted to the University as Continuous Evaluation (CE) marks.

External assessments are conducted following University of Kerala guidelines. The Chief Superintendent and the External Examination Wing oversee these exams, ensuring compliance with regulations. Students are informed about exam rules, restrictions, and the possibility of surprise inspections by the University Malpractice Prevention Squad. This comprehensive system maintains transparency, fairness, and efficiency in assessments.

File Description	Documents
Any additional information	View File
Link for additional information	http://stmcc.in/examinations

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college strictly follows the outcome-based syllabus set by the University of Kerala for both UG and PG programs. As the University transitions to outcome-based syllabi, the college ensures timely compliance with these changes. Students are informed about program outcomes, course outcomes, and program-specific outcomes through various means. These outcomes are displayed in departments and on the college website, and are emphasized during the annual induction program for new students.

Program outcomes are assessed through internal evaluations, seminars, assignments, and student feedback. The Ezygo app is used to track and map CO-PO/PSO outcomes. The curriculum is designed to foster diverse, activity-driven learning, encouraging ongoing research and conceptual understanding. Program and course outcomes drive the institution to enhance resources and align efforts to meet these goals.

New programs, such as B.Voc and BBA Logistics, focus on skill

development to meet local industry needs and global job opportunities. Success is measured through placements and opportunities for higher studies. The college's Community College offers skill-based diploma programs for rural women, following the NSQF framework, providing alternative education and training for improved employment opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://stmcc.in/teaching_learning
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

St. Michael's College has established a robust system for assessing Program Outcomes (PO) and Course Outcomes (CO) across all programs. The Ezygo app allows independent mapping of these outcomes based on continuous evaluation and end-semester marks.

The college has seen remarkable student success, with many excelling in various qualifying exams, pursuing higher education, and securing jobs in government and private sectors. Notably, 20 students have qualified for the National Eligibility Test (NET), and others have passed the Kerala Teacher Eligibility Test (KTET) and Central Teacher Eligibility Test (CTET). Some have also succeeded in the Institute of Chartered Accountants of India (ICAI) and Chartered Accountancy (CA) exams.

Our students have gained admissions to Ph.D. programs in prestigious institutions like Michigan State University, University of Maryland, Ruhr University, and Hasselt University. They have also excelled in PSC exams, GATE, TOEFL, IELTS, and various other competitive tests such as the GMAT, NEET, SET, and KMAT.

We take pride in the high number of students pursuing higher education and those transitioning smoothly into professional careers. These achievements reflect the comprehensive education at St. Michael's College, empowering students to excel in competitive exams and various fields, showcasing our commitment to nurturing excellence.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://stmcc.in/teaching_learning

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://stmcc.in/igac_content/10

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://stmcc.in/igac_content/13

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.30

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://kscste.kerala.gov.in/ https://kheloindia.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

St. Michael's College fosters a culture of innovation, collaboration, and problem-solving by providing the resources needed to turn ideas into tangible solutions. The dynamic environment encourages creativity and entrepreneurial thinking. The college's IPR cell organizes workshops and seminars on patents, trademarks, copyrights, and trade secrets.

The college also facilitates access to mentors from academia, industry, and alumni, guiding students through innovation processes. It has renovated science labs and established a centralised Sophisticated Analysis Instrumentation Centre with support from the DST-FIST programme, encouraging interdisciplinary cooperation and idea exchange.

The Research and Development Cell promotes research, with faculty engaged in government-funded projects, resulting in publications in peer-reviewed journals. Two postgraduate departments have been upgraded to Research Centers. The Science Club organizes visits to research institutions to spark student interest in research.

Internships with industry leaders expose students to sector challenges, while innovation competitions provide opportunities to showcase projects. Flexible academic policies allow students to pursue innovative work without compromising their studies. The Entrepreneurship Development Club and Incubation Centre offer workshops and support for startups.

The community college provides skill-based diploma courses for rural women, and various programs enhance understanding of traditional knowledge through the Indian Knowledge System (IKS), yoga, martial arts, and cultural practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stmcc.in/igac_content/12

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://stmcc.in/research_development
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The vision and mission of our college are significantly realized through the extension activities led by organizations such as NSS, NCC, the Women's Cell, Red Ribbon Club, Lapwing Nature Club, Tourism Club, and department-level associations. These groups play a central role in shaping students with a strong sense of social responsibility. The college encourages students to actively engage in community service, addressing various social issues that benefit both the students and the neighborhood.

