

## Meeting 1: 2015-2016

Minutes of IQAC meeting held on 08/06/2015 at 3:00 pm  
at principal's Chamber

## Attendees:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Dr. Mathew V          | 8. Fr. Solomon Charangat |
| 2. Sri. Riju Gregory     | 9. Stasi U               |
| 3. Dr. Antony P.J        | 10. Fr. Titus Augustine  |
| 4. Sri. P.A Dominic      |                          |
| 5. Sri. Antony Kuriakose |                          |
| 6. Dr. Manoj P           |                          |
| 7. Vinod VR              |                          |

## Agenda:

1. Improvement of academic and institutional activities
  2. Enhancement of academic year plan
  3. preparation of departmental activities
  4. Increase the no. of seminars and workshops.
  5. Appreciation on NAAC accreditation
- Report of the proceedings

The meeting started at 3:00 pm at the principal's room. Riju Gregory, the coordinator of the IQAC welcomed the members and spoke on the agendas set for the meeting.

The manager, Fr. Solomon Charangat, appreciated all the teaching and non-teaching staff of the college for the effort they put on the NAAC visit. He encouraged to keep up the spirit for the next re-accreditation also.

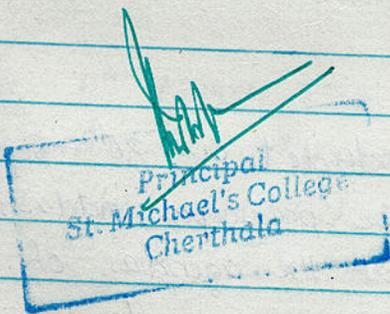
Dr. Mathew V, the principal suggested the necessary steps to improve academic and institutional activities from the previous academic year.

He also spoke on the enhancement of departmental activities and the need and implement of academic year plan.

He suggested that the department should take active interest and initiation in conducting seminars and workshops both for students and faculties as it will improve the quality of teaching and learning process.

Dr. Antony P.J, assistant coordinator spoke to the members regarding the academic year plan and activities that should be carried out in each department.

The discussion winded up with tea and vote of thanks delived by Vinod V R, Superintendent of the college. The <sup>next</sup> meeting was scheduled for 03-09-2015.



Meeting: 2

Date: 30-09-2015

Time: 11:00 am

Location: Principal's Room

Attendance:

Riju Gregory CPE

Dr. John Thomas

Fr. Solomon Chamma

Dr. Antony P.J.

Annie Jose

Titus Augustine

Dr. Mathew V

Geo. C

Dr. Manoj P. M.

Antony Kurukose P.

Agenda

1. Conducting UAC Sponsored Seminars
2. Social reach activities of the college
3. Maintaining the quality in education.

The meeting was conducted on 30<sup>th</sup> September 2015 in the principal's room at 11 am. The principal addressed the gathering. The meeting discussed about the agendas of conducting two UAC sponsored National Seminars and also the conduction of socio cultural assimilation through various social extension activities. The IQAC coordinator, Riju Gregory has mentioned about maintaining the quality and discipline of the college to enhance the upbringing of the student and the institution.

The meeting was followed by the discussions of the members about the agendas and Dr. Antony PJ has delivered the vote of thanks. The meeting ended with a cup of tea and snacks.

Principal  
Michael's College  
Cherthala

# Meeting: 3

Date: 11-03-2016  
Time: 3:30 pm  
place: Seminar Hall  
Attendees:

- |                 |                         |
|-----------------|-------------------------|
| Rijn Gregory C  | Fr Solomon Charanzh     |
| Dr. Antony P. J | Fr. Titus Augustine     |
| Dr. John Thomas | Fr A Dominic            |
| Annie Jose. K   | Dr. Manoj P. M          |
| Dr. Mathew V    | Dr. Antony Kuriakose P. |
| Hari U          |                         |
| Vinod V R       |                         |

## Agendas

- 1) Enable students explore the best institution library.
- 2) Implementation of ICT enabled teaching.
- 3) Co-ordination of interdepartmental activities.

A meeting of IQAC members was conducted on 11<sup>th</sup> March 2016. at 3.30 pm in the seminar hall. Fr. Solomon Charanzhat, Manager, has welcomed the gathering. Later on the manager discussed about his vision of enabling students to visit and assess the best institutions & libraries around the state. which would enable them to have an exposure of the same. Mr. Hari U suggested that it can be made possible through WWI scheme of the government. The principle addressed about the implementation of ICT enabled teaching in the campus. The members promised adherence to the same. IQAC coordinator has mentioned about coordination of interdepartmental activities to have better use of the available resources. The meeting was followed by the discussion about the agendas. and the vote of thanks was delivered by Dr. Manoj P.

Principal  
St. Michael's College  
Cherthala