The NCC fosters discipline and leadership qualities in students, while encouraging them to be socially responsible. NCC cadets actively engage in programs that promote national integration, environmental sustainability, and social service. They also participate in activities like tree plantation drives and blood donation camps, helping to address community needs.

The Women's Cell of the college actively promotes gender equality and women's empowerment. It organizes awareness campaigns, self-defense training, and skill development programs for women in the local community, providing them with opportunities for personal and economic growth. Through these extension activities, students gain valuable experiences, contributing to their personal growth and social responsibility while making a positive impact on the community. These efforts align with the college's commitment to fostering social consciousness and nurturing well-rounded individuals.

File Description	Documents
Paste link for additional information	http://stmcc.in/iqac_content/12
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

60

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4240

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Michael's College Cherthala provides adequate infrastructure and physical facilities to support an effective teaching-learning environment. The 16-acre eco-friendly campus ensures a women-oriented, transgender-inclusive, and Divyangjan-friendly atmosphere. The total built-up area of 9,600.23 sq.m houses well-equipped classrooms, laboratories, and computing facilities, catering to the diverse academic needs of the students. The main academic block includes administrative offices, departments, seminar and conference halls, IQAC room, and a reprographic center, ensuring smooth academic operations.

In addition to the academic block, the college has specialized facilities such as the Vocational Disciplines Block, V.S. Andrews Library, and a multi-gymnasium. The presence of the NSS Office and Community College supports the development of social responsibility and vocational training.

Students' well-being is also prioritized with a Girls' Hostel, canteen, and adequate sanitary facilities, including dedicated toilets for girls, boys, and special needs. The infrastructure is further complemented by the Rifle Club and an indoor stadium, currently under construction, to promote physical activities. The management continually upgrades infrastructure to meet the evolving needs of students while adhering to the college's foundational values, ensuring an environment conducive to learning and holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

St. Michael's College Cherthala offers a variety of facilities that cater to the cultural, sports, and fitness needs of its students. The green campus, covering 46.5% of the area, features

several gardens, including the Butterfly Garden, Medicinal Garden, and 'Smruthi Vanam,' along with agricultural fields, lawns, and bird sanctuaries, providing a serene environment for students.

For cultural activities, the college has a well-equipped auditorium with 700 seating capacity, a mini auditorium and yoga hall with 120 seating, an open stage, and a digital seminar hall. The college also boasts several open spaces like the library portico and vocational disciplines courtyard, ensuring ample space for events and performances.

Sports facilities are extensive, including a Khelo India Center with an athletic track, high jump, long jump pits, and a shot put and discus circle. Outdoor sports like cricket, football, badminton, and volleyball are supported, while indoor games such as carroms, chess, and table tennis are also available. An indoor sports training center, currently under construction, will feature more facilities like table tennis, basketball, volleyball, badminton, and a gymnasium. The multistation gym and fitness center further enhance the physical well-being of students, supporting a balanced and active lifestyle.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

38.99

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, located behind the main academic block, spans three stories and covers 840.38 sq.m. It is equipped with both print and e-resources to meet the academic needs of students and faculty. The library is easily accessible via tarred roads connecting it to the main gate and academic blocks. The building is designed with good ventilation, ample lighting, and surrounded by greenery, creating a conducive environment for learning.

The library is fully automated using 'Libsoft Solutions-Version 5.1' and underwent software upgrades in 2022-23. An Online Public Access Catalog (OPAC) is available at the entrance for easy access to resources. Students and faculty are issued barcoded ID cards for book transactions. Orientation sessions and library tours are conducted to familiarize users with the services.

The ground floor includes a circulation section, librarian's cabin, new arrivals, OPAC, general reading area, digital library, and an air-conditioned reference section. Additionally, the library offers access to over 6,000 e-journals and 1,99,500 e-books through N-List, as well as 6,00,000 e-books via the National Digital Library. Students can also access digital content through remote access and Web OPAC, with computers provided for internet use.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
3.54441	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
370	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

St. Michael's College, Cherthala offers robust and updated IT infrastructure, supported by government and non-government agencies, the PTA, and the management. The infrastructure is well-maintained with internal technicians and external agencies through AMC agreements.

The specifications of computers are ranging from Intel Core i5 with 8GB RAM to Intel Pentium with 2GB RAM. Computer labs include the B.Voc. Software and Hardware labs, Language Laboratory, and DST-FIST sponsored Networking and Computational Facility.

The entire campus is connected through LAN and WiFi. Internet connectivity, of 100 Mbps, is provided across departments, labs, administrative areas, and the library. Multiple connections, including BSNL, ensure smooth internet service and backup options.

ERP solutions include TCS for student management, Michael's e-learning space for online teaching, EZYGO for attendance and evaluation, and LIBSOFT for library management. The college also uses various web-based software for e-governance. Three servers are maintained for backup, including LIBSOFT, TCS, and an IBM server in the Chemistry department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

141

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

78.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

St. Michael's College, Cherthala has well-established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. The college ensures the proper upkeep of its laboratories, library, sports complex, computers, classrooms, and other infrastructure through regular maintenance schedules and dedicated personnel.

Laboratories are regularly inspected and maintained by faculty and technical staff to ensure they are equipped with the necessary tools and materials for effective learning. Regular upgrades are made to meet the evolving academic needs. The library is automated using the 'Libsoft Solutions' system, ensuring smooth functioning for issuing and returning books, along with providing e-resources such as e-journals and e-books. Faculty and students have access to digital content through a dedicated digital library and online public access catalog (OPAC).

Classrooms and seminar halls are equipped with modern teaching aids like projectors enabling an interactive learning experience. Sports facilities, including indoor and outdoor games, are regularly maintained, and a multi-sport indoor stadium is under construction.

For computers and IT infrastructure, the college follows periodic upgradation to cater to growing demands, ensuring students and faculty have access to essential resources for academic and administrative purposes. The systems for maintaining and utilizing these facilities contribute to a productive academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://stmcc.in/igac_content/10
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
891	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
891	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

78

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

St. Michael's College, Cherthala actively facilitates student representation and engagement in various administrative, co-curricular, and extracurricular activities. The institution follows established processes and norms to ensure students are involved in decision-making and leadership roles.

The Student Council plays a vital role in this engagement. Elected representatives from different programs are part of the council, which serves as a platform for voicing student concerns, organizing events, and contributing to the overall development of the college. The council works closely with the administration and faculty to implement various academic and non-academic initiatives.

Students are also represented in various committees and bodies such as the IQAC, Sports Committee, Cultural Committee, and Discipline Committee, where they actively participate in planning and organizing activities. This representation ensures that students have a say in decisions related to academic, cultural, and sports activities.

Additionally, the college encourages student participation in clubs and associations like NSS, NCC, and the Women's Cell, where they contribute to social service, leadership, and skill development. This engagement fosters a sense of responsibility and leadership among students, enhancing their personal and professional growth. Through these channels, the institution ensures that students are integral to the administrative, co-curricular, and extracurricular life of the college.

File Description	Documents
Paste link for additional information	https://stmcc.in/public/NAAC/Handbook%202023-2024.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

St. Michael's College has an active Alumni Association, "SMRUTHI" (St. Michael's Ringed and United in Truth, Honesty, and Integrity), which significantly contributes to the institution's development. Registered under the Travancore Cochin Literary Scientific and Charitable Societies Act, 1955, the association

operates with clear by-laws. Leadership roles, including President, Vice President, Secretary, Joint Secretary, and Treasurer, are elected annually. The association holds regular Annual General Body Meetings and Executive Committee sessions for timely interventions.

Every graduating student becomes a lifetime member, and the alumni are encouraged to visit the campus, share their experiences, and inspire current students. The alumni contribute to the college's academic and infrastructural development, providing financial support and organizing webinars, get-togethers, and job/internship opportunities. Alumni also coordinate discussions on topics such as the National Education Policy, legal awareness, and the Alumni Science Lecture Series.

Many alumni have achieved significant milestones, including holding prominent positions like Minister for Civil Supplies, Vice-Chancellor, IAS officers, and Olympians. Additionally, some alumni have established award-winning startups, such as "Techgentsia Software Technologies," which won a national award for innovation. The association fosters ongoing connections with alumni, keeping them informed about the college's growth while contributing to its academic, non-academic, and financial realms.

File Description	Documents
Paste link for additional information	http://stmcc.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of St. Michael's College is closely aligned with its vision and mission, reflecting the institution's core values.

As the only higher education institution within the Diocese of Alleppey, the college was founded with a distinct purpose to serve the community. The vision focuses on delivering high-quality education while nurturing the holistic development of students, fostering individual growth, and contributing to the transformation of society.

The mission is centered on promoting national development by providing affordable education to the marginalized and backward communities in the coastal region of Alleppey. The college aims to instil strong values in students and prepare them to be responsible citizens, committed to social progress.

To achieve these objectives, the college has developed a comprehensive plan that addresses both immediate and long-term institutional goals. The governance structure ensures that every decision and action taken is in tune with the mission of empowering individuals, fostering societal development, and maintaining academic excellence. The leadership works diligently to provide opportunities for students from diverse backgrounds, creating an inclusive and progressive learning environment. Through consistent governance practices, the college remains focused on fulfilling its vision of creating well-rounded individuals who contribute positively to society.

File Description	Documents
Paste link for additional information	https://stmcc.in/public/NAAC/Organogram-2024.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Michael's College, the educational hub of the Diocese of Alleppey, fosters a culture of decentralization and participatory management, involving staff in various administrative roles. In 2019, the Board of Education Alleppey Diocese (BEAD) was established to drive forward-looking changes in education.

The Governing Body includes the Bishop, Manager, Principal, Vice Principal, IQAC Coordinator, and representatives from management, alumni, industry, faculty, staff, and academia. The IQAC ensures quality assurance through regular meetings and planning. The

college promotes decentralization, with leadership shared between the Manager, Principal, Associate Manager, Vice Principal, and Heads of Departments, allowing for autonomy in academic and administrative matters.

The Academic Council, composed of key leadership, addresses academic concerns. Over 80 committees, involving faculty, non-teaching staff, and students, manage areas such as admissions, timetables, exams, and purchases, ensuring smooth operations.

The college aligns with the National Education Policy (NEP) by promoting blended learning through MOOCs for faculty and students. Outcome-Based Education (OBE) measures learning outcomes, while enhancing ICT infrastructure supports online learning in line with NEP's digital education vision. Faculty members also contribute to the University of Kerala's efforts in implementing NEP 2020 through various academic committees.

File Description	Documents
Paste link for additional information	https://stmcc.in/public/NAAC/Organogram-2024.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college effectively deploys its strategic and perspective plans through the development of several key policies, such as the Policy for Inclusive Campus Environment, E-Governance Policy, Green Campus - Clean Campus Policy, and IT Policy, among others. These policies are created with active participation from all stakeholders, ensuring inclusivity and broad support. The institution's strategic vision is formed through discussions at various levels of the hierarchy, focusing on the holistic development of students.

Key areas of focus include empowering the younger generation to become catalysts for community upliftment and successful entrepreneurs. The college fosters collaborative partnerships between academia and industry to enhance practical learning opportunities. Additionally, it integrates value-based education with scientific learning to produce well-rounded individuals.

Aligned with the New Education Policy 2020, the college aims to strengthen institutional clusters and expand departmental offerings in areas such as Music, Philosophy, Art, Dance, and Theatre, adapting to the evolving educational landscape. The development of new courses and syllabi is focused on promoting civic sense, social responsibility, and overall personal growth. This comprehensive approach ensures that the college's strategic plans are actively deployed and contribute to the overall development of its students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://stmcc.in/igac_content/6
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is managed by the Governing Board and College Council, ensuring alignment with its vision for the holistic development of students. The Principal, faculty, and administrative office oversee academic and administrative functions daily. The College Council, composed of the Principal, Vice-Principal, Heads of Departments, Librarian, and other key personnel, makes important decisions regarding curricular and co-curricular activities.

The Finance and Internal Audit Committee evaluates budget proposals and conducts audits. Several academic and administrative committees, including IQAC, UGC Cell, and Student Welfare, ensure the institution's excellence, with student representation in select committees. The library is managed by the librarian, in coordination with the library committee.

The Research and Development Cell, led by the Principal, encourages innovative research among students and faculty. The CLMC and DLMC committees ensure smooth communication between the college and the University of Kerala and address grievances related to internal examinations and CBCSS evaluation.

The college's recruitment processes follow the guidelines of the UGC, Government of Kerala, and University of Kerala statutes, with the recruitment of non-teaching staff adhering to Kerala Service

Rules (KSR).

File Description	Documents
Paste link for additional information	https://stmcc.in/public/NAAC/Handbook%202023-2024.pdf
Link to Organogram of the institution webpage	https://stmcc.in/public/NAAC/Organogram-2024.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

The institution prioritizes the well-being of its staff through various statutory and non-statutory welfare schemes. Statutory initiatives include Provident Fund, Group Insurance, State Life Insurance, Employees' State Insurance, MEDISEP Family Health Insurance, maternity and paternity leave, commuted leave, Covid special leave, National Pension Scheme, Festival Allowance, and more.

Non-statutory welfare measures include a staff recreation room, annual staff tours organized by the Staff Association, and an exclusive cricket tournament for staff. The institution also has a Staff Co-operative Society addressing financial needs, a

cooperative store, and a reprographic center for both staff and students. The Staff Association serves as a platform for staff to voice concerns and resolve issues.

Additional facilities provided to staff include drinking water, free Wi-Fi, separate parking for staff vehicles, a prayer room, and a gymnasium. Financial support is offered for paper presentations, seminars/workshops, and professional body memberships. The Management and Staff Association co-organize retirement functions to honor retiring staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a transparent and efficient Performance-Based Appraisal System (PBAS) for both teaching and non-teaching staff. Annually, the Internal Quality Assurance Cell (IQAC) collects PBAS data, following UGC guidelines and University

of Kerala regulations. For faculty promotions, PBAS serves as a screening tool, with teachers submitting promotion documents endorsed by their department heads, which are then reviewed by the Principal and IQAC. A selection committee, including subject experts and management representatives, assesses the API scores and communicates decisions to higher authorities.

The college fosters a dynamic academic environment by encouraging staff to enhance their qualifications and skills. Regular feedback is collected from students, teachers, alumni, parents, and employers. The IQAC conducts academic and administrative audits, with external audits every five years.

Departments, clubs, and associations are required to submit activity reports within a week of program completion, which are reviewed by the IQAC for performance improvement. Faculty are encouraged to attend national and international conferences, and non-teaching staff are urged to participate in workshops for administrative and personal development. The IQAC organizes training programs for newly appointed faculty and promotes participation in sessions on modern teaching methods, NEP 2020, and career development in teaching and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external financial audits regularly to ensure transparency and accountability. Government funds are subject to audits from various entities, including the Local Fund Audit, the office of the Deputy Director of Collegiate Education, and the Accountant General Audit for UGC schemes. Additionally, audits are carried out for the ASAP Kerala RUSA Scheme. External audits are conducted by Registered Chartered Accountants to ensure compliance with financial regulations.

Internally, the college has established a Finance and Internal Audit Committee, which includes representatives from teaching, non-

teaching staff, and management. This committee is responsible for formulating the institution's budget and overseeing internal audits. PTA funds also undergo internal audits to ensure they comply with government regulations.

Any audit objections are reviewed and addressed by the relevant committees, with corrective actions implemented where necessary. The committee works closely with the management to ensure timely resolution of audit issues. Through these rigorous auditing mechanisms, the institution ensures the efficient management and use of funds while maintaining financial transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from various governmental and non-governmental sources. Government sources include UGC, SERB, DST-FIST, RUSA, KSCSTE, KSHC (WWS and SSP), Biodiversity Board, Indian Institute of Parliamentary Affairs, University of Kerala, SAI-KHELO India Centre, Central Sector Scheme, KSWDC, Ministry of Industries, and State Government scholarships. Non-governmental sources include CSR funds from Federal Bank, PTA, alumni, stakeholders, philanthropists, and management.

The college has an effective fund mobilization and management mechanism. The Governing Board formulates strategies, and the Internal Quality Assurance Cell (IQAC) and Staff Council oversee implementation. Faculty are encouraged to secure research funds from national and state agencies like KSCSTE, DST, SERB, UGC, and RUSA. Departments are supported to organize seminars and workshops with funding from various sources. Corporate Social Responsibility (CSR) funds are also actively sought.

The institution also raises funds from alumni for infrastructural development, as well as from PTA, stakeholders, philanthropists, and local bodies to ensure smooth operations. Financial records are meticulously maintained, with audits conducted regularly to track all financial assistance received.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is responsible for improving the academic and administrative performance of the institution by institutionalizing quality-enhancing initiatives, as per NAAC guidelines. It formulates an action plan each academic year, holding regular meetings, documenting minutes, and preparing action reports. Ensuring the timely submission of the Annual Quality Assurance Report (AQAR) is a priority, and the IQAC ensures active involvement of SQAC members in all activities.

The IQAC also publishes newsletters and annual reports and maintains records of all academic and administrative activities. It introduced several initiatives like a centralized examination system, mentoring, remedial coaching, and value education programs. Feedback from stakeholders (students, faculty, parents, alumni, and employers) is regularly gathered to improve the teaching-learning process.

Encouraging faculty to seek research grants, publish in peer-reviewed journals, and attend national/international conferences is a key focus. The IQAC advocates for digitalization in academic

and administrative processes, establishing units for e-governance and an e-academic monitoring committee.

Furthermore, the IQAC formulates policy documents, assesses infrastructure with management, and recommends improvements. It conducts annual Academic and Administrative Audits to ensure standards of excellence are maintained across the institution.

File Description	Documents
Paste link for additional information	http://stmcc.in/igac_content/1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays a crucial role in reviewing and improving the institution's teaching-learning process, structures, methodologies, and learning outcomes. It facilitates discussions on significant educational reforms, including the National Education Policy (NEP), and ensures proper documentation of all activities for record-keeping.

During the pandemic, IQAC supported the transition to online teaching and continues to monitor the achievement of learning outcomes through the Outcome-Based Education (OBE) framework, with the e-academic monitoring committee overseeing progress and recommending improvements.

Additionally, IQAC promotes sustainability through initiatives like carbon neutrality awareness and environmental audits, including Biodiversity, Energy, Waste, and Carbon Footprint Assessments. These audits provide recommendations for further improvements in campus sustainability.

The IQAC also guides students on the importance of advancing to higher education and exploring career opportunities. It encourages students to apply for academic scholarships from both central and state governments. To enhance employability, the IQAC advises the Career Guidance and Placement Cell to organize an annual job fair, thus contributing to the overall professional development and placement of students. Through these efforts, the IQAC ensures that teaching, learning, and student outcomes are consistently

reviewed and improved.

File Description	Documents
Paste link for additional information	http://stmcc.in/student_support
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://stmcc.in/iqac_content/10
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution prioritizes gender equity and sensitization to create an inclusive and respectful learning environment. It fosters awareness, understanding, and equality, aiming to challenge gender stereotypes and promote diversity. A gender equity policy has been adopted to ensure a discrimination-free campus, supported by regular participatory gender audits to identify areas for improvement.

The curriculum includes gender-sensitive content, such as courses

like "Women's Writing," "Human Health and Sex Education," and "Entrepreneurship Development," ensuring students understand the historical context of gender roles. The college encourages equal participation in sports, with female students achieving national and international recognition.

The college maintains a zero-tolerance policy for sexual harassment and complies with the Sexual Harassment Prevention Act and UGC regulations by establishing an Internal Complaints Committee (ICC). The ICC effectively addresses complaints and educates students and staff about gender issues through workshops and training programs. The Women's Cell, NCC, and NSS conduct regular sensitization and capacity-building initiatives.

The institution observes Transgender Awareness Day and provides self-defense training to empower female students. Anti-Sexual Harassment, Grievance Redressal, and Anti-Ragging Committees, along with counseling services, further support a safe campus. The college also offers gender-sensitive facilities, such as secure hostel accommodations and inclusive amenities like well-lit pathways and restrooms.

File Description	Documents
Annual gender sensitization action plan	https://stmcc.in/public/NAAC/7.1.1.%20GENDER%20SENSITISATION%20ACTION%20PLAN%20AQAR%202023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stmcc.in/public/NAAC/7.1.1.%20College%20Facilities%20for%20Gender%20Equity%20AQAR%2023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has a comprehensive waste management system to handle various types of waste effectively.

- **Solid Waste Management:** The college segregates solid waste into biodegradable and non-biodegradable categories. Waste bins are placed throughout the campus for proper disposal, and biodegradable waste is composted on-site, while non-biodegradable waste is collected for recycling.
- **Liquid Waste Management:** The college follows a sustainable approach to manage liquid waste, ensuring that the chemical waste are neutralise being released into the environment. This minimizes pollution and conserves water.
- **E-Waste Management:** The institution promotes e-waste recycling by disposing of old electronics and electrical items through authorized e-waste management vendors, ensuring environmentally responsible recycling and reducing hazardous waste.
- **Waste Recycling System:** The college has an efficient waste recycling system in place, which includes segregating recyclables like paper, plastic, and glass, and partnering with local recycling agencies to minimize landfill waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive and harmonious environment by promoting tolerance among students and staff from diverse backgrounds. The Governing Board ensures inclusivity through policies that support marginalized communities and provide accessible facilities. Cultural events, such as Onam and

Christmas, create a vibrant, inclusive atmosphere, where traditions are shared and mutual respect is nurtured. The college observes national and international commemorative days, including Independence Day, Republic Day, and International Women's Day, to highlight unity in diversity and foster patriotism.

The Staff Association actively promotes cross-cultural understanding, respect for diverse traditions, and inclusivity by organizing events that encourage open dialogue and unity among students and staff from varied backgrounds. World Mental Health Day and Transgender Awareness Week raise awareness about mental health and gender sensitization, fostering a supportive campus culture.

The college ensures accessibility for students with disabilities by providing ramps, wheelchair-friendly spaces, and specialized resources like software for the visually challenged. Scholarships and financial aid are offered to students from economically disadvantaged backgrounds, including SC/ST students. Additionally, support services such as medical aid, discounted meals, and affordable textbooks are provided. Counseling, mentorship, and career guidance are available to marginalized students, helping them succeed academically and reach their full potential.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places significant emphasis on sensitizing students and employees about their constitutional obligations, including values, rights, duties, and responsibilities of citizens. Workshops, seminars, and awareness programs are regularly organized to highlight the importance of constitutional values, such as equality, justice, and fraternity. The institution celebrates National Constitution Day and other relevant commemorative days, which include discussions and activities that focus on the Constitution's role in shaping a just society. Additionally, the college encourages participation in programs that promote civic engagement, such as voter awareness campaigns,

debates, and community service initiatives. Through these activities, students and staff are urged to understand and respect the Constitution's principles in their everyday lives. By fostering an environment of respect for constitutional values, the institution aims to create responsible citizens who are aware of their rights and duties, contribute to national development, and uphold democratic values in all aspects of life. The institution also organizes sessions on ethical conduct, emphasizing the need for social justice and equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://stmcc.in/public/NAAC/7.1.9.%20Responsible%20Citizen%20AQAR%2023-24.pdf
Any other relevant information	<u>Nil</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes national and international commemorative days, events, and festivals, fostering a sense of unity, respect, and cultural awareness among students and staff. Key national events such as Independence Day, Republic Day, and National Integration Day are observed with enthusiasm, featuring flag hoisting, cultural programs, and discussions that highlight patriotism and national unity.

International days like Human Rights Day, International Women's Day, and World Mental Health Day are marked by special seminars, workshops, and awareness campaigns, promoting global values and inclusivity. The college also commemorates important days like Samvidhan Diwas, Rashtriya Ektha Diwas, and Constitution Day to emphasize the importance of the Indian Constitution, democratic values, and social justice.

Cultural festivals like Onam, Christmas etc are celebrated with vibrant events that showcase the diversity of traditions. These celebrations include music, dance, food, and cultural performances, fostering an inclusive and harmonious campus atmosphere where students and staff from different backgrounds can share their traditions and build mutual respect. The college also organizes events around Mother Tongue Day, Hindi Day, and other region-specific observances to honor linguistic diversity. These celebrations help cultivate a spirit of togetherness, cultural exchange, and respect for diversity, enriching the overall educational experience.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Advancing Science Education in Schools Objectives:

- Foster curiosity and innovation.
- Address misconceptions and enhance critical thinking.
- Improve academic standards and teacher

expertise. • Engage with the community on educational challenges.

Context: St. Michael's College organizes workshops, exhibitions, and hands-on training to enhance science education in local schools, receiving positive feedback.

Practice: • Programs encourage a scientific mindset. •

Beneficiaries: students and teachers. • "Chemwonders" and "ZEST Expo" offer lab training. • Setting up school labs and supporting the "BEEP" initiative for computer literacy. • Donations, Sky Watch, Bird Watch, and Nature Camps. • "Thirayilakam" seminars on biodiversity, health, and AI.

Evidence of Success: These programs sparked interest in science, improved performance, and encouraged entrepreneurship.

Community Service for Social Responsibility Objectives: • Develop responsible citizens. • Empower communities through education and healthcare. • Foster community service and holistic growth.

Context: The college promotes social responsibility through community service, fostering student growth and societal contribution.

Practice: • Educational support through NSS Village Adoption and pandemic aid. • Empowering marginalized communities with training and financial support. • Healthcare services, cleanliness drives, and medical camps.

Evidence of Success: These initiatives improved local life quality, with the college's active involvement in the pandemic and floods reflecting its commitment to welfare.

File Description	Documents
Best practices in the Institutional website	https://stmcc.in/igac_content/3
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

St. Michael's College is committed to social responsibility by

providing quality education to the local community in the Alappuzha-Kochi coastal region. It focuses on personal growth, discipline, inclusivity, gender equality, and social service, creating opportunities for students to thrive in a rapidly changing world.

In a region where educational access was limited, the college has become a beacon of hope. With financial support from various sources, 81.6% of students receive scholarships to continue their studies. In 2019, the Diocese of Alleppey formed the Board of Education (BEAD), advising the college on educational reforms.

The college introduced B.Voc courses in Software Development and Tourism & Hospitality Management, along with skill-based diploma programs for rural women in Garment Designing and Beautician & Healthcare. It also launched a BBA Logistics program in 2020 to meet industry needs.

St. Michael's College is recognized as a Khelo India Centre, excelling in sports and extracurricular activities. Women's empowerment is prioritized, with a Women's Cell offering training and counseling. The college's community service programs, such as Mass Cleaning Drives and 'Swachh Bharat Abhiyan,' foster social responsibility.

The college promotes sustainability through programs like "Thirayilakkom," supports lifelong learning with extended library hours, and emphasizes industry-academia collaboration. Its motto, "College to society and society to college," reflects its dedication to shaping future generations.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Research Focus:** Expand research opportunities through faculty-student collaborations and interdisciplinary projects on renewable energy and sustainable practices.
- **Industry Linkages:** Strengthen collaborations for internships, guest lectures, and placement drives.
- **Skill Workshops:** Offer workshops on soft skills, leadership,

and certifications in AI, data science, and digital marketing.

- **Entrepreneurship:** Establish an entrepreneurship cell with mentorship and startup incubation.
- **Financial Aid:** Increase scholarships and collaborate with organizations to support underprivileged students.
- **Counseling Services:** Expand mental health services and introduce peer mentoring.
- **Inclusivity Programs:** Implement diversity training and support marginalized communities.
- **Outreach Programs:** Organize health camps, environmental drives, and skill training in rural areas.
- **Sustainability Projects:** Launch initiatives to reduce the carbon footprint, manage waste, and conserve energy.
- **Research Collaboration:** Promote faculty collaboration and support for publishing research.
- **Technological Integration:** Expand online learning platforms and create an integrated student portal.
- **Women's Initiatives:** Offer workshops, self-defense training, and awareness campaigns on gender equity.
- **Sports Excellence:** Organize competitions and enhance the Khelo India Centre.
- **Cultural Programs:** Foster creative talents through cultural festivals and talent shows.

These actions will ensure continued academic excellence, student welfare, community engagement, and the holistic development of students and faculty